

FIRE CHIEF SARA BOONE CALENDAR
September 1, 2020 – September 30, 2020

▲ **Tue, Sep 1**

- 8:00 AM – 9:30 AM Leadership Team
 - 9:00 AM – 11:00 AM RBA Training
 - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Wed, Sep 2**

- All Day Vacation
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▲ **Thu, Sep 3**

- All Day Vacation
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▲ **Fri, Sep 4**

- All Day OFF FRIDAYS
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▲ **Mon, Sep 7**

- All Day HOLIDAY
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▲ **Tue, Sep 8**

- All Day Vacation
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▲ **Wed, Sep 9**

- 8:00 AM – 9:30 AM Core Leadership
 - 10:00 AM – 11:00 AM Trauma Intervention Program Interview
 - 11:30 AM – 12:30 PM Rose King
 - 5:30 PM – 7:00 PM Civic Life - Community Safety
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▲ **Thu, Sep 10**

- 10:00 AM – 12:00 PM RBA 2020 Cohort
 - 3:00 PM – 4:00 PM Fire Defense Board Chiefs Call
 - 4:00 PM – 4:30 PM City Bureau Directors Check-in
 - 4:30 PM – 5:00 PM Emergency Management Briefing on Oregon Fires
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▲ **Fri, Sep 11**

- All Day OFF FRIDAYS
 - 11:00 AM – 12:00 PM Execs Fire Briefing
 - 12:00 PM – 1:00 PM Fire Threat Team Check In
 - 5:00 PM – 5:30 PM Forest Park Follow Up
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▲ **Mon, Sep 14**

- 2:30 PM – 4:00 PM City Attorney
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▲ **Tue, Sep 15**

- 8:00 AM – 9:30 AM Leadership Team
 - 9:30 AM – 10:00 AM Office of Equity and Human Rights Director
 - 4:00 PM – 4:30 PM City Bureau Directors Check-in
 - 5:00 PM – 6:00 PM Commissioner Hardesty
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▲ **Wed, Sep 16**

- 8:00 AM – 9:30 AM Core Leadership
 - 1:00 PM – 2:30 PM Human Resources/City Attorney
 - 3:00 PM – 4:00 PM Public Safety Work Group - Monthly Executive Committee
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▲ **Thu, Sep 17**

- 10:00 AM – 10:30 AM Weekly Coordination Calls Commissioner Hardesty, PBEM Director, BOEC Director
 - 10:00 AM – 11:30 AM UP School of Nursing/PF&R Partnership
 - 4:00 PM – 5:00 PM City Bureau Directors Check-in
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▲ **Fri, Sep 18**

■ All Day OFF FRIDAYS

▲ **Mon, Sep 21**

■ 11:00 AM – 11:30 AM Human Resources Director

▲ **Tue, Sep 22**

■ 8:00 AM – 9:00 AM Leadership Team
■ 9:00 AM – 11:00 AM Strategic Plan Steering Committee
■ 3:00 PM – 4:00 PM City Budget Office Director

▲ **Wed, Sep 23**

■ 8:00 AM – 9:30 AM Core Leadership
■ 1:30 PM – 3:30 PM Labor-Management Meeting
■ 4:00 PM – 4:30 PM Public Safety Work Group - Weekly Check-in

▲ **Thu, Sep 24**

■ 10:00 AM – 10:30 AM Weekly Coordination Calls Commissioner Hardesty, PBEM Director, BOEC Director
■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

▲ **Fri, Sep 25**

■ All Day OFF FRIDAYS
■ 10:00 AM – 11:00 AM Ciara Pressler

▲ **Mon, Sep 28**

■ 2:00 PM – 3:00 PM Portland Street Response

▲ **Tue, Sep 29**

- 8:00 AM – 9:30 AM Leadership Team
 - 9:00 AM – 11:00 AM Strategic Planning Leadership Team
 - 2:00 PM – 3:00 PM City Attorney
 - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Wed, Sep 30**

- 8:00 AM – 9:30 AM Core Leadership
 - 11:00 AM – 11:30 AM City's Chief Administrative Officer
 - 12:00 PM – 1:00 PM COVID-19 Workplace Guidance Townhall #1 -
 - 1:00 PM – 2:00 PM RBA Training & Homework
 - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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