

FIRE CHIEF SARA BOONE CALENDAR
November 1, 2021 – November 30, 2021

▲ **Mon, Nov 1**

- 10:00 AM – 10:30 AM Chief/Tim - PSR Discussion
 - 1:00 PM – 2:00 PM Human Resources Business Partner
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▲ **Tue, Nov 2**

- 8:00 AM – 5:00 PM Vacation
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▲ **Wed, Nov 3**

- 8:00 AM – 11:30 AM Core Leadership
 - 1:00 PM – 1:45 PM Fire Marshal's Office Staff Chief's Visit
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▲ **Thu, Nov 4**

- 8:00 AM – 8:30 AM Commissioner Hardesty
 - 8:30 AM – 9:00 AM Commissioner Hardesty's staff, DHM Research, Springwater Partners, Portland Business Alliance
 - 9:30 AM – 10:00 AM PF&R Promotional Swearing-in
 - 12:00 PM – 1:00 PM Bureau Directors Monthly Meeting
 - 2:00 PM – 2:15 PM Rose King
 - 2:15 PM – 3:00 PM Civilian Staff Chief's Visit
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▲ **Fri, Nov 5**

- All Day OFF FRIDAYS
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▲ **Mon, Nov 8**

- 1:00 PM – 2:00 PM Human Resources Business Partner
 - 3:00 PM – 4:00 PM Campbell Board Meeting
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▲ **Tue, Nov 9**

- 8:00 AM – 9:00 AM Commissioner Hardesty
 - 10:00 AM – 10:30 AM City's Chief Administrative Office
 - 3:00 PM – 4:00 PM OMF Advisory Committee
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
 - 4:30 PM – 5:00 PM City Attorney
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▲ **Wed, Nov 10**

- 8:00 AM – 9:30 AM Commissioner Hardesty's Staff
 - 1:15 PM – 1:30 PM Rose King
 - 1:30 PM – 2:15 PM Training Staff Chief's Visit
 - 3:00 PM – 3:30 PM Community Safety Chiefs Weekly Check-in
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▲ **Thu, Nov 11**

- 8:00 AM – 5:00 PM Holiday
 - 10:30 AM – 11:00 AM Word is Bond
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▲ **Fri, Nov 12**

- All Day OFF FRIDAYS
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▲ **Mon, Nov 15**

- 8:00 AM – 9:00 AM Human Resources Business Partner
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▲ **Tue, Nov 16**

- 8:00 AM – 9:30 AM Strategic Plan Implementation
 - 11:00 AM – 11:45 AM Logistics Staff Chief's Visit
 - 2:00 PM – 3:30 PM Commissioner Hardesty's Staff
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▲ **Wed, Nov 17**

- 8:00 AM – 9:30 AM Core Leadership
- 1:00 PM – 2:30 PM City Attorney/Human Resources

- 2:30 PM – 3:00 PM Community Safety Chiefs Weekly Check-in
 - 3:00 PM – 4:00 PM Community Safety Working Group
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▲ **Thu, Nov 18**

- 10:30 AM – 12:00 PM Labor-Management Meeting
 - 1:00 PM – 1:45 PM Commissioner Hardesty & Bureaus - Tribal Nations Summit
 - 1:00 PM – 2:00 PM Forested & Wildland Response Plan Joint Meeting w/ PF&R and PBEM
 - 2:15 PM – 2:45 PM Commissioner Hardesty
 - 3:00 PM – 3:30 PM Community Safety Director
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▲ **Fri, Nov 19**

- All Day OFF FRIDAYS
 - 10:00 AM – 10:50 AM PNW Chiefs Check-In
 - 12:00 PM – 3:00 PM Activation and notification of Line of Duty Death protocols and responsibilities for Lt. Jerry Richardson
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▲ **Mon, Nov 22**

- 8:00 AM – 10:00 AM PF&R Budget Advisory Committee
 - 11:00 AM – 11:30 AM Commissioner Hardesty's staff, DHM Research, Springwater Partners, Portland Business Alliance
 - 2:00 PM – 2:45 PM Government Relations Specialist
 - 3:30 PM – 5:30 PM Community Health Nurse Manager Interviews
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▲ **Tue, Nov 23**

- 8:00 AM – 9:30 AM Leadership Team
 - 10:00 AM – 11:00 AM Memorial Service Planning Meeting
 - 10:00 AM – 12:00 PM CityGate
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Wed, Nov 24**

■ 8:00 AM – 5:00 PM Vacation

▲ **Thu, Nov 25**

■ 8:00 AM – 5:00 PM Holiday

▲ **Fri, Nov 26**

■ 8:00 AM – 5:00 PM Holiday

▲ **Mon, Nov 29**

■ 8:00 AM – 5:00 PM Vacation

▲ **Tue, Nov 30**

■ 9:00 AM – 10:00 AM Church Site Visit Richardson Memorial
Planning

10:00 AM – 12:30 PM Activation and notification of Line of Duty
Death protocols and responsibilities for Lt.
Jerry Richardson

■ 1:00 PM – 2:00 PM PANO AI Fire Detection System Discussion

■ 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
