



**Cannabis Policy Oversight Team (CPOT)**

**December 2<sup>nd</sup>, 2019**

**Conference Call Minutes (FINAL)**

**2:15-3:15pm**

**Conference Call**

**Portland City Hall-Pettygrove Conference Room**

**1221 SW 4<sup>th</sup> Ave., Portland, OR 97204**

**Conference Call-in:** Dr. Nicole Bowles, Tiara Darnell, Dr. Rachel Knox, John Montelone, Stephanie Neil, Al Ochoa, Daniel Rowland, Katherine Krajnak and Tim Zimmerman.

**Civic Life Staff:** Kimie Ueoka-Policy Coordinator and Arainnia Brown-Administrative Coordinator

**Welcome and Introductions:** CPOT members along with Civic Life Staff stated their names and disclosed conflict of interest if any for recording.

**Review of CPOT Recommendations Report:** CPOT members and Kimie reviewed version 7 of recommendations report. In summary, edits, add-ons, new conclusion were approved and only formatting needs to be changed. Kimie plans to meet with Civic Life's Communications Coordinator to design final layout of report once finalized. After this conference call members will receive an email with an updated report (version 8) with stakeholders' graph and the most recent edits. Members will have the opportunity to review the version 8 report and another conference call will occur this week to discuss final edits before submittal.

**Review of Cannabis Social Equity Grant Draft:** Kimie made changes to the Cannabis Social Equity Grant application and wanted CPOT members to review the first draft with her. Feedback was received from last year's grant applicants regarding the Cannabis Social Equity grant.

- **Grant Range:** Applicants did not feel the grant was accessible for smaller projects in terms of range. Last cycle the range was between 25-150k. This cycle the range will start at 10K therefore organizations can request a smaller amount to get their foot in the door if needed. Another change will include language around priority funding areas. For example, expungement will be replaced with legal services and case management support. We believe this will address a wider range of barriers individuals encounter who are or were formally incarcerated, services can assist individuals by re-establishing their livelihood such as obtaining a driver's license, gaining custody of kids, etc.

- **Workforce Development Expansion:** The definition of workforce development will be expanded because our program wants to ensure applicants are really considering methods to build wealth within their organizations/communities for the future. Such as creating professional pathways for industry workers. Examples include but were not limited to: Accountants/CPAs', graphic designers, marketing, and code/compliance education.
- **Additional Focus Area:** A new point will be presented within the application. Our program is proposing an expansion on criminal justice reform. Services can apply for grant if assisting with family members who have an individual currently incarcerated. In addition to this education and engagement practices will take place with this criminal justice expansion.
- **Cap on applications:** There may be a cap for selected applicants. If applicants apply three times and receive grants, they may not be eligible to apply the fourth year. This may allow for other organizations/ different projects to receive funding in the future. Organizations can create a strategic plan and a metric with a three-year cap.

If you have any more edits or suggestions for the drafted Social Equity Grant application, please contact Kimie before this week is over.

**Next Steps:** CPOT members will receive version 8 of the recommendations report before 5pm today. Members will have a final review of report. A 30-minute conference call will be scheduled this week to go over report one last time prior to submittal. In addition to this, members will divide report into sections when presenting to Suk next week. Members will decide who will present on what topic during the next conference call.