

City of Portland
Public Involvement Advisory Council (PIAC)

Tuesday, July 2nd, 2019

5:30 - 7:30 PM

City Hall, Lovejoy Room (2nd floor)
1221 SW 4th Ave.

Members in Attendance: Ron Young, Mark Wubbold, Jane Marie Ford, Brody Sargent, Polly Birge, Ashley Tjaden, Claire Adamsick, Jessica Terlikowski, Thalia Martinez, Sabrina Wilson.

Staff person: Lorraine Wilson

NOTES

5:30 Welcome, Introductions, and Review of the Agenda

5:40 Public Comment

- No public comment.

5:50 Icebreaker

- Stories and anecdotes were shared by all

6:00 PIAC Focus

- PIAC's focus, opportunity, and power is collaborating with the public to influence Council. For the past 10 years, the group has worked off a charter. To remedy this and comply with the PIAC driven Advisory Bodies Program policy, a bylaws subcommittee is working on bringing member edits together to meet this requirement. They will be bringing a clean copy of bylaws to PIAC for review. First, the bylaws need to be updated to determine group size. Recruitment timeline needs to be looked at next.
- Membership – Attributes.
 - The group generated popcorn-style some desired attributes of members. Many ideas were shared, the following list is not exhaustive. It was noted that a balance of community and city members (perhaps ex-officio – aka non-voting city members) be considered when generating traits.
 - Willingness to do more work for equitable outcome
 - Focus and interest in policies and procedures.
 - Broad perspectives of the community
- Recruitment.
 - PIAC members discussed the need for outreach materials and information about the group. Materials should demonstrate that we provide the training and onboarding needed to understand government and this groups work. Targeted outreach was compared with general outreach, and strategies to reach out to

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specific groups were brought up (including cultural groups, neighborhoods, and private sector).

6:30 Meeting Notes

- The group reviewed meeting notes together.

6:40 Quick Workgroup Reports

- Public Involvement Planning Template Workgroup
 - No update provided
- BACs & community engagement in City Budget Workgroup
 - The workgroup created a survey that will be sent to all staff liaisons to citywide BACs and another survey was created for Citywide BAC members. Responses will be brought forward to Council (perhaps in the form of a work session) and selected aspects will be discussed.
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- Advisory Bodies Workgroup
 - Bylaws review workgroup tracked changes will be shared with the group, and a clean copy will be brought by August. Group was invited to join subcommittee after PIAC main meeting. A process could go on longer than August. Bylaws should be done right rather than fast; however, bylaws need not hold up the recruitment process.

7:00 Workgroup Breakouts

- Bylaws subcommittee met to merge all track changes. The workgroup will present a clean copy of suggested bylaws to the August PIAC meeting.
- BAC workgroup met to finalize the staff/members survey.

7:30 Adjourn