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**Bureau of Fire and Police  
Disability and Retirement**

1800 SW First Avenue, Suite 450,  
Portland, OR 97201  
503-823-6823; FAX – 503-823-5166;  
B236/450

# Claim Filing To Do List



January 2013

## SERVICE-CONNECTED, OCCUPATIONAL INJURIES

### COMPLETE THE DISABILITY IN LINE OF DUTY REPORT (DILD)

- Fax form to FPDR (503-823-5166) once “Member Information” section is completed and form is signed
- Make a copy of the DILD for your records
- Give original DILD to your supervisor to route through Bureau channels

### ATTENDING PHYSICIAN REPORT (APR)

- Complete Member portion and sign
- Give form your physician to complete
- Physician will follow mailing instructions on the form

### WORK STATUS REPORT (WSR)

- Have physician complete this form and fax to FPDR
- Return completed form to your supervisor
- WSR must be completed at all appointments unless waived by FPDR

**WSR is necessary to be paid interim disability or disability benefits**

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Disability payments: FPDR issues disability checks on a bi-weekly basis, upon receipt of a completed application for benefits. Your check is mailed to the address listed in our database. If your address has changed a signed address change must be sent to FPDR. **FPDR will not mail disability checks if we have conflicting address information in our database.**

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Prescription and Mileage Reimbursement: Per Administrative Rule, “all requests for expenses paid by the member must be submitted to and received by the Director within 60 days of incurring the expense for which reimbursement is sought.”

**!!Reminder: Make sure you complete your Bureau Injury Report/Log!!**

FPDR 503-823-6823 \*\* FPDR website: [www.portlandoregon.gov/fpdr](http://www.portlandoregon.gov/fpdr)

Disability Liaisons: Fire Bureau 503-823-3765 ★★ Police Bureau 503-823-0605