



OFFICE OF
**Community
& Civic Life**

Promote the common good

Bureau Advisory Committee Meeting

 City Hall, 1221 SW 4th Ave, Lovejoy Room

 Monday January 7 2019

 5:30 – 7:30pm

AGENDA ITEMS

Topic	Presenter	Time allotted
<input type="checkbox"/> Arrive, Get Food, and Settle In	All	5:15-5:30pm
<input type="checkbox"/> Welcome & Introductions	Suk Rhee, All	5:30-5:35pm
<input type="checkbox"/> Public Comment	All	5:35-5:40pm
<input type="checkbox"/> Committee members' reflections on current services, metrics and investment level (FY 18/19).*	All	5:50-6:20pm
<input type="checkbox"/> Present and discuss initial changes (through program offers)**	Leadership Team, All	6:20-6:35pm

*Reference documents include FY 18/19 budget, metrics matrix (handout), and program offer drafts as of Dec 17, 2018

**Reference documents include program offer drafts as of Jan 4, 2019

OTHER INFORMATION

During public comment, members of the public can express their personal political views when clearly identifying them as such as not speaking on behalf of the body/BAC. In accordance with [ORS 260.432](#) on political activities, there should be no leaflets on tables by individual advisory body members or the public, and the body itself as a whole cannot vote or take any action to promote a political cause.

ADDITIONAL MEETING DATES – CITY HALL, LOVEJOY ROOM

Monday January 14th at 5:30pm

February - No meeting

Monday March 18th at 5:30pm

April - No meeting

Monday May 20th at 5:30pm

June-August 2019 – BREAK No meetings

CIVIC LIFE BAC MEETING TIMELINE

	Oct 15	Nov 19	Dec 17	Jan 7	Jan 14	Mar 18	May 20
					*Budget Due 2/4		
Trainings	HR 2.02	Public Official				Equity 101, City of Portland 101	
Bureau Context	Bureau Overview	Program Overview	Program Overview: Service Level & Performance Metrics			Discuss BAC Terms	Bureau Racial Equity Plan
Budget Process	Budget Timeline and Process Review	FY 18-19 Adopted Budget		Discuss and Finalize FY 19-20 Priorities		Debrief Budget Process	
				Leadership Team Guidance			