

## Cannabis Policy Oversight Team (CPOT)

**AGENDA:** July 11, 2019

Rose Room, 3<sup>rd</sup> Floor- Portland City Hall  
1221 SW 4<sup>th</sup> Ave, Portland, OR 97204

TIME	AGENDA ITEM	DESIRED OUTCOME
6:00 – 6:15pm	Welcome and introductions	Group welcomes each other and guests
6:15 – 7:10pm	SB 420 and SB 975 Discussion <ul style="list-style-type: none"> <li>Nikki Thompson, Metropolitan Public Defender</li> </ul>	Nikki Thompson visits to update group on recent legislation and criminal justice reform
7:10 – 7:20pm	Break (5 min)	
7:20 – 7:50pm	Subcommittees Report Out <ul style="list-style-type: none"> <li>Informed Policy-Making</li> <li>Barriers to Access</li> </ul>	Subcommittee members report out to group so that CPOT is informed and continues to work toward annual recommendation
7:50 – 8:20pm	Reporting and public engagement <ul style="list-style-type: none"> <li>Final decision on 1/4 reporting framework</li> <li>Identify and decide on strategies for public engagement</li> </ul>	Group approves format for quarterly report. Group lists and selects public engagement activities for Aug-Nov 2019
8:20 – 8:30pm	Public comment period	Group hears comments from members of the public
8:30pm	<b>ADJOURN</b>	

Contact [cannabis@portlandoregon.gov](mailto:cannabis@portlandoregon.gov) or 503-823-2094 with questions or access needs.

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 503-823-4000, Relay: 711.

503-823-4000: Traducción o interpretación | Chuyển Ngữ hoặc Phiên Dịch | 翻译或传译 | Письменный или устный перевод | Traducere sau Interpretare | Письмовий або усний переклад | 翻訳または通訳 | Turjumida ama Fasiraadda | ການແປພາສາ ຫຼື ການອະທິບາຍ | الترجمة التحريرية أو الشفهية



## **Cannabis Policy Oversight Team (CPOT) Meeting Minutes**

**City Hall, 1221 SW 4<sup>th</sup> Ave., Rose Room**

**June 13<sup>th</sup>, 2019 6pm-8:30pm**

**In attendance:** Tim Zimmerman, John Monteleone, Stephanie Neil, , Dr. Rachel Knox, Dr. Nicole Bowles, Katherine Krajnak, Al Ochoa, and Daniel Rowland

**Civic Life Staff:** Kimie Ueoka-Policy Coordinator and Arainnia Brown-Administrative Coordinator

**Commission Eudaly's Staff:** Winta Yohannes-Policy Advisor

**Welcome and Introductions:** Members and staff introduced themselves and informed group of organizations they are affiliated with. In addition to this, all discussed one recent headline that captured their attention.

**Welcoming Winta Yohannes:** Winta Yohannes, Commissioner Eudaly's Policy Advisor, introduced herself to CPOT members and explained her work severing as a liaison between Civic Life and Commissioner Eudaly's office. Winta shared Commission Eudaly's Office policy priorities regarding social equity, industry workers concerns, and lowering barrier entries. Additionally, Winta shared long terms goals for cannabis regulation policies. Long term goals include: Environmental standards, restorative/community justice, and cannabis employee treatment. Lastly, she discussed the cannabis tax dollar allocations. Commissioner Eudaly's office are considering ways to best establish and oversee the tax allocation process.

### **Updates and Open Discussion:**

**Legislative State Bills (SB 582 and SB 420):** Bills were sent to the Governor's office this week. SB 582 focuses on cross jurisdictional coordination, enforcement, and delivery of cannabis between businesses. SB 420 will establish procedures to expedite efficient expungement processes for community members who are affected by cannabis convictions. In summary, processes will be easier to access but an automotive system for expungements will not be created yet.

**Social Equity Update:** Received three times the amount applications compared to last year. Currently, review panelist are reviewing applications separately. On July 2<sup>nd</sup> there will be a group scoring session were panelist score and discuss applications together. After group scoring session, Civic Life Director, Suk Rhee and Commission Eudaly will conduct a final review. After selections are made, all applicants will be informed whether they qualified or not. If applicants do not qualify; applicants will be offered suggestions for next fiscal cycle.

**CPOT Application Opening:** CPOT application will be posted online soon. Applications will be available on social media outlets, email blasts, and our website. The review and recruitment process will occur after by-laws change.

**Community Cannabis Calendar:** Lead Chair, Tiara Darnell recently was in contact with NuLeaf's Executive Director, Jeannette Horton. They determined that an event calendar that focuses on social equity and activities would be most aligned with NuLeaf's work. CPOT will continue to explore other avenues for a general cannabis community calendar.

**Social Media Outlets:** Brandon and Kimie met with Civic Life's Communication Officer, Steph Routh, regarding Social media guidelines. Once the CPOT community calendar is open to the public we must be mindful of what we can post and cannot post.

**CPOT Meeting Locations:** Group discussed new meeting location once sub-committees are formed. Group would prefer to host meetings outside of City Hall most likely at community centers in the future.

**Priority Ranking Results:** CPOT Members reviewed top ranked priorities based on survey results. The ranks will be listed below:

#### **Access**

1. Support small and local business
2. Workforce training and education
3. Compassionate giving

#### **Informed Policy-Making**

1. Develop Cannabis Social Equity workplan/ framework
2. Data audit, needs assessment, trend analysis

3. Refine City and County health and public safety policy

### **Communication**

1. Promotion of City work
2. Health Education
3. Engage and activate local press

### **Connection**

1. Convene and host community and industry gatherings
2. Coordinate and support conferences and events
3. Increase public engagement in development and evaluation of cannabis policy

\*Additional priorities were mentioned as well. Which included: Sustainability, tax allocation percentages, and 1000' ft. buffer reconsideration.

**Sub-Committees:** Once sub-committees are formed there will be three main focuses.

- 1) Focus with accessing cannabis industry
- 2) Focus on enforcing policy changes
- 3) Focus on communication and connecting

An agreement was made were sub-committees would meet twice a month in between CPOT meetings. Kimie will begin coordinating sub-committees. She will create a survey and send out dates along with times for best meeting sessions.

**Quarterly Report:** Kimie drafted a quarterly report, CPOT members will have time to review and make edits. Before quarterly report is sent to commissioners and cannabis program staff, Kimie would like CPOT members to reflect what key points they want readers to notice.

**Agenda Setting for next meeting:** Plan to host future CPOT meetings at new locations. Possibly see if we can have a conference call from another jurisdiction to discuss social equity ideas and outcomes. Lastly, try to invite Senior Policy Advisory, Jeff Rhoades to a CPOT meeting.



**Cannabis Policy Overnight Team (CPOT)**  
**Subcommittee on Informed Policymaking**  
NOTES: Mon. July 8, 2019, 8:30 to 10:30 AM  
Congress Center Rm. 510, 1001 SW 5<sup>th</sup> Ave., Portland, OR 97204

**Subcommittee Members Present:**

- Dr. Rachel Knox, Stephanie Neil, John Monteleone III, Madeline Martinez, Al Ochoa

**Discussed Role and Scope of all CPOT Subcommittees:**

- Research and communicate information and recommendations to CPOT on the identified area of focus;
- Provide recommendations on positions CPOT may consider taking on local, State and Federal legislation as it pertains to the subject area of the subcommittee;
- Assist in implementing Director-approved programs or projects related to the subcommittee's area of focus;
- Report out regularly to CPOT and contribute recommendations to the advisory body's annual report to the Director.

**Discussed Informed Policy Subcommittee's description:**

- "The language of cannabis legalization is imbued with statements about justice and equitable access, yet early legalization policy-making was rooted in the same systems and fear-based mentality that produced disproportionate harm to communities of color during prohibition. There is a growing body of information that can and should be used to inform Portland's policy-making. State governments and local municipalities have a duty to utilize available information in policy-making and to ensure that policies exist within a framework that prioritizes restorative practices and reparative justice. Portland must review and revise its existing cannabis policies and core vision to ensure success for its restorative efforts and avoid additional trauma to impacted communities and further inhibiting the growth of small business."
- **Process:** Review impact of existing policies on economic development and access to cannabis, consider possible solutions, draft recommendations for policy change or development

## **Discussed Informed Policy-Making Priority Items, as ranked by full CPOT group:**

1. Allocation of Cannabis Tax and tracking use
2. City social equity workplan/framework, incl. coordinated support for formerly incarcerated due to cannabis
3. Data audit (i.e. available, collection methods, needs, analysis)
4. Refine health and public safety policy
5. Social consumption and Identify measures of impairment
6. Resources and funds to increase knowledge
7. Sustainability standards

## **Discussed what potential changes to priority items to bring back to full CPOT group to discuss/vote on:**

- Ask CPOT to change “Resources and funds to increase knowledge” priority item, to “Find ways to destigmatize legal cannabis throughout the regulatory system, including cannabis competency for public employees and those who regulate cannabis”

## **Discussed what potential SPECIFIC actions to take, information to seek, etc. within the priority items to bring back to full CPOT group to discuss/vote on to recommend the subcommittee pursue; OR, clarify that that CPOT had already discussed and subcommittee can pursue now:**

- 1. Allocation of Cannabis Tax and tracking use**
  - a. Discussion / recommendations about the entirety of the City’s cannabis tax revenue  
*(Already discussed by CPOT)*
- 2. City social equity workplan/framework, incl. coordinated support for formerly incarcerated due to cannabis**
  - a. Support for those currently incarcerated **(Ask CPOT to consider)**
  - b. Make recommendations about specific uses for tax revenue, within the boundaries of the ballot measure *(Already discussed by CPOT)*
  - c. Strengthen Cannabis Program’s Social Equity Program on licensing side, make recommendations to State on licensing; including review Minority Cannabis Business Association’s social equity policies **(Ask CPOT to consider)**
- 3. Data audit (i.e. available, collection methods, needs, analysis)**
  - a. Have Cannabis Program data CSA present to and hear from CPOT about data needs / gaps **(Ask CPOT to consider)**
  - b. Find out what data is needed (City requirements RE: cannabis use), who needs to be asked for data, work sessions to present on outcomes, including from City bureaus, State agencies, etc. **(Ask CPOT to consider)**
  - c. Provide input on questions that will be asked of cannabis businesses in Market Study: Demographics, sustainability, etc. **(Ask CPOT to consider)**
- 4. Refine health and public safety policy**
  - a. Having public health officials at CPOT meeting *(Already discussed by CPOT)*

- b. Research / recommend anti-discrimination laws and policies, as they relate to patient access, health care policies (State and Federal), etc. [\(Ask CPOT to consider\)](#)
- 5. Social consumption and Identify measures of impairment**
  - a. Recommend City create framework for social consumption of cannabis in Portland, where the City will not enforce if certain requirements are met; research social consumption frameworks in other jurisdictions, states [\(Ask CPOT to consider\)](#)
- 6. Resources and funds to increase knowledge**
  - a. Change this priority item to, “Find ways to destigmatize legal cannabis throughout the regulatory system, including cannabis competency for public employees and those who regulate cannabis” [\(Ask CPOT to consider\)](#)
  - b. Identify need for cannabis competency for specific bureaus, offices, and departments including law enforcement, housing, public health, building permitting, revenue, health care, and others; recommend training for lawmakers, city employees on cannabis and cannabis-related issues; resources and funds to increase knowledge about cannabis throughout government and other systems [\(Ask CPOT to consider\)](#)
  - c. Review and make recommendations on City, State policies on cannabis use and testing by city employees / contractors, and all other public and private employees [\(Ask CPOT to consider\)](#)
  - d. PBOT: Street frontage improvement deferral for cannabis businesses [\(Ask CPOT to consider\)](#)
- 7. Sustainability standards**
  - a. Recommend packaging requirements, including hemp-based packaging, glass-based uniform packaging that can be re-used [\(Ask CPOT to consider\)](#)
  - b. Research / recommend recycling capabilities in our own region, rather than having to send it overseas [\(Ask CPOT to consider\)](#)
  - c. Energy use / credits / requirements for energy use, insulation, runoff for cannabis businesses; efficiency audits and credits from PGE, Energy Star, UL Listing, or others [\(Ask CPOT to consider\)](#)
  - d. Sustainability questions to Market Study survey (See “Data Audit” priority item)

**Next Informed Policymaking meeting:**

- Tue. July 30<sup>th</sup>, 8:30 to 10:30am, location TBD



## **Cannabis Policy Oversight Team (CPOT)**

### **Subcommittee on Access**

NOTES: Tuesday July 9<sup>th</sup>, 2019

Congress Center Rm. 531, 1001 SW 5<sup>th</sup> Ave., Portland, OR 97204

#### **Subcommittee Members Present:**

- Tim Zimmerman, Dr. Rachel Knox, and Stephanie Neil

#### **Discussed Role and Scope of all CPOT Subcommittees:**

- Research and communicate information and recommendations to CPOT on the identified area of focus;
  - \*Subcommittee does not make decisions or vote to adopt changes on behalf of CPOT
- Provide recommendations to CPOT on positions the City might take on local, State and Federal legislation as it pertains to the subject area of the subcommittee;
- Assist in implementing Director-approved programs or projects related to the subcommittee's area of focus;
- Serve as an advocate body to assist the Bureau in providing linkages between residents, organizations, stakeholder groups and the general community;
- Serve as a promotional body to assist the Bureau in stimulating public interest in CPOT's work;
- Report out regularly to CPOT and contribute recommendations to the advisory body's annual report to the Director

#### **Discussed barriers to Access subcommittee description:**

- The legalization of cannabis was promoted as an opportunity for all Portlanders to participate in and benefit from- economic development of this new industry, drug policy reform, restorative justice, and the potential to generate wealth for individuals and communities. How are the existing City policies and systems creating barriers to participation or preventing access to the benefits of legalization? Who is benefitting and who is being burdened, or excluded entirely?

- **Process:** Review impact of existing policies on economic development and access to cannabis, consider possible solutions, draft recommendations for policy change or development.

**Discussed Informed Access priority Items, as ranked by full CPOT group:**

- City support for small and local businesses
- Explore flexibility in the 1000' buffer
- Workforce training & education
- Compassionate giving

**Discussion on what specific actions to move forward with in terms of research, future CPOT discussions, CPOT votes, and program actions.**

**1) City of Support for small and local business.**

- 1000-foot barrier should be lifted, and fees should be reduced for easier access for small local businesses to open. Belief is that the community will support the small local businesses rather than larger corporations. The challenge for access is economics. ( Discussed by CPOT members)
- Would like a comprehensive list of fees and start-up costs associated with starting business at local and state level. (Ask Program to provide)
- Rent control for industry (Discussion CPOT Members/CPOT to consider)
- Currently exploring allowable opportunities for fee reductions, incentives and standards. (Program action)
  - Oregon owned businesses (ask CPOT to consider)
  - Incentives for giving back to the community, Charities, etc.(CPOT to consider)
  - Directory with a list of locally owned businesses
    - With a decal to identify locally owned businesses and
    - Businesses that understand the war on drugs and equity (CPOT Discussion to further define)

**2) Explore flexibility of in the 1000' buffer**

- 1000-foot barrier should be lifted, and fees should be reduced for easier access for small local businesses to open. Belief is that the community will support the small local businesses rather than larger corporations. The challenge for access is economics. (Discussed by CPOT members)

- It's healthy to have competition. It should be removed specially to support smaller businesses, so the larger corporations aren't protected (CPOT Discussion)

### **3) Workforce Training & Education**

- Cannabis competency= training for those to understand the potency of cannabis. Education on the effects and its science for anybody who touches the plant or plant companies. Education for all. (CPOT Discussion)
- An incentive to encourage a continuing education program to start on the bottom, a track program. Exposure and education such as a paid internship. (CPOT Discussion)

### **4) Compassionate giving**

- Access to medicine to people who cannot afford it. Patients must be monitored and registered (understanding of pharmacology due to the potency of THC and the interaction with other pharmaceuticals) Will see unintended consequences because of the nuance and misunderstanding of the written rules and the fight against prohibition as well as the potency of cannabis. Education for all. (CPOT Discussion)

### **5) Re-entry housing**

- Currently a priority area for Cannabis Social Equity Grant funding. (Program action)
- Further discussion on defining re-entry housing requested (CPOT Discussion)

### **6) Sustainability standards**

- Discussions around this started prior to this list of priorities. Staff and CPOT members have begun exploring ideas and potential incentives. (program action)