



Cannabis Policy Oversight Team (CPOT)

Meeting Minutes (FINAL)

3-4pm

Conference Call

Portland City Hall-Prettygrove Conference Room

1221 SW 4th Ave., Portland OR 97204

Conference Call-in: Dr. Nicole Bowles, Madeline Martinez, John Monteleone, Stephanie Neil, Al Ochoa, Tim Zimmerman and Laura Valden-Vega

Civic Life Staff: Michael Montoya- Strategy, Innovation and Performance Manager, Kimie Ueoka- Policy Coordinator, and Arainnia Brown-Administrative Coordinator

Welcome and Introductions: CPOT members and Civic Life Staff stated their names and mentioned what organizations they are affiliated with. In addition to this any conflict of interests were stated. Lastly, members approved September meeting minutes.

CPOT Membership: Kimie informed CPOT members of current recruitment process. This summer, CPOT members informed Kimie of what potential candidate would fit their needs. Members ideal candidate would be an individual with a previous cannabis conviction, medical cannabis user, selected Social Equity grantee, or one involved with civic engagement. Current application pool did not meet CPOT members suggestions. Currently, the selected member is discussing with their employer how much they can be involved with CPOT. In addition to this, another CPOT position will open again since our Head Chair, Tiara Darnell, is moving. Kimie plans to send out an extended invitation for this recruitment period. Members suggested having their newest member be apart of a neighborhood association, POC business association, or an individual from a bank institution advocating for cannabis businesses.

Leadership Changes: Cannabis Program Supervisor, Brandon Goldner, will no longer work for The City of Portland, he accepted a position with Metro, and his last day with the Cannabis Program will be on November 7th. Michael Montoya, Civic Life's Strategy,

Innovation & Performance Manger will oversee the Cannabis Program once Brandon departs. Michael would like to hear from CPOT members regarding program improvements and their ideal candidate for a new supervisor once the recruitment opens. In addition to this, CPOT members nominated Vice Chair, Al Ochoa to step into the Lead Chair position and Al accepted offer.

Prep for Membership length decision: Kimie requested CPOT members to make a proposal for their attendance timeline for membership participating. Meaning she wants to know how long members plan to participate so she can be proactive with the recruitment process.

Feedback from Cannabis Community Talks: The two community talks held on Oct. 10th and Oct. 18th went well. The October 10th session had mostly industry workers and the Oct. 18th session had a combination of industry workers, researchers, community members, and pharmacists attend. In summary, the community wants us to host more events and most of the community's feedback aligns with CPOT's main points. One conversation occurred and that was never brought to CPOT's attention was police responses towards cannabis business. Community members shared how police either never responded or was slow to respond if an incident occurred for a cannabis related problem.

Policy Recommendation Draft: With members permission Kimie will add community's feedback into report. Also, stakeholder information is still missing from report Kimie plans to reach out to Dr. Rachel Knox for this info. Once completed, she will email a new draft to all members.

Social Equity Grant Update: On Oct. 23rd City Council approved six projects for year two funding. Year three funding cycle will begin soon. In the meantime, the program is constructing our grant processes and encourage more communities who were impacted by the war of drugs to apply next cycle examples include re-housing organizations and Native American Community organizations.

Next Steps: For the November meeting CPOT members will present drafted report to Civic Life Director- Suk Rhee, Strategy, Innovation & Performance Manager- Michael Montoya, and Commissioner Eudaly's Policy Advisor- Winta Yohannes. If needed, a conference call can be set up for mid-November to suggest final edits for report prior to final submission.