



Portland Fire & Rescue
Fire Marshal's Office
 1300 SE Gideon Street
 Portland, OR 97202-2419
 Phone: 503.823.3712 Fax: 503.823.3925



PERMIT APPLICATION FOR FIRE PERFORMANCE ART VENUE

Completed packet (including fees) must be received at least **21 calendar days** before the event.
 Any permit request received after the deadline will be charged **double fees**.

Applicant Name: _____
 Phone: _____
 E-mail Address: _____
 Address: _____
 Location of use: Street: _____
 City/State: _____ Zip Code: _____
DATE PERMIT EFFECTIVE: _____
HOURS: _____
EXPIRES: _____

FOR FIRE BUREAU USE ONLY

Amt. Submitted _____
 Permit #: _____ With Application: \$ _____
 Date Rec'd: _____ Cash / Check # _____
 Receipt #: _____ Rec'd From: _____
 PFI #: _____

Property owner's written permission presented
 Annual Permit - \$150.00
 One time performance (per location per year) - \$75.00
 One time performance convert to annual - \$75.00

Fire performances are not allowed until the venue has been approved by the Fire Marshal's Office. Violation of the following requirements or of requirements listed in City of Portland policy [FIR 3.07 – Fire Performance Art](#) may result in a citation.

Requirements for Fire Performance Art Venue Permit:

- A. The permit application must include:
 - 1. A to-scale site plan of the venue (2 copies if plan is larger than 11"x17"), including:
 - The dimensions of the performance area, seating and equipment layout.
 - Dimensions of the room, aisles, and location of exits.
 - 2. A written letter signed by the property owner or their representative authorizing the fire art performance. For public spaces such as a park or street, the authorizing representative is the Bureau responsible for that space, i.e. Parks & Recreation, Transportation, etc.
- B. Applications must be received 21 calendar days prior to the scheduled performance date to accommodate plan review and a site visit, prior to issuing a permit. Applications received after this deadline may be charged a double fee.
- C. The permit will be valid for one year from date of issue.
- D. The permit, approved site plan and Policy CE C-7 (FIR 3.07) must be available on site at all performances and shall be presented upon request.
- E. Venues shall ensure that each performer holds a current "Individual Fire Performance Art Conditional Use Permit" and photo ID.

Make check payable to "Portland City Treasurer". Either bring or send packet (including plans, paperwork and payment) to: **PERMITS - Portland Fire & Rescue, 1300 SE Gideon Street, Portland OR 97202-2419. M-F 8:00AM - 3:30PM.** This permit may be revoked for failure to comply with the specified "Conditions of Use" or by any Fire Officer or Inspector of Portland Fire & Rescue for due cause.

 Applicant's Name Printed

 Applicant's Signature

 Inspector's Name Printed

 Inspector's Signature

Conditions of use: _____

