



City of Portland, Oregon
Chabre Vickers, Chair
421 SW 6th Avenue Suite 500 · Portland, OR 97204
503.823.2173 · www.portlandoregon.gov/oehr/hrc

Meeting Minutes

Date: December 7th, 2016 Time: 4:40 p.m. 7:15 p.m.

Location: 421 SW 6th Avenue, Suite 500 Portland, OR

Commission Attendees: Chabre Vickers, Audrey Alverson, Alisha Zhao, Brandie D. DelaHoz, Jon Shadel, Josue Ramirez, Michele Wilson

Excused: Daniel Franco

Absent:

OEHR Staff: Director Dante James, Tatiana Elejalde

Note taker: Stephon Hartley

Motion: Audrey Alverson; Approve October meeting minutes

Second: Michele Wilson

Abstentions: Brandie Dieterle DelaHoz

Pass / Fail: Pass

Motion: Michele Wilson; Approve proposed agenda

Second: Alisha Zhao

Pass / Fail: Pass

Chairs Statement

- **Emily G. Gottfried Awards**
 - Special thank you to those who attended
 - Highlighted for work done re: Emily G. Gottfried Ceremony; Tatiana, Jeff, Josue, and OEHR
 - Any thoughts?
 - Event went really well and was incredible
 - With all of the support we had at the event from people and organizations I feel positive going into 2017 doing work with Human rights in 2017
 - EGG Awards Event had powerful spiritual feeling
 - The community aspect was inspirational
 - Loved to see how much of a ripple affect Joyce Harris had on so many people in the room
 - Networking at the end was beneficial and was exciting
 - Had a family reunion vibe
 - Chabre Vickers Stepping down from her Chair position with HRC and as a commissioner
 - The resignation will not show up until Wednesday, February 1st which is the next official meeting
 - General leadership role for chair and vice chair will consist of things such as:

- Voting for new members and facilitating are among the roles you will play as chair
- Connecting with elected officials soon
 - Reschedule current meeting with Novick, with the commissioner elect Chloe Eudaly

OEHR Director's Report

Dante James

- Congratulations on your wonderful community event
 - Director James started off by highlighting work that HRC does for the Community
 - Networking was important and solidifies the relationships that HRC is designed to have with the community
 - Would like to see more elected there
 - City & County
- Thank you to Chabre for her tenure as Chair of HRC and for her blood sweat and tears in making this work amongst all of your responsibilities.
- Budget
 - Due Jan. 30th 2017
 - Requirement that all bureaus submit a 5% cut.
 - We do not have 5% to give without some pain
 - We will have conversations with the Budget Advisory Committee
 - Would any Commissioner like to sit on this Committee?
 - We expect to meet once this year and once in January
- New Mayor
 - Nobody knows what he will do when exercising his right to assign bureaus; whether he will keep OEHR or not
 - He claims to not be looking to make any initial changes before the election and before we had a new Commissioner
 - He respects numbers so I would recommend having data to back up any proposals or recommendations
 - The new Director of OMF and the incoming Chief of Staff are good contacts for Mayor elect (Tom Reinhart, Maurice Henderson).

Public Meeting Law Training

Lead by: Judy Prosper, CA

- Onboarding Training #2
 - If you violate an ethical rule you are personally responsible to go before the ethics board and will have to provide your own attorney etc.
 - Avoid self-enrichment or benefitting family (Ex: Hiring on Family) or crediting yourself
 - Family includes: In-laws, financial dependents, anyone on insurance etc.
 - Calling a friend in the Police department to fix a ticket is an example of crediting yourself.
 - Don't hire relatives, or supervise them
 - Do not accept gifts from the public if you wouldn't have been given it without being in your position
 - This board cannot decide they like one political candidate over another as well as ballot measures (board cannot make any political decision).
 - If quorum is present outside of a public meeting space, you are in violation

- Do not go between your personal and work emails
 - Send every document through your work email and CC Tatiana and/or Chabre
 - Do not send email back and forth, send it to Tatiana and BCC others
 - Do not reply all

- Public meeting requirements
 - Give 48Hr notice
 - Public must be invited
 - Must happen within geographical boundaries
 - Presiding officer who controls the meeting (Chair, Facilitator)
 - Votes
 - Recorded
 - Minutes taken
 - No secret ballots
 - Etc.

Staff Report

Tatiana Elejalde

- Happy the event was beautiful
- Enjoyed connecting with the Awardees
- Nominations from OEHR staff were actually chosen and I would like to encourage all Commissioners to input nominations
- Forge new relationships and use existing relationships to inform the community on the vacancies within the Human Rights Commission
- I need the Administration of Justice and CPRC statement as soon as possible

Executive Committee Report

- Nothing from the executive committee meeting
- Special meeting
 - The “Know your civil rights” piece would include at least five groups that we worked with
 - A resource list would be shared along with the statement and built up and shared during the know your civil rights event in 2017
- Possibly at the February meeting we will have minutes from those two meeting to vote on

Subcommittee Report

Housing Rights

- Have not met
- Wednesday January 4th is the next scheduled meeting

Administration of Justice

- Wednesday January 4th is the next scheduled meeting

New Business

- Keeping OEHR in the Mayor’s portfolio
 - Draft a letter letting mayor elect know that HRC (OEHR) would like to stay in his portfolio

- Meeting will be for a separate reason and will happen after they have had at least a month in office
- Who wants to start a letter?
 - Michele volunteered to start the letter and send it to Chabre and Tatiana

Announcements and Closing Statements

- More information to come on the process for filling leadership roles
 - A special meeting can be held to nominate leadership
- Thank you

Meeting Adjourn: 7:15pm