
Elisabeth Perez Calendar

Elisabeth.H.Perez@portlandoregon.gov

Thursday, October 1, 2020 – Thursday, December 31, 2020

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

October 2020

Su Mo Tu We Th Fr Sa

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

Su Mo Tu We Th Fr Sa

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

Su Mo Tu We Th Fr Sa

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6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

■ Busy

▨ Tentative

□ Free

■ Out of Office

▤ Working Elsewhere

■ Outside of Working Hours

October 2020

▲ Thu, Oct 1

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 9:15 AM [ECC All Staff Briefing](#)
Conference Call
Perez, Elisabeth

- 9:30 AM – 10:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 10:00 AM – 10:30 AM [Franchise expiration mtg.](#)
Microsoft Teams Meeting
Coulter, Bea
 - 11:30 AM – 1:00 PM [Bureau Directors Monthly Meeting](#)
Zoom Meeting
Rinehart, Tom
 - 12:30 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
-

▲ Fri, Oct 2

- 9:00 AM – 9:15 AM [ECC All Staff Briefing](#)
Conference Call
Perez, Elisabeth
 - 9:15 AM – 10:00 AM [Command & General Staff Briefing](#)
Conference Call
Perez, Elisabeth
 - 11:00 AM – 11:45 AM [Comcast Negotiations](#)
Zoom Meeting
Walter, Benjamin
Coulter, Bea
 - 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [Monthly Check in Chair Studenmund](#)
Conference Call
Perez, Elisabeth
 - 3:00 PM – 3:30 PM [Check in with Bea Coulter](#)
Microsoft Teams Meeting
Coulter, Bea
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▲ Mon, Oct 5

- 11:00 AM – 11:45 AM [Check in with MESD](#)
Zoom Meeting
Harrison, Eric
Eisenbeis, Dan
- 12:00 PM – 1:00 PM [COVID-19 Workplace Guidance Townhall #2 - for employees primarily teleworking](#)
Zoom Meeting
Rinehart, Tom
- 2:00 PM – 2:30 PM [NDIA Webinar Talking Points](#)
Conference Call
Gibbons, Rebecca
- 2:30 PM – 3:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 3:00 PM – 5:30 PM [Executive Team Application Evaluation Discussion](#)
Zoom Meeting

▲ **Tue, Oct 6**

- 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 2:30 PM – 3:00 PM [Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - ▨ 4:00 PM – 4:45 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ **Wed, Oct 7**

- 8:30 AM – 9:00 AM [Check in with Bea Coulter](#)
AM Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 9:30 AM [Weekly check in with Rebecca Gibbons](#)
AM Microsoft Teams Meeting
Perez, Elisabeth
- 10:30 AM – 11:00 AM [OCT Team Meeting](#)
AM Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 11:00 AM – 12:30 PM [Net Inclusion Webinar Series](#)
PM Zoom Meeting
- 12:00 PM – 1:00 PM [Collective Stakeholder Meeting- COVID-19 Digital Divide Work Group](#)
PM Zoom Meeting
Kendrick, Christine
- 12:00 PM – 1:00 PM [NATOA P&L](#)
PM Conference Call
Coulter, Bea
- 3:00 PM – 3:30 PM [Kevin Martin with Smart Cities](#)
PM Martin, Kevin
- 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
PM Zoom Meeting
Timberlake, Matthew

▲ **Thu, Oct 8**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 10:00 AM [Check in with Josh Eddings](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
- 11:00 AM – 12:00 PM [TeleCommUnity](#)
Conference Call
Coulter, Bea
- 1:00 PM – 3:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
- 3:00 PM – 3:30 PM [Check in with Carol Studenmund](#)
Zoom Meeting
Perez, Elisabeth
- 3:30 PM – 4:00 PM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 4:00 PM – 4:45 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom

▲ **Fri, Oct 9**

- 10:30 AM – 11:00 AM [Check in with Bob Leek](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 11:00 AM – 12:00 PM [Executive Team Selection Discussion](#)
Zoom Meeting
Kendrick, Christine
- 1:00 PM – 1:30 PM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth

▲ **Mon, Oct 12**

- 9:00 AM – 9:30 AM [Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:30 AM – 10:00 AM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 10:30 AM – 11:00 AM [Metro East ROW Video proposal](#)
Microsoft Teams Meeting
Li, Jennifer

- 1:00 PM – 2:00 PM [FCC/litigation summary](#)
Microsoft Teams Meeting
Li, Jennifer
 - 2:30 PM – 3:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 3:00 PM – 3:30 PM [Check in with Kevin Martin](#)
Perez, Elisabeth
 - 3:30 PM – 4:00 PM [MHCRC fund review - Scope of Work](#)
Conference Call
Omelchuck, Julie
 - 4:30 PM – 5:00 PM [OCT Intro Meeting](#)
Microsoft Teams Meeting
Eudaly, Chloe
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▲ Tue, Oct 13

- 9:00 AM – 9:30 AM [Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 12:00 PM – 1:00 PM [Internet Assistance Digital Divide CARES Act Project](#)
Zoom Meeting
Kendrick, Christine
 - 1:00 PM – 2:00 PM [Smart Cities Steering Committee meeting](#)
Zoom Meeting
Martin, Kevin
 - 1:30 PM – 3:00 PM [IRNE Stakeholder Meeting](#)
Skype Meeting
Fox, Beth
 - 2:45 PM – 3:15 PM [Federal Legislative Agenda Discussion](#)
Zoom Meeting
Edwards, Elizabeth
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ Wed, Oct 14

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth

- 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 2:00 PM – 2:30 PM [ROW team check in](#)
Microsoft Teams Meeting
Li, Jennifer
 - 3:30 PM – 4:00 PM [Kevin Martin with Smart Cities](#)
Martin, Kevin
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
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▲ **Thu, Oct 15**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:30 AM – 10:30 AM [DIN agenda planning](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 11:30 AM – 12:00 PM [Check in with Justen Harn \(Open Signal\)](#)
Remotely
Perez, Elisabeth
 - 2:00 PM – 2:45 PM [Zimperium Meeting](#)
Zoom Meeting
Chul, Yim
Dominguez Aguirre, Hector
Martin, Kevin
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ **Fri, Oct 16**

- 8:00 AM – 5:00 PM [Furlough Friday](#)
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▲ **Mon, Oct 19**

- 9:00 AM – 10:00 AM [MHCRC Agenda Check in](#)
Zoom Meeting
Diaz Calvo, Cinthia
- 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
- 11:00 AM – 12:00 PM [eNATOA - Digital Inclusion: Reaching the Unserved and Underserved](#)
Zoom Meeting
Coulter, Bea

- 2:00 PM – 2:30 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 3:00 PM – 3:30 PM [File Share Options](#)
Microsoft Teams Meeting
Mitchell, Liz
 - 3:30 PM – 4:30 PM [CSA interviews \(interview window #1\)](#)
Zoom Meeting
Martin, Kevin
 - 6:30 PM – 8:00 PM [MHCRC Meeting](#)
Zoom Meeting
Diaz Calvo, Cinthia
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▲ **Tue, Oct 20**

- 8:00 AM – 9:00 AM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 1:30 PM [Nick Rowland with Moss Adams](#)
Perez, Elisabeth
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 3:45 PM – 4:45 PM [Economic Impact Action Committee](#)
Zoom Meeting
Branam, Kimberly
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
 - 5:00 PM – 6:00 PM [Commissioner Jeff Dennerline](#)
Edgefield Portland OR
Perez, Elisabeth
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▲ **Wed, Oct 21**

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
AM Microsoft Teams Meeting
Perez, Elisabeth

- 9:00 AM – 9:30 AM [Check in with Chair Studenmund](#)
Perez, Elisabeth
 - 9:30 AM – 10:00 AM [Kevin Martin with Smart Cities](#)
Conference Call
Martin, Kevin
 - 10:00 AM – 10:30 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 12:30 PM [Net Inclusion Webinar Series](#)
Zoom Meeting
 - 12:00 PM – 1:00 PM [Collective Stakeholder Meeting- COVID-19 Digital Divide Work Group](#)
Zoom Meeting
Kendrick, Christine
 - 1:30 PM – 2:30 PM [Code - Policy Questions](#)
Microsoft Teams Meeting
Li, Jennifer
 - 3:00 PM – 3:30 PM [Kevin Martin with Smart Cities](#)
Martin, Kevin
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
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▲ Thu, Oct 22

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 10:30 AM [CSA interviews/decision \(interview window #2\)](#)
Zoom Meeting
Martin, Kevin
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 2:00 PM – 2:30 PM [Bob-Carey with Verizon Discussion](#)
bob.fletcher@verizonwireless.com
 - 2:30 PM – 3:00 PM [City of Portland and T-Mobile](#)
Conference Call
Lee, Matthew
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
 - 5:30 PM – 8:00 PM [Open Signal's Board Meeting](#)
Zoom Meeting
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▲ Fri, Oct 23

- 8:00 AM – 5:00 PM [Final Furlough](#)
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▲ Mon, Oct 26

- 11:00 AM – 11:45 AM [Verizon 10-Yr Franchise Discussion](#)
Remotely
Plambeck, Michelle
Leupp, Alex
 - 12:30 PM – 1:30 PM [Cable Franchise Renewal Proposal - Discussion](#)
Zoom Meeting
Coulter Bea
Perez Elisabeth
Robinson, Tom
nielsen@cbgcommunications.com
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▲ Tue, Oct 27

- 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ Wed, Oct 28

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:30 AM – 10:30 AM [Discuss SOW for CT Impact Evaluation](#)
DeBey, Rana
- 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 11:00 AM – 12:30 PM [Net Inclusion Webinar Series](#)
Remotely
- 1:00 PM – 2:00 PM [Broadband Partners](#)
Multnomah Building, 501 SE Hawthorne Blvd, Portland,
OR 97214, USA
jacob.e.farkas@multco.us
- 2:30 PM – 3:30 PM [Digital Inclusion Network Meeting](#)
Zoom Meeting
Gibbons, Rebecca

- 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
 - 6:00 PM – 7:00 PM [Check in with Josh Eddings](#)
Perez, Elisabeth
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▲ Thu, Oct 29

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 9:30 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
 - 9:30 AM – 9:55 AM [Check-in on 2021 Agenda](#)
Microsoft Teams Meeting
Noll, Eric
 - 11:00 AM – 11:45 AM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 2:00 PM – 3:00 PM [OCT/Smart City PDX "Digital Justice" Coordination](#)
Martin, Kevin
 - 3:00 PM – 4:00 PM [Check in with Justen Harn \(Open Signal\)](#)
Remotely
Perez, Elisabeth
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ Fri, Oct 30

- 10:30 AM – 11:30 AM [Meeting with Conrad Hurdle](#)
Zoom Meeting
hurdleconsulting@gmail.com
 - 12:00 PM – 1:00 PM [COVID-19 Workplace Health and Safety Guidance Townhall #3](#)
Remotely
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▲ Mon, Nov 2

- 9:00 AM – 9:30 AM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
- 11:00 AM – 11:30 AM [OCT AP3/Q1](#)
Microsoft Teams Meeting
Rivera, Aaron

- 11:30 AM – 12:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 12:50 PM – 4:50 PM [Hold for FA III interviews](#)
Remotely
Perez, Elisabeth
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▲ Tue, Nov 3

- 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 5:00 PM [Hold for Financial Analyst III interviews](#)
Remotely
Perez, Elisabeth
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▲ Wed, Nov 4

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:30 AM – 10:30 AM [ROW Meeting](#)
john@metroeast.org
- 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 11:00 AM – 12:30 PM [Net Inclusion Webinar Series](#)
Remotely
- 12:00 PM – 1:00 PM [NATO P&L](#)
Conference Call
Coulter, Bea
- 1:00 PM – 2:00 PM [Small Cell Fees Discussion](#)
Microsoft Teams Meeting
Simpson, Kathleen
- 2:30 PM – 3:00 PM [Quarterly BTS/OCT Check-in](#)
Jeff's Office - 11th Floor - Portland Bldg.
Baer, Jeff
- 3:00 PM – 3:30 PM [MHCR Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
- 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting

▲ **Thu, Nov 5**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 10:00 AM [CARES Act Project || Smart City PDX](#)
jacob.e.farkas@multco.us
 - 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 12:00 PM – 1:00 PM [Bureau Directors Monthly Meeting](#)
Zoom Meeting
Rinehart, Tom
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 2:15 PM – 3:15 PM [Code Check in with Jennifer Li](#)
Microsoft Teams Meeting
Li, Jennifer
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ **Fri, Nov 6**

- 8:00 AM – 10:00 AM [Hold for Financial Analyst III Interviews](#)
Remotely
Perez, Elisabeth
 - 11:00 AM – 12:00 PM [FA interview review](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 1:00 PM – 2:00 PM [Monthly Check in Chair Studenmund](#)
Perez, Elisabeth
 - 2:30 PM – 3:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
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▲ **Mon, Nov 9**

- 10:30 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
- 11:00 AM – 12:00 PM [Economic Impact Action Committee](#)
Zoom Meeting
Branam, Kimberly
- 1:00 PM – 2:00 PM [OCT Policy strategy](#)
Microsoft Teams Meeting
Li, Jennifer
- 2:30 PM – 3:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth

- 4:00 PM – 4:45 PM [MetroEast Monthly \(Tomi-Elisabeth\)](#)
Zoom Meeting
Perez, Elisabeth
 - 4:45 PM – 5:15 PM [Check in with Christine Kendrick](#)
Zoom Meeting
Kendrick, Christine
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▲ Tue, Nov 10

- 8:00 AM – 9:30 AM [NSF Overcome](#)
AM Remotely
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 1:30 PM – 2:00 PM [Kevin Martin with Smart Cities](#)
PM Conference Call
Martin, Kevin
 - 4:00 PM – 4:30 PM [Discuss CommTech Scope of Work + Budget Update](#)
PM DeBey, Rana
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▲ Wed, Nov 11

- All Day [Veteran's Day](#)
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▲ Thu, Nov 12

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 9:30 AM [Derek Bradley-Muni Broadband](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:30 AM – 10:00 AM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
- 10:00 AM – 11:30 AM [Measure Development for Program Management \(Performance 201 Workshop\)](#)
Zoom Meeting
Carney, Shannon
- 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine

- 2:00 PM – 2:30 PM [Check in on Monday Meeting](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ Fri, Nov 13

- 10:30 AM – 11:00 AM [Agenda Check in with Carol Studenmund](#)
Zoom Meeting
Perez, Elisabeth
 - 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 3:30 PM – 4:15 PM [Jon Worona with Multnomah County Library](#)
Zoom Meeting
Perez, Elisabeth
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▲ Mon, Nov 16

- 8:00 AM – 5:00 PM [Personal Day](#)
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▲ Tue, Nov 17

- 8:30 AM – 9:00 AM [OCT Briefing with Yesenia Carrillo](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:30 AM – 10:00 AM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:30 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [Internet Card & Education Support](#)
Zoom Meeting
Kendrick, Christine
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
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▲ Wed, Nov 18

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth

- 9:30 AM – 10:30 AM [MHCRC Budget for Impact Evaluation Project](#)
DeBey, Rana
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 12:00 PM – 1:00 PM [Collective Stakeholder Meeting- COVID-19 Digital Divide Work Group](#)
Zoom Meeting
Kendrick, Christine
 - 1:00 PM – 2:00 PM [PROW Cost Study Final Review](#)
Microsoft Teams Meeting
Yamamoto, Gene
 - 3:00 PM – 3:30 PM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
 - 3:30 PM – 5:00 PM [DIN/DEAP Planning Team meeting with Hurdle Team - DEAP2.0 planning](#)
Zoom Meeting
Gibbons, Rebecca
 - 5:00 PM – 6:00 PM [Check in with Judith Mowry](#)
Conference Call
Perez, Elisabeth
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▲ **Thu, Nov 19**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:00 AM – 12:00 PM [NATOA Franchising Forum](#)
Microsoft Teams Meeting
Coulter, Bea
 - 12:00 PM – 1:00 PM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 2:30 PM – 2:45 PM [Verizon Check in](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
 - 5:30 PM – 8:00 PM [Updated invitation: Open Signal's Board Meeting](#)
Zoom Meetings
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▲ **Fri, Nov 20**

- 9:00 AM – 9:30 AM [Portland Franchise System Discussion](#)
Microsoft Teams Meeting
Simpson, Kathleen

- 9:30 AM – 10:00 AM [Verizon/OCT re: franchise](#)
Remotely
Plambeck, Michelle
Leupp, Alex
 - 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
-

▲ **Mon, Nov 23**

- 8:30 AM – 8:45 AM [Sole Source Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [Elisabeth/Andrés Weekly Check-In](#)
Microsoft Teams Meeting
Oswill, Andres
 - 11:00 AM – 11:30 AM [Sole source Check-in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Coulter, Bea
 - 1:00 PM – 1:30 PM [Sole Source Discussion with Scott Schneider](#)
Microsoft Teams Meeting
Coulter, Bea
 - 2:30 PM – 3:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
-

▲ **Tue, Nov 24**

- 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 11:30 AM – 12:00 PM [Audit Request](#)
Remotely
Nick Rowlands
 - 1:00 PM – 2:00 PM [IBM Check-in \(EDI & Private Telecommunications Network Services\)](#)
Microsoft Teams Meeting
Hooyman, Nicholas
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 2:30 PM – 3:00 PM [Check in with Cinthia Diaz Calvo](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 5:30 PM – 6:30 PM [November Board Meeting -ME](#)
tomi@metroeast.org
-

▲ **Wed, Nov 25**

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:30 AM – 12:00 PM [Check in with Commissioner Jeff Dennerline](#)
Perez, Elisabeth
 - 2:30 PM – 3:00 PM [Check in with Carol Studenmund](#)
Zoom Meeting
Perez, Elisabeth
 - 4:00 PM – 5:00 PM [DIN/DEAP Planning Team Meetings](#)
Zoom Meeting
Gibbons, Rebecca
-

▲ **Thu, Nov 26 – Fri, Nov 27**

■ All Day [Thanksgiving Day](#)

▲ **Mon, Nov 30**

- 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
 - 11:30 AM – 12:00 PM [Wheeling v. Transmission Service Revenues](#)
Microsoft Teams Meeting
Hooyman, Nicholas
 - 12:30 PM – 1:00 PM [iPad Delivery Issue](#)
Zoom Meeting
Kendrick, Christine
 - 1:00 PM – 1:30 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 1:30 PM – 2:00 PM [Internet Assistance Cards Feedback](#)
Alamo-Gonzalez, Rebeca
 - 3:00 PM – 4:00 PM [Michael Wong Introduction](#)
Microsoft Teams Meeting
Perez, Elisabeth
-

December 2020

▲ **Tue, Dec 1**

- 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja

- 10:00 AM – 10:30 AM [Comcast Renewal - Weekly Check-in](#)
Microsoft Teams Meeting
Coulter, Bea
 - 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
-

▲ **Wed, Dec 2**

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 12:00 PM – 1:00 PM [Collective Stakeholder Meeting- COVID-19 Digital Divide Work Group](#)
Zoom Meeting
Kendrick, Christine
 - 12:00 PM – 1:00 PM [NATO P&L](#)
Conference Call
Coulter, Bea
 - 2:00 PM – 2:30 PM [Canceled: ROW team check in](#)
Microsoft Teams Meeting
Li, Jennifer
 - 3:00 PM – 3:30 PM [Kevin Martin with Smart Cities](#)
Martin, Kevin
 - 3:30 PM – 4:00 PM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
-

▲ **Thu, Dec 3**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth

- 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
-

▲ Fri, Dec 4

- 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [Monthly Check in Chair Studenmund](#)
-

▲ Mon, Dec 7

- 9:00 AM – 9:30 AM [FUP Monday Check in](#)
Rev Bur Vista Conf Rm (12)
Perez, Elisabeth
 - 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
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▲ Tue, Dec 8

- 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [Smart Cities Steering Committee meeting](#)
TBD
Martin, Kevin
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
-

▲ Wed, Dec 9

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth

- 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:30 PM – 2:00 PM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
 - 2:00 PM – 2:30 PM [ROW team check in](#)
Microsoft Teams Meeting
Li, Jennifer
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
-

▲ Thu, Dec 10

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer
 - 1:00 PM – 2:00 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - ▨ 2:30 PM – 4:00 PM [CSCAP - Collaborative Smart Cities Action Plan](#)
TREC Conference Room - PSU, 1900 SW 4th Ave,
Portland, OR
Kristin Tufte
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ Fri, Dec 11

- 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
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▲ Mon, Dec 14

- 9:00 AM – 9:30 AM [FUP Monday Check in](#)
Rev Bur Vista Conf Rm (12)
Perez, Elisabeth
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▲ Tue, Dec 15

- 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja

- 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
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▲ **Wed, Dec 16**

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 12:00 PM – 1:00 PM [Collective Stakeholder Meeting- COVID-19 Digital Divide Work Group](#)
Zoom Meeting
Kendrick, Christine
 - 1:30 PM – 2:00 PM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
 - 2:00 PM – 2:30 PM [Canceled: ROW team check in](#)
Microsoft Teams Meeting
Li, Jennifer
 - 3:00 PM – 3:30 PM [Kevin Martin with Smart Cities](#)
Martin, Kevin
 - 3:00 PM – 3:30 PM [Kevin Martin with Smart Cities](#)
Martin, Kevin
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
-

▲ **Thu, Dec 17**

- 8:30 AM – 9:00 AM [Weekly Check in with Rana DeBey](#)
Microsoft Teams Meeting
Perez, Elisabeth
- 10:30 AM – 11:00 AM [Check in with Jennifer Li](#)
Conference Call
Li, Jennifer

- 1:00 PM – 1:30 PM [Digital Divide Executive Team Meeting](#)
Zoom Meeting
Kendrick, Christine
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
-

▲ Fri, Dec 18

- 11:00 AM – 12:00 PM [MHCRC Agenda Check in](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 12:30 PM – 1:00 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:00 PM – 2:00 PM [OCT Policy strategy](#)
Microsoft Teams Meeting
Li, Jennifer
-

▲ Mon, Dec 21

- 9:00 AM – 9:30 AM [FUP Monday Check in](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
 - 2:00 PM – 2:30 PM [PREPHub Executive Committee Monthly](#)
Zoom Meeting
Kristin Tufte
 - 2:30 PM – 3:00 PM [Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
-

▲ Tue, Dec 22

- 10:30 AM – 11:00 AM [MHCRC Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 AM – 11:30 AM [Check in with Julie Omelchuck](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 11:10 AM – 11:40 AM [Comcast Franchise Renewal Team](#)
Zoom Meeting
Diaz Calvo, Cinthia
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Zoom Meeting
Rinehart, Tom
-

▲ **Wed, Dec 23**

- 8:30 AM – 9:00 AM [Weekly Check in with Bea Coulter](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 9:00 AM – 9:30 AM [Weekly Check in with Rebecca Gibbons](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 1:30 PM – 2:00 PM [Service Transition - OMF to OCT](#)
Microsoft Teams Meeting
Rivera, Aaron
 - 2:00 PM – 2:30 PM [Canceled: ROW team check in](#)
Microsoft Teams Meeting
Li, Jennifer
 - 2:30 PM – 3:30 PM [Digital Inclusion Network Meeting](#)
Zoom Meeting
Gibbons, Rebecca
 - 4:00 PM – 4:50 PM [DIN/DEAP Planning](#)
Zoom Meeting
Timberlake, Matthew
-

▲ **Thu, Dec 24**

- 8:00 AM – 5:00 PM [Personal Day](#)
-

▲ **Fri, Dec 25**

- All Day [Christmas Day](#)
-

▲ **Mon, Dec 28**

- 10:00 AM – 11:00 AM [Weekly Check in with Andrés Oswill](#)
Microsoft Teams Meeting
Oswill, Andres
 - 2:00 PM – 2:30 PM [Check in with Cinthia Diaz Calvo](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 4:00 PM – 4:45 PM [BAC Discussion](#)
Zoom Meeting
Selby, Jeff
-

▲ **Tue, Dec 29**

- 9:00 AM – 10:00 AM [OCT-City Attorney Meeting](#)
Zoom Meeting
Haium, Maja

- 10:00 AM – 11:00 AM [MHCRC Financial Budget Overview](#)
Microsoft Teams Meeting
Wong, Michael
Omelchuck, Julie
DeBey Rana
Perez, Elisabeth
 - 11:00 AM – 12:00 PM [CARES Program Coordination](#)
Microsoft Teams Meeting
Codorean, Andrea
 - 12:00 AM – 12:30 AM [Verify Decision Packet Template](#)
Zoom Meeting
Wong, Michael
 - 1:00 PM – 1:30 PM [Operations Check in](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 2:00 PM – 2:30 PM [FUP Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 2:30 PM – 3:00 PM [Check in with Jennifer Li](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 3:00 PM – 3:30 PM [Recruitment with Anita Lane](#)
Zoom Meeting
Perez, Elisabeth
-

▲ **Wed, Dec 30**

- 9:30 AM – 10:15 AM [Check in with Michael Wong](#)
Microsoft Teams Meeting
Perez, Elisabeth
 - 10:30 AM – 11:00 AM [OCT Team Meeting](#)
Microsoft Teams Meeting
Diaz Calvo, Cinthia
 - 11:00 PM – 12:00 PM [Performance Review](#)
Microsoft Teams Meeting
Li, Jennifer
 - 1:30 PM – 2:00 PM [Service Transition OMF to OCT](#)
Microsoft Teams Meeting
Li, Jennifer
 - 3:30 PM – 4:00 PM [Hurdle & Planning Team](#)
Zoom Meeting
Gibbons, Rebecca
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▲ **Thu, Dec 31**

- 8:00 AM – 5:00 PM [Personal Day](#)
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