

July 2019

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July 2019

▲ Mon, Jul 1

- 8:30 AM – 9:15 AM Funding Regarding Coalition and DCL Partners
- 11:00 AM – 11:30 AM Check In – Winta Yohannes, Commissioner Eudaly's Office
- 11:30 AM – 12:30 PM Civic Life and Procurement Meeting
- 1:30 PM – 2:00 PM Check In – Mary Hartshorn, Executive Assistant
- 3:00 PM – 3:30 PM New Staff from Office of Community & Civic Life
- 4:00 PM – 5:00 PM Leadership Team Meeting

▲ Tue, Jul 2

- 8:00 AM – 11:00 AM East & North District Offices Supervisor Candidate Interviews
- 3:30 PM – 4:15 PM Code Change Update

▲ Wed, Jul 3

- 10:00 AM – 10:30 AM Discuss BAC Recruitment
- 10:30 AM – 12:00 PM Code Change Brainstorming Meeting
- ▨ 10:30 AM – 12:00 PM 311 Team Meeting
- 1:00 PM – 1:30 PM Brink/Civic Life Weekly Check-In Call
- 1:30 PM – 2:15 PM MC2/City of Portland 311 Follow Up Meeting
- 2:30 PM – 3:00 PM Check In – Dianne Riley, CNIC
- 3:15 PM – 3:45 PM Check In – Meg Juarez, Community Safety

▲ Thu, Jul 4

■ All Day INDEPENDENCE DAY - CITY OFFICES CLOSED

▲ **Fri, Jul 5**

- 1:00 PM – 1:30 PM Check In – Winta Yohannes, Commissioner Eudaly's Office
- 3:00 PM – 3:45 PM Discuss Cannabis Grant Scoring

▲ **Sat, Jul 6**

▲ **Sun, Jul 7**

▲ **Mon, Jul 8**

- 10:30 AM – 11:30 AM PILR Code Change Follow-Up
- 12:00 PM – 12:30 PM City Club Friday Forum Conference Call
- 1:30 PM – 2:15 PM Check In – Victor Salinas, EPCO
- 2:30 PM – 5:00 PM Leadership Team Meeting

▲ **Tue, Jul 9**

- 2:00 PM – 3:15 PM Civic Life Supervisor Interviews

▲ **Wed, Jul 10**

- 9:00 AM – 5:00 PM Manager II 1st Round Interviews
- ▨ 1:00 PM – 2:00 PM Brink/Civic Life Weekly Check-In Call

▲ **Thu, Jul 11**

- 9:00 AM – 10:00 AM Civic Life Admin Team Meeting
- 10:30 AM – 12:30 PM P&D Directors Meeting
- 1:00 PM – 2:30 PM Civic Life's Code Change and Relationship to BDS & BPS Follow Up
- 3:00 PM – 4:00 PM Portland Street Response Stakeholder Group

▲ **Fri, Jul 12**

- 12:00 PM – 1:15 PM The Changing Landscape of Civic Engagement in Portland
- 3:30 PM – 4:00 PM Code 3.96 Meeting

■ 4:00 PM – 4:30 PM Discuss Community Enhancement Grant Program

▲ **Sat, Jul 13**

▲ **Sun, Jul 14**

▲ **Mon, Jul 15**

- 8:30 AM – 9:00 AM XRAY FM Interview
 - 11:00 AM – 11:30 AM Civic Life Code Change Meeting
 - 12:00 PM – 1:00 PM Code Change Update
 - 1:00 PM – 3:00 PM Communications and Code Revision Check-In
 - 3:30 PM – 4:30 PM Committee Meeting 8 Prep
 - 3:30 PM – 5:00 PM Leadership Team Meeting
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▲ **Tue, Jul 16**

- 9:00 AM – 12:00 PM Manager II 2nd Round Interviews
 - 2:00 PM – 2:45 PM Check In – Winta Yohannes, Commissioner Eudaly's Office
 - 4:30 PM – 5:00 PM Cannabis Database Discussion
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▲ **Wed, Jul 17**

- 8:00 AM – 8:45 AM Discuss Security Training
 - 9:00 AM – 9:45 AM 311 Discussion
 - 10:00 AM – 10:30 AM 311 Contracting Check-In
 - ▨ 10:00 AM – 10:30 AM 311 Team Meeting
 - 1:00 PM – 1:30 PM Brink/Civic Life Weekly Check-In Call
 - 1:30 PM – 2:15 PM Check In – John Dutt, I&R
 - 2:30 PM – 3:15 PM Check In – Dianne Riley, CNIC
 - ▨ 3:00 PM – 4:00 PM What Works Cities: Develop Implementation Priorities
 - 3:30 PM – 4:15 PM Check In – Meg Juarez, Community Safety
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▲ **Thu, Jul 18**

- 8:30 AM – 9:00 AM Discuss Cannabis Grant Scoring
- 9:00 AM – 10:00 AM Civic Life Admin Team Meeting
- 10:00 AM – 12:00 PM Committee 3.96 Internal Team Check-In

- 11:45 AM – 12:45 PM Think Out Loud/OPB
 - 1:30 PM – 3:00 PM PolicyLink and City Leadership Work Session
 - 4:00 PM – 4:30 PM Meeting with Commissioner Eudaly
 - 5:00 PM – 8:30 PM Final Committee 3.96 Meeting
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▲ **Fri, Jul 19**

- 2:30 PM – 3:00 PM Check In – Michelle Rodriguez, Business Operations
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▲ **Sat, Jul 20**

▲ **Sun, Jul 21**

▲ **Mon, Jul 22**

- 11:00 AM – 11:30 AM Meet with Commissioner Eudaly
 - 12:45 PM – 1:30 PM Code Change Check-In
 - 1:30 PM – 2:30 PM Check In – Victor Salinas, EPCO
 - 2:30 PM – 5:00 PM Leadership Team Meeting
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▲ **Tue, Jul 23**

- 8:30 AM – 9:15 AM Check In – Winta Yohannes, Commissioner Eudaly's Office
 - 9:30 AM – 10:15 AM 311 Discussion
 - 10:15 AM – 11:15 AM Communications Check In
 - 2:00 PM – 2:30 PM Brink/Civic Life call
 - ▨ 3:00 PM – 4:00 PM Portland Building Tour
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▲ **Wed, Jul 24**

- 10:00 AM – 10:45 AM Discuss Civic Life Code Change Update
 - 11:00 AM – 11:30 AM Friday Briefing Meeting Check-In
 - 1:00 PM – 1:30 PM Brink/Civic Life Weekly Check-In Call
 - 2:00 PM – 2:45 PM 311 Discussion
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▲ **Thu, Jul 25**

- 10:30 AM – 12:00 PM Committee 3.96 Internal Team Check-In

- 2:00 PM – 2:45 PM Weekly Census Check In
 - 3:45 PM – 4:45 PM Coalition of Communities of Color/Code Change
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▲ **Fri, Jul 26**

- 11:30 AM – 12:00 PM Civic Life Code Change Briefing
 - 1:00 PM – 1:30 PM Intro Meeting – Shoshanah Oppenheim
 - 2:30 PM – 3:30 PM Office of Community and Civic Life and Office of Mayor Ted Wheeler Briefing
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▲ **Sat, Jul 27**

▲ **Sun, Jul 28**

▲ **Mon, Jul 29**

- 8:00 AM – 11:30 AM 311 Program Manager Second Interviews
 - 3:00 PM – 3:30 PM Check In – Mary Hartshorn, Executive Assistant
 - 4:00 PM – 5:00 PM Leadership Team Meeting
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▲ **Tue, Jul 30**

- 8:30 AM – 9:30 AM Check In – Sabrina Wilson, Code Change
 - 12:30 PM – 1:45 PM 311 Manager Interviews
 - 3:00 PM – 4:30 PM Census Equity Fund Meeting
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▲ **Wed, Jul 31**

- 8:30 AM – 9:30 AM Adapt to Impact - Review Final Presentation
 - 10:00 AM – 11:00 AM Bus Project/Code Change
 - 1:00 PM – 1:30 PM Brink/Civic Life Weekly Check-In Call
 - 1:30 PM – 2:30 PM Meet with SEUL
 - 3:00 PM – 3:45 PM Check In – Dianne Riley, CNIC
 - 4:00 PM – 4:45 PM Check In – Meg Juarez, Community Safety
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