

Cannabis Policy Oversight Team (CPOT)

AGENDA: May 9, 2019

Rose Room, 3rd Floor- Portland City Hall
1221 SW 4th Ave, Portland, OR 97204

TIME	AGENDA ITEM	DESIRED OUTCOME
6:00 – 6:20pm	Welcome and introductions	Group welcomes each other and guests
6:20 – 7:00pm	Updates and open discussion <ul style="list-style-type: none"> • What’s new and news (all) • Cannabis Tax Audit Report • Social Equity update (KU, RK) • CPOT meet n greet opportunity / community engagement (TD) 	Group shares updates and current events to stay informed
7:00 – 7:40pm	State and local regulations training <ul style="list-style-type: none"> • How do they relate to the group’s brainstormed priority items? 	Group reviews State and local regulations to better understand scope and impact for their work
7:40 – 7:50pm	Break (10 min)	
7:50 – 8:20pm	Agenda setting and reporting discussion <ul style="list-style-type: none"> • Identify and request regular programs for check-ins (NuLeaf idea- TD, KK) • Sub-committees? (AO, TZ) 	Group discusses and decides upcoming agenda and reporting activities
8:20 – 8:30pm	Public comment period	Group hears comments from members of the public
8:30pm	ADJOURN	

Questions or access needs?

Please connect with your CPOT City staff liaison, Kimie Ueoka, at cannabis@portlandoregon.gov or 503-823-2094!

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 503-823-4000, Relay: 711.

503-823-4000: Traducción o interpretación | Chuyển Ngữ hoặc Phiên Dịch | 翻译或传译 | Письменный или устный перевод | Traducere sau Interpretare | Письмовий або усний переклад | 翻訳または通訳 | Turjumida ama Fasiraadda | ການແປພາສາ ຫຼື ການອະທິບາຍ | الترجمة التحريرية أو الشفهية



Cannabis Policy Oversight Team (CPOT) Meeting Minutes

City Hall, 1221 SW 4th Ave., Rose Room

April 11, 2019 6-8:30pm

In attendance: Katherine Krajnak, Nicole Bowles, Madeline Martinez, Dr. Rachel Knox, Stephanie Neil, John Monteleone III, Tim Zimmerman, Tiara Darnell, Daniel Rowland, Al Ochoa, Laura Valden-Vega

Civic Life Staff: Kimie Ueoka-Coordinator II, Nate Werner-Lead Compliance Specialist, Arainnia Brown-Administrative Coordinator

Welcome and Introductions: CPOT Members introduced their selves and shared what organizations they are associated with. In addition to this, CPOT Members shared their vision statements for the future of cannabis.

CPOT Leadership Elections- CPOT Members took the time to vote for Chair and Vice Chairs. Tiara Darnell was selected as Chair. Al Ochoa and Tim Zimmerman were voted as Vice Chairs. If wanted, selected Chair members had the chance to discuss how they will lead the meetings going forward. Commitment roles were also discussed. Two- or three-year commitment is recommended for leadership roles but not required. Members came to an agreement that one-year leadership role is reasonable for the time being.

Review of Grant listening Session Summary: Four weeks ago, the Cannabis Program became responsible for the Cannabis Social Equity grant. A listening session occurred on April 1st where selected individuals had the opportunity to discuss the grant language and the process of applying, selected individuals provided insight and suggested changes. In addition to this, Civic Life staff members presented about tax dollar allocations within the City. In summary, the Cannabis tax dollars are used for the following: Drug and alcohol education/treatment programs, Public Safety, Small businesses development, social equity projects, etc. More information can be found here: <https://www.portlandoregon.gov/civic/article/725554>

The Cannabis grant application will be available from April 12th until May 24th. After applications are received, an onboarding review panel will take place. The review panel will include representatives appointed by each of the Commissioners, Black Male Achievement and CPOT.

Policy and program priorities brainstorming continues: CPOT members split into two groups and discussed policy along with program priorities by creating a list. Eventually, the two groups

came together created a main priority list which included vision, access/removal of barriers, informed policy and communication. After the main priorities were listed subitems were listed under the appropriate category such as tourism, social consumption, barriers of entry, regulations, research funding, and so forth. CPOT members will continue to build upon the priorities, draft a report, and submit the report to Civic Life's director, Suk Rhee in the future.

Brainstormed lists were then grouped into general priority categories. The list will be narrowed, and items will be combined at the next meeting.

**Vision /
Foundation**

social equity
economic development
building community

Access

removing barriers
1000' buffers
financial impact of policies on small business
engage PCC for cannabis classes
280E is a problem
city supported incubator
review benefits/impact
workplace rights
use tax \$ to remove barriers to employment
city-supported incubator
housing for formerly incarcerated
compassionate giving

Informed Policy-making

educate health policy community
social consumption w & w/o state
City data on use / business
update policies w/ informed changes

fact finding
measures of impairment
research \$ to increase knowledge

Communication

engage local press / keep cannabis local
tourism and social consumption
De-stigmatization / education
City/County engagement on health
external / internal communication on City work
related to cannabis
youth education around cannabis
advocacy education
clarity around consumption ambiguity

Agenda setting for next meeting: CPOT members and leadership have requested additional information and training about local and state level policies and regulation of cannabis for the May 9th meeting.

2019 CPOT Priorities Development (DRAFT)

05/02/19

Access

Review impact of existing policies

- 1000' buffer
- Workplace rights
- Re-entry housing
- Compassionate giving
- Workforce training & ed

Informed Policy-Making

Informed review and update of policies

- Health and public safety policy
- Data audit
- Measures of impairment
- Social consumption
- \$\$ to increase knowledge

Social Equity

Economic Development

Building Community

Communication

Education and de-stigmatization

- Engage local press
- Youth education
- Tourism
- Promotion of City work
- Health education

Connection

Create spaces for connection

- Social media
- Community gatherings
- Conferences
- Increase public engagement around cannabis policy

2019 Cannabis Social Equity Grant Grant Review Panel -- Reviewers Needed

The Office of Community & Civic Life invites you to join this year's (fiscal year 2018-19) Cannabis Social Equity Grant Review Panel. The Grant Review Panel reviews proposals and determines the best proposals to move forward to the Director of the Office of Community & Civic Life and the City Council. You are invited to be part of this important process.

We are particularly interested in panelists who have knowledge and/or experience with communities that have been most impacted by cannabis prohibition. Additionally, any of the following skills and/or experiences will help us to build a well-rounded and effective review panel:

- **Experience in fostering interconnected communities**
- **Developing multicultural and community-specific engagement**
- **Understanding and building budgets**
- **Organizational equity and community empowerment strategies**
- **Experience working in restorative justice**
- **Program management**
- **Grant review and evaluation**

These are the project / program areas that will be funded this grant cycle (fiscal year 2018-19):

- **Record-clearing and expungement:** reducing barriers to housing, employment, and education through legal support
- **Workforce development:** creating pathways to family-wage jobs
- **Re-entry housing services:** increasing access to housing for formerly incarcerated Portlanders

What is the commitment?

(Times and dates may be adjusted based on what works best for the group.)

- Must be able to attend a 1-hour mandatory training conference call on Friday, May 17, 2019 from 1pm-2pm.
- Must be able to independently review and score grant proposals between May 29 and June 12, 2019.
- Must be able to attend the grant scoring meeting on Wednesday, June 12, 2019 from 10:00am to 3:00pm (lunch will be provided).

Responsibilities include:

- Reading proposals, scoring the proposals on certain criteria
- Actively participating in discussions of the proposals at the grant scoring meeting
- Must agree to maintain confidentiality about all aspects of the review process and any materials reviewed
- Must agree to a conflict of interest policy and fully disclose any relationships with organizations that have proposals under review

What if I have a conflict of interest?

We realize that many of our potential panelists may have a relationship with an organization that plans to apply for funding from the 2019 Cannabis Social Equity Grant. This will not necessarily preclude you from being on the grant review panel. However, you must fully disclose any relationships with organizations that have proposals under review. A determination about your level of involvement will be dependent on the nature of your relationship with the applicant.

Who will be on the Grant Review Committee?

We are looking for approximately seven community members to join the grant review panel. Some review panel members will be appointed by the City Commissioners. Representation from Black Male Achievement, and the Cannabis Policy Oversight Team (CPOT) will also be present. We will work to ensure that we have a good mix of community, skills, and expertise in the areas of interest covered.

How do I volunteer?

Please confirm your interest and availability to Kimie Ueoka (kimie.ueoka@portlandoregon.gov) at the City of Portland by May 8, 2019.

Questions?

You can find information about the [Cannabis Tax](#) and the [2019 Cannabis Social Equity Grant](#) by clicking on these links or visiting www.portlandoregon.gov/CannabisTax.

You can also call or email Kimie Ueoka, Policy Coordinator, Cannabis Program in the [Office of Community & Civic Life](#) at (503) 823-2094 or Kimie.ueoka@portlandoregon.gov for more information.