

## April 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

Wed, Apr 1

11:30 AM – 12:00 PM Priority Service Areas with OEHR, ECC - call in to conf. room, Moyle, Geraldene  
2:00 PM – 3:00 PM Performance Advisory Committee Meeting, Skype call-Butel, Angela  
3:00 PM – 5:00 PM HOLD: Equity Workgroup, Zoom invitation to follow, Arreola, Mayra  
3:00 PM – 5:00 PM Leading with a Racial Equity and Vulnerability Lens, Zoom - Hopson, Lene

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Thurs, Apr 2

9:30 AM – 10:00 AM 1:1 Check-in: Markisha and Leila Haile, Telephone: Markisha to call Leila  
11:30 AM – 12:30 PM Bureau Directors Monthly Meeting, Zoom Meeting, Rinehart, Tom  
1:30 PM – 2:00 PM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Commissioner. Fritz's conference line, Fritz, Amanda  
2:30 PM – 3:00 PM Ruby (results based accountability) and Markisha Check-In  
3:00 PM – 3:30 PM 1:1 Meeting; Markisha and Tatiana Elejalde  
4:00 PM – 4:15 PM City Directors Check-in Opportunity, Zoom meeting, Rinehart, Tom  
4:00 PM – 5:00 PM External DEI Leaders Call, Zoom Video Call, Melissa Palavecino

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Fri, Apr 3

8:50 AM – 9:00 AM Register for 9am Zoom Call, Branam, Kimberly  
9:00 AM – 10:00 AM Taskforce Meeting  
9:00 AM – 10:30 AM GARE COVID19 Rapid response meeting, Zoom - Mowry, Judith  
9:00 AM – 11:00 AM Economic Impact & Intervention Task Force, Zoom Meeting - Branam, Kimberly  
9:45 AM – 12:00 PM AABS HB 2016 Advisory Group Meeting (Updated), Zoom, SALAS Ana - ODE

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Mon, Apr 6

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, TBD Smith, Markisha  
11:00 AM – 11:30 AM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Commissioner Fritz's conference line, Fritz, Amanda  
1:00 PM – 2:00 PM Review Updated Guidance on Graduation Pathways for the Class of 2020, - ODE  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce – Skype, Kirby, Michelle  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce - Skype Meeting, Shiplet, Diana

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Tue, Apr 7

9:00 AM – 10:00 AM Check-in: Markisha and Theo, Smith, Markisha  
10:00 AM – 11:00 AM Teleconference: Markisha and E. Oluchi, Markisha to call, Smith, Markisha  
10:30 AM – 12:00 PM Virtual Prequalification Board Meeting - Annie Kendrick  
1:00 PM – 1:30 PM Check-in, Skype Meeting, Bennett, Nikki  
2:00 PM – 3:30 PM MEET: CBO | Budget Planning (Kristin) - Zoom Meeting, Martin, Alexandra  
3:00 PM – 5:00 PM Racial Equity Lens Onboarding for Work Groups - Zoom Meeting, Gall, Andrea  
4:00 PM – 4:15 PM City Directors Check-in Opportunity, Zoom meeting, Rinehart, Tom

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Wed, Apr 8

9:00 AM – 10:00 AM Danielle 1:1 Check-in, Smith, Markisha  
10:15 AM – 11:15 AM Yolanda 1:1 check-in Smith, Markisha  
3:00 PM – 4:45 PM Equity Managers Bi-Weekly Work Session Marion, Irene  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting, Stringfield, Sierra

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## April 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

Thu, Apr 9

1:00 PM – 2:00 PM Tatiana 1:1 w/ Markisha, Markisha's Office, Smith, Markisha  
2:00 PM – 2:30 PM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
4:00 PM – 4:15 PM City Directors Check-in Opportunity, Zoom meeting, Rinehart, Tom

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Fri, Apr 10

9:00 AM – 9:30 AM Koffi and Markisha Budget Check-In, Microsoft Teams Meeting, Smith, Markisha  
10:00 AM – 11:30 AM GARE Working Group: Chief Equity Officers  
1:30 PM – 2:00 PM HR/OEHR Check-In, Lane, Anita

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Mon, Apr 13

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha  
11:00 AM – 12:00 PM CJ 1:1 w/ Markisha, Smith, Markisha  
1:00 PM – 2:00 PM Check-in w/ Markisha, Grace to call Markisha  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle

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Tue, Apr 14

9:00 AM – 10:00 AM Dialogue and Feedback Session on Guidance for Supporting our Students in Grades 9, 10 & 11 GILL Colt - ODE  
10:00 AM – 11:30 AM Office of Equity and Human Rights Staff Meeting  
11:30 AM – 12:00 PM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
2:30 PM – 3:00 PM Check in: Markisha and Judith, Mowry, Judith  
3:00 PM – 5:00 PM FW: BMA Steering Committee Meeting, Robbins, CJ  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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Wed, Apr 15

1:30 PM – 2:00 PM Tom/ Markisha Monthly Meetings (2020), via Zoom, Rinehart, Tom  
2:00 PM – 3:00 PM Performance Advisory Committee Meeting, Skype call-in info below, Butel, Angela  
3:00 PM – 3:30 PM Budget Check-In, Skype Meeting, Bennett, Nikki  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in  
Microsoft Teams Meeting (Online link or call-in details enclosed), Stringfield, Sierra  
3:30 PM – 4:30 PM Equity Managers meeting, Microsoft Teams Meeting, Pacheco, Erich  
5:00 PM – 6:30 PM (Pt 4) Under the Blacklight: The Intersectional Vulnerabilities that COVID Lays Bare

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Thu, Apr 16

10:00 AM – 11:00 AM Check-in: Markisha and Jonathan  
11:00 AM – 11:30 AM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
2:30 PM – 3:00 PM Check-in: Markisha and CJ Robbins  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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Fri, Apr 17

9:00 AM – 11:00 AM FW: Economic Impact & Intervention Task Force, Zoom Meeting - Branam, Kimberly

## April 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

11:00 AM – 12:00 PM check in w TE & MS, Microsoft Teams Meeting, Elejalde, Tatiana  
12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response, Skype Meeting, Merlo, Carmen  
1:30 PM – 2:00 PM Equity + BHR Check - In Microsoft Teams Meeting, Grundy, Ashlie  
2:00 PM – 3:30 PM Equity framework for COVID response - Microsoft Teams Meeting, Marion, Irene

Mon, Apr 20

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha  
10:00 AM – 10:30 AM TC complaint, Vu, Linh  
10:30 AM – 11:00 AM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
11:30 AM – 12:00 PM Nickole 1:1, Microsoft Teams Meeting, Cheron, Nickole  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle  
3:00 PM – 3:30 PM Contractor Management, Robbins, CJ

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Tue, Apr 21

9:30 AM – 11:00 AM CARES Act Work Session  
11:00 AM – 12:00 PM Check In, Robbins, CJ  
1:00 PM – 1:30 PM 1:1 Check-in Claudia and Markisha, Smith, Markisha  
2:40 PM – 3:00 PM Jonathan and Markisha, Markisha to Call Jonathan, Smith, Markisha  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom  
4:30 PM – 5:30 PM Confirmed: Virtual Female Bureau Director Meeting - Durbin, Andrea

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Wed, Apr 22

9:30 AM – 10:00 AM Budget Check-In, Skype Meeting, Bennett, Nikki  
10:30 AM – 11:30 AM Equity + BHR Check-in, Grundy, Ashlie  
11:30 AM – 12:30 PM CAAN Virtual Check In / Always Eat Together, Brannon, Jay  
1:00 PM – 2:00 PM Check-In RE Interim Procurement Policy Reform Ideas, GT - OMF Bureau of Rev & Fin Svcs - Procurement Policy Reform Ideas / General  
3:00 PM – 4:45 PM Equity Managers Bi-Weekly Work Session, Marion, Irene  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting (Online link or call-in details enclosed), Springfield, Sierra

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Thu, Apr 23

11:00 AM – 12:00 PM Judith 1:1 Check-in, Smith, Markisha  
2:30 PM – 3:00 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
3:30 PM – 4:00 PM Check-in Markisha and Thuan (Housing Bureau), Smith, Markisha  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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Fri, Apr 24

9:00 AM – 10:00 AM Markisha Smith and Marsha Moyer  
11:30 AM – 12:00 PM Canceled: Markisha, Jonathan, and Jeff Check-in, GT - Equity & Human Rights Office Citywide Equity Team / General  
1:00 PM – 1:30 PM HR/OEHR Check-In, Markisha's Office, Lane, Anita

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Mon, Apr 27

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha

## April 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

10:30 AM – 11:00 AM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire),\_Fritz, Amanda

11:00 AM – 11:10 AM Koffi-Markisha check in, Dessou, Koffi

11:30 AM – 12:00 PM Check-in: Markisha and Jonathan, Markisha will call Jonathan

1:15 PM – 2:00 PM Discuss Work Share program,\_Vu, Linh

2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Kirby, Michelle

3:30 PM – 4:00 PM City + County Equity Check In, Microsoft Teams Meeting, Marion, Irene

4:00 PM – 4:30 PM Equity toolkit check in,\_Microsoft Teams Meeting, Marion, Irene

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Tue, Apr 28

10:00 AM – 11:30 AM Office of Equity Staff Meeting

1:30 PM – 2:00 PM Check-in, Markisha and Grundy, Ashlie

2:00 PM – 4:00 PM Equity Practitioners, Mowry, Judith

4:00 PM – 4:15 PM City Bureau Directors Check-in, Rinehart, Tom

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Wed, Apr 29

9:30 AM – 10:00 AM Canceled: Budget Check-In, Skype Meeting, Bennett, Nikki

3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting (Online link or call-in details enclosed), Stringfield, Sierra

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Thu, Apr 30

9:00 AM – 10:00 AM Equity Managers COVID check in,\_Marion, Irene

10:00 AM – 11:00 AM OEHR Contract & Next Steps,\_Lane, Anita

1:30 PM – 2:30 PM Proposed Budget Discussion,\_Skype Meeting, Bennett, Nikki

2:30 PM – 3:00 PM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) Fritz, Amanda

3:00 PM – 4:00 PM BHR + Equity Check-in,\_Microsoft Teams Meeting, Grundy, Ashlie

4:00 PM – 4:15 PM City Bureau Directors Check-in,\_Via Zoom, Rinehart, Tom

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## May 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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### Fri, May 1

9:00 AM – 10:30 AM GARE COVID19 Rapid response meeting, Zoom - see link below  
9:00 AM – 11:00 AM FW: Economic Impact & Intervention Task Force- Zoom Meeting, Branam, Kimberly  
1:00 PM – 1:30 PM BTS Communications - Telephones, Lee to call Markisha  
3:00 PM – 4:30 PM Disaster Policy Council, PBEM Executive Conf Rm, ECC Manager

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### Mon, May 4

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, TBD, Smith, Markisha  
11:00 AM – 11:30 AM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
1:00 PM – 1:30 PM Check in with Markisha, Selby, Jeff  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle  
2:30 PM – 4:00 PM CAB Meeting, Conference Line, CAB Agenda

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### Tue, May 5

9:00 AM – 10:00 AM Check-in: Markisha and Theo, , Smith, Markisha  
9:30 AM – 10:00 AM Zoom Work Session info, Ford, Jane Marie  
9:30 AM – 11:00 AM Spring BMP  
11:00 AM – 12:00 PM Prequalification Board Meeting, Microsoft Teams Meeting, Strickland, Destinee  
1:45 PM – 2:45 PM Check-in: Dr Smith and Chief Boone, Chief Boone to call Dr. Smith  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, May 6

9:30 AM – 10:00 AM Budget Check-In, Skype Meeting, Bennett, Nikki  
9:30 AM – 10:00 AM Meeting, Microsoft Teams Meeting, Konev, Irene  
10:00 AM – 11:00 AM BHR + Equity Check-in, Microsoft Teams Meeting, Grundy, Ashlie  
11:00 AM – 12:00 PM Check-in w Tatiana , Elejalde, Tatiana  
1:00 PM – 1:30 PM Jeff Selby invited you to Markisha check-in, Selby, Jeff  
1:30 PM – 2:00 PM HR/OEHR Check-In, , Lane, Anita,  
2:00 PM – 2:30 PM Bias Awareness - BPS EM, Zoom, Winsor, Jill  
2:30 PM – 3:00 PM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Commissioner Fritz's conference line, Fritz, Amanda  
3:00 PM – 4:45 PM Equity Managers Bi-Weekly Work Session, PB LG 15 ppl Living Room, Marion, Irene  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting (Online link or call-in details enclosed), Stringfield, Sierra  
4:30 PM – 7:00 PM HRC full commission mtg. OEHR Bridge/Steele conference rooms

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### Thu, May 7

9:30 AM – 10:30 AM Follow-up Meeting w/ E. Oluchi, E. Oluchi to call Markisha, Smith, Markisha  
11:00 AM – 11:30 AM Dr. Markisha Smith and Andres Oswill - Furloughs, COLA Reductions, and Potential Layoffs, Andres to call Dr. Smith, Smith, Markisha  
12:00 PM – 1:00 PM Bureau Directors Monthly Meeting, via Zoom, Rinehart, Tom  
1:30 PM – 2:30 PM Check in (PCCEP) Mowry, Judith  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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## May 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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### Fri, May 8

9:00 AM – 10:30 AM GARE COVID19 Rapid response meeting, Zoom - see link below, Mowry, Judith  
10:00 AM – 11:00 AM Multnomah County Black COVID Response Meeting  
10:00 AM – 11:30 AM GARE Working Group: Chief Equity Officers, Zoom Info Below, Gare  
12:45 PM – 1:45 PM Equity Manager Interview 1, Gaskin, NaTasha  
1:00 PM – 4:00 PM Hold for BPS EM interviews, Zoom - details soon, Winsor, Jill  
1:46 PM – 2:46 PM Equity Manager Interview 2, Gaskin, NaTasha  
2:47 PM – 4:17 PM Equity Manger Interview 3, Gaskin, NaTasha

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### Mon, May 11

9:15 AM – 9:30 AM Alignment check in - Microsoft Teams Meeting, Marion, Irene  
9:30 AM – 10:30 AM 1:1 Markisha and Kapua, TBD, Smith, Markisha  
11:00 AM – 11:30 AM (By Phone) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) \*New time, Commissioner. Fritz's conference line, Fritz, Amanda  
11:30 AM – 12:30 PM CJ 1:1 w/ Markisha, Smith, Markisha  
12:45 PM – 1:45 PM Equity Manager Interview 4, Gaskin, NaTasha  
1:00 PM – 3:00 PM Hold for BPS EM interviews, Zoom - details soon, Winsor, Jill  
1:45 PM – 3:00 PM Equity Manger Interview 5, Gaskin, NaTasha  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle  
3:00 PM – 3:30 PM Check in about equity toolkit and Microsoft Teams Meeting, Marion, Irene

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### Tue, May 12

10:45 AM – 11:45 AM OEHR Staff Meeting, Labrador-Hallett, Grace  
11:45 AM – 12:00 PM OEHR and BPS Check-in, Diaz, Samuel  
1:00 PM – 2:00 PM Equity Tool Kit for COVID-19 and ECC and EAP Objectives, Lents, ECC Planning  
2:00 PM – 2:30 PM 1:1 Check-in Claudia and Markisha, Smith, Markisha  
3:00 PM – 3:45 PM Check-in Grace and Markisha, Grace to call Markisha  
3:00 PM – 5:00 PM FW: BMA Steering Committee Meeting, SEI, Robbins, CJ  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom  
4:00 PM – 5:00 PM Exploring possibility of City/County/State Staff-level COVID equity working group  
Microsoft Teams Meeting, Marion, Irene

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### Wed, May 13

9:00 AM – 10:00 AM Danielle 1:1 Check-in, Smith, Markisha  
9:30 AM – 10:00 AM Budget Check-In, Skype Meeting, Bennett, Nikki  
10:00 AM – 11:00 AM Equity + HR Check-In, Microsoft Teams Meeting, Grundy, Ashlie  
1:30 PM – 2:30 PM Yolanda 1:1 check-in, Smith, Markisha  
3:00 PM – 4:30 PM Equity Managers' Mtg, Microsoft Teams Meeting, Duong, Thuan  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Stringfield, Sierra

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### Thu, May 14

10:30 AM – 12:00 PM May P&D Directors Meeting, Lamb, Tony  
10:30 AM – 12:00 PM Citywide COVID-19 Information Coordination Meeting, Nerwal, Rachit  
11:30 AM – 12:00 PM (Zoom) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, (Claire), Fritz, Amanda  
1:30 PM – 2:30 PM Tatiana 1:1 w/ Markisha, Smith, Markisha  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom  
4:00 PM – 5:00 PM COVID Equity coordination part ii, Microsoft Teams Meeting, Marion, Irene

## May 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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### Fri, May 15

9:00 AM – 11:00 AM Economic Recovery Task Force, Zoom - Branam, Kimberly  
10:00 AM – 11:00 AM Multnomah County Black COVID Response, charlene.a.mcgee@multco.us  
12:45 PM – 1:50 PM Equity Manager Interview 6, Gaskin, NaTasha  
1:00 PM – 3:00 PM Hold for BPS EM interviews, Zoom - Winsor, Jill  
1:40 PM – 3:10 PM Equity Manager Interview 7, Gaskin, NaTasha

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### Mon, May 18

9:30 AM – 10:30 AM Nickole 1:1 w/ Markisha, Smith, Markisha  
11:00 AM – 11:30 AM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) \*New time Fritz, Amanda  
1:00 PM – 1:45 PM Introductory Meeting: Nikotris Perkins & Dr. Markisha Smith, Skype, PERKINS Nikotris  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle  
3:00 PM – 3:30 PM Budget Note, Skype Meeting, Smith, Markisha

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### Tue, May 19

10:00 AM – 11:00 AM Markisha, Anita & Grace meeting, Microsoft Teams Meeting, Labrador-Hallett, Grace  
11:00 AM – 12:00 PM Prequalification Board Meeting, Microsoft Teams Meeting, Strickland, Destinee  
11:00 AM – 12:00 PM Prequalification Board Meeting, Purchasing, General  
3:00 PM – 3:30 PM HR/OEHR Check-In, Lane, Anita  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, May 20

9:30 AM – 1:00 PM City Council Meeting AM - May 20, 2020  
10:00 AM – 10:30 AM Koffi/Markisha check in, Microsoft Teams Meeting, Dessou, Koffi  
11:00 AM – 12:00 PM Speakers for COVID-19 Resolution Council Item 381, Diaz, Samuel  
11:00 AM – 12:30 PM FYI Council Resolution on COVID Recovery, Marion, Irene  
1:30 PM – 5:00 PM Out of Office

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### Thu, May 21

9:00 AM – 10:00 AM Well-being Updated Survey Review with BIT, Skype Meeting, Michels, Joel  
10:00 AM – 11:00 AM Jonathan 1:1 Check-in, Smith, Markisha  
11:00 AM – 11:30 AM Discuss Approved Budget, Skype Meeting, Bennett, Nikki  
11:30 AM – 1:30 PM Updated - OEHR Strategic Planning, Labrador-Hallett, Grace  
1:30 PM – 2:00 PM Tom/ Markisha Monthly Meetings (2020), Zoom, Rinehart, Tom  
3:00 PM – 3:30 PM Judith and Markisha check in, Mowry, Judith  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Fri, May 22

9:15 AM – 9:45 AM OEHR Director Markisha Smith re: Equity Efforts at the ECC. c-Kapua x-5142, Hardesty, Jo Ann  
10:00 AM – 11:00 AM Updated invitation: Multnomah County Black COVID Response Meeting, info@paalf.org

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### Mon, May 25

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha

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## May 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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### Tue, May 26

8:30 AM – 9:00 AM	Markisha remember to add Access Tip to Staff meeting/Nickole send out homework tip for meeting, Cheron, Nickole
9:30 AM – 11:30 AM	Work Session: CARES Act Local Relief Funds, Kim, Giyen
11:30 AM – 12:00 PM	Check-in with Markisha, Selby, Jeff
1:00 PM – 2:00 PM	Roles & Responsibilities = Work culture, Sanchez-Marquez, Yolanda
2:00 PM – 4:00 PM	Equity Practitioners Meeting (Monthly)
4:00 PM – 4:15 PM	City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, May 27

9:30 AM – 10:00 AM	Budget Check-In, Skype Meeting, Bennett, Nikki
10:00 AM – 11:00 AM	Check-in: HR - Anita, Kapua, Markisha, Microsoft Teams Meeting, Foster, Kapuanani
11:15 AM – 12:00 PM	Meet to discuss PCCEP, Microsoft Teams Meeting, Mowry, Judith
1:00 PM – 2:00 PM	Equity + BHR Check-in, Microsoft Teams Meeting, Grundy, Ashlie
2:00 PM – 3:00 PM	Performance Advisory Committee Meeting, Skype, Butel, Angela
3:00 PM – 4:30 PM	Equity Managers' Mtg, Microsoft Teams Meeting, Duong, Thuan
3:30 PM – 4:00 PM	Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting Stringfield, Sierra
6:00 PM – 8:00 PM	Multnomah County Virtual Budget Hearing #2 , charlene.a.mcgee@multco.us

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### Thu, May 28

10:30 AM – 12:00 PM	Citywide COVID-19 Information Coordination Meeting, Microsoft Teams, Nerwal, Rachit
11:00 AM – 12:00 PM	(Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda
4:00 PM – 4:15 PM	City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Fri, May 29

9:00 AM – 10:30 AM	GARE COVID19 Rapid response meeting, Zoom - Mowry, Judith
9:00 AM – 11:00 AM	Economic Recovery Task Force, Zoom - Branam, Kimberly
10:00 AM – 11:30 AM	Invitation: Multnomah County Black COVID Response Meeting, info@paalf.org
10:00 AM – 11:30 AM	Multnomah County Black COVID Response Meeting info@paalf.org
11:30 AM – 12:00 PM	OEO Adjustments, Skype Meeting, Bennett, Nikki

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## June 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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### Mon, Jun 1

- 9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha  
11:00 AM – 11:30 AM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
11:30 AM – 12:00 PM Koffi-Markisha quick check in, Microsoft Teams Meeting, Dessou, Koffi  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Microsoft Teams Meeting, Kirby, Michelle
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### Tue, Jun 2

- 9:00 AM – 10:00 AM Check-in: Markisha and Theo, Markisha's Office, Smith, Markisha  
9:00 AM – 10:00 AM Equity Practitioners: Discussion, Action and Healing, Mowry, Judith  
11:00 AM – 12:30 PM LRF Task Force (Local Relief Fund Task Force), via Zoom, Rinehart, Tom  
2:00 PM – 4:00 PM Black voices space, Zoom, Mowry, Judith  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom
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### Wed, Jun 3

- 10:00 AM – 11:00 AM Check-in: Markisha, Jonathan, and Claire, Microsoft Teams Meeting, Smith, Markisha  
1:00 PM – 2:00 PM Check-in: Markisha, Anita, Kapua and Grace, Microsoft Teams Meeting, Smith, Markisha  
2:00 PM – 3:00 PM BHR + Equity Check-In, Microsoft Teams Meeting, Grundy, Ashlie  
3:00 PM – 4:45 PM Equity Managers Bi-Weekly Work Session, Marion, Irene
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### Thu, Jun 4

- 7:30 AM – 8:00 AM Check-in: Adres Oswill and Markisha Smith, Microsoft Teams Meeting, Smith, Markisha  
8:30 AM – 10:00 AM LRF Task Force #2, via Zoom, Rinehart, Tom  
9:30 AM – 10:00 AM AM Northwest Interview  
10:00 AM – 11:00 AM Judith 1:1 Check-in, Smith, Markisha  
11:30 AM – 12:00 PM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda  
2:00 PM – 3:00 PM Markshia, Jeff & Yolanda Meeting, Sanchez-Marquez, Yolanda  
2:00 PM – 3:00 PM Needs, roles and practices , Sanchez-Marquez, Yolanda  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom  
4:15 PM – 5:30 PM Urban League, NAACP/City Listening session - INVESTING IN BLACK LIVES: A PATH TOWARD HEALING, Carrillo, Yesenia  
7:30 PM – 9:00 PM Your Voice, Your Vote Interview, Zoom
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### Fri, Jun 5

- 8:00 AM – 9:30 AM LRF Task Force #3, via Zoom, Rinehart, Tom  
10:00 AM – 11:30 AM Updated invitation: Multnomah County Black COVID Response Meeting, info@paalf.org  
11:00 AM – 12:00 PM COEP RFP recommendation, Microsoft Teams Meeting, Masterman, Morgan  
1:30 PM – 2:00 PM HR/OEHR Check-In, Markisha's Office, Lane, Anita
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### Mon, Jun 8

- 8:30 AM – 9:00 AM Mayor's email, Call, Bless, Cathy

## June 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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9:00 AM – 10:00 AM	Podcast interview - Portland's Equity & Climate Lens for COVID-19 Recovery <a href="https://planning.zoom.us/j/96609931549?pwd=azhQcHF">https://planning.zoom.us/j/96609931549?pwd=azhQcHF</a> , Ann Dillemath
9:30 AM – 10:30 AM	1:1 Markisha and Kapua, TBD, Smith, Markisha
11:00 AM – 11:30 AM	(Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda
11:00 AM – 12:00 PM	CJ 1:1 w/ Markisha, Smith, Markisha
1:15 PM – 1:45 PM	Tiffani Penson and Markisha Check-In, Smith, Markisha
2:00 PM – 3:00 PM	City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle
6:00 PM – 7:30 PM	Town Hall-SEI

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### Tue, Jun 9

8:30 AM – 9:00 AM	One on One, Microsoft Teams Meeting, Holiday, Marlene
9:00 AM – 9:45 AM	Check-in: E. Oluchi and Markisha, Microsoft Teams Meeting, Smith, Markisha
11:30 AM – 12:30 PM	CAAN Always Eat Together Lunch, Brannon, Jay
12:30 PM – 2:30 PM	RBA-COVID19 Training Session 1, Zoom, Dessou, Koffi
1:30 PM – 3:00 PM	LRF Task Force #4, via Zoom, Rinehart, Tom
4:00 PM – 4:15 PM	City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, Jun 10

9:30 AM – 10:00 AM	Budget Check-In, Skype Meeting, Bennett, Nikki
10:00 AM – 12:00 PM	Black Voices Space - Action, Mowry, Judith
1:30 PM – 2:30 PM	Yolanda 1:1 check-in , Markisha's office, Smith, Markisha
2:30 PM – 3:30 PM	Markisha/Shannon (MS Teams), Callahan, Shannon
3:00 PM – 4:30 PM	Equity Managers' Mtg, Microsoft Teams Meeting, Duong, Thuan

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### Thu, Jun 11

9:00 AM – 11:00 AM	POC Caucus Briefing
10:30 AM – 12:00 PM	Citywide COVID-19 Information Coordination Meeting, Microsoft Teams Meeting Nerwal, Rachit
11:30 AM – 12:00 PM	(Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire/Cynthia), Fritz, Amanda
12:00 PM – 12:30 PM	Juneteenth Conversation Wheeler, Ted
12:30 PM – 1:00 PM	Juneteenth Proposal Microsoft Teams Meeting, Grundy, Ashlie
1:30 PM – 2:30 PM	Tatiana 1:1 w/ Markisha, Markisha's Office, Smith, Markisha
2:00 PM – 2:45 PM	LRF Task Force #7, via Zoom, Rinehart, Tom
4:00 PM – 4:15 PM	City Bureau Directors Check-in, Via Zoom, Rinehart, Tom
4:30 PM – 5:00 PM	Recording Dora Perry's surprise video, Microsoft Teams Meeting, Yao Long, Stephanie

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### Fri, Jun 12

9:00 AM – 11:00 AM	Economic Recovery Task Force, Zoom, Branam, Kimberly
9:30 AM – 12:00 PM	African American/Black Student Success Advisory Group June Meeting, GILL Colt - ODE
10:00 AM – 11:00 AM	DCTU, ProTec17 and LiUNA LOA Overview Session, Zito, Ronald

## June 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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10:00 AM – 11:30 AM GARE Working Group: Chief Equity Officers, Zoom Info Below, Gare  
1:00 PM – 1:30 PM Grace & Markisha check-in, Grace to call Markisha

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### Mon, Jun 15

9:30 AM – 10:30 AM 1:1 Markisha and Kapua  
11:00 AM – 12:00 PM 1:1 Markisha and Nickole  
1:00 PM – 1:30 PM Check-in: Dr. Smith and Irene Marion, Microsoft Teams Meeting  
4:00 PM – 4:30 PM (Zoom) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire/Cynthia), Fritz, Amanda

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### Tue, Jun 16

9:00 AM – 9:30 AM Latisha from Willamette Week, Latisha to call Dr. Smith  
10:00 AM – 10:30 AM Review of Feedback, Microsoft Teams Meeting, Grundy, Ashlie  
10:30 AM – 11:00 AM BHR + Equity Check-in, Microsoft Teams Meeting, Grundy, Ashlie  
11:00 AM – 12:00 PM Prequalification Board Meeting, Microsoft Teams Meeting, Strickland, Destinee  
1:00 PM – 1:30 PM Sam and Markisha Check-In, Microsoft Teams Meeting, Smith, Markisha  
2:00 PM – 2:30 PM HR/OEHR Check-In, Markisha's Office, Lane, Anita  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, Jun 17

9:00 AM – 10:00 AM DCTU, ProTec17 and LiUNA LOA Overview Session, Zito, Ronald  
9:30 AM – 11:00 AM Juneteenth Council Session  
11:00 AM – 12:00 PM Markisha and Judith check in, Mowry, Judith  
1:00 PM – 2:00 PM OEHR Actions & Next Steps, Lane, Anita  
2:00 PM – 2:30 PM OEHR/ECC staff and work, PBEM Executive Conf Rm, Wolf, Katy  
3:00 PM – 4:45 PM Equity Managers Bi-Weekly Work Session, Marion, Irene

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### Thu, Jun 18

8:00 AM – 8:30 AM Prep for Resilience Resolution Meeting, Microsoft Teams, Watson, Amanda  
9:00 AM – 9:30 AM Willamette Week Interview  
9:30 AM – 10:00 AM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director (Cynthia), Fritz, Amanda  
10:00 AM – 11:00 AM Jonathan 1:1 Check-in, Smith, Markisha  
11:30 AM – 12:00 PM Koffi-Markisha check in, Microsoft Teams Meeting, Dessou, Koffi  
12:00 PM – 1:30 PM LRF Task Force #8, via Zoom, Rinehart, Tom  
1:30 PM – 2:30 PM Markisha & Danielle Check-in, Microsoft Teams Meeting, Brooks, Danielle  
3:00 PM – 3:30 PM Statement Check-In, Microsoft Teams Meeting, Smith, Markisha  
3:00 PM – 4:00 PM Facilitating Bureau Dialogues , Microsoft Teams Meeting, Bless, Cathy  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Fri, Jun 19

All Day Juneteenth Holiday

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### Mon, Jun 22

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, TBD, Smith, Markisha  
10:30 AM – 11:00 AM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director (Cynthia), Fritz, Amanda

## June 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director

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11:30 AM – 12:00 PM Charter Commission Training , Microsoft Teams Meeting, Oppenheim, Shoshanah  
1:00 PM – 1:30 PM Check-in: Markisha Smith and Cynthia Castro, Cynthia will call Markisha  
2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce, Skype, Kirby, Michelle

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### Tue, Jun 23

10:00 AM – 11:30 AM OEHR Staff Meeting, Labrador-Hallett, Grace  
3:30 PM – 4:00 PM Check In: Prep for BPS Staff Meeting and Equity Toolkit Training, Durbin, Andrea  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Wed, Jun 24

9:00 AM – 9:30 AM BHR + Equity Check-in, Microsoft Teams Meeting, Grundy, Ashlie  
11:00 AM – 1:00 PM OEHR & Equity Managers Meeting re: Strategic Planning  
1:00 PM – 2:00 PM Citywide Safety Workgroup Draft Guidance Overview, Microsoft Teams  
1:30 PM – 2:00 PM Tom/ Markisha Monthly Meetings (2020), via Zoom, Rinehart, Tom  
3:00 PM – 4:00 PM Zoom Meeting - Community Engagement and Equity Forum - Inclusive Community Meetings, Zoom Meeting, Wilson, Lorraine  
3:00 PM – 4:30 PM Equity Managers' Mtg, Microsoft Teams Meeting, Duong, Thuan  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in, Microsoft Teams Meeting

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### Thu, Jun 25

9:00 AM – 10:00 AM BPS All Staff meeting, via Zoom, Ocken, Julie  
10:00 AM – 11:00 AM Judith 1:1 Check-in, Markisha's office, Smith, Markisha  
10:30 AM – 12:00 PM Citywide COVID-19 Information Coordination Meeting, Microsoft Teams Meeting, Nerwal, Rachit  
11:30 AM – 12:00 PM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director (Cynthia), Fritz, Amanda  
2:30 PM – 3:00 PM Budget Check-In, Skype Meeting, Bennett, Nikki  
3:00 PM – 4:00 PM Defining Culturally Specific and Responsive Response Orgs/Programs - Ruby Buchholtz  
4:00 PM – 4:15 PM City Bureau Directors Check-in, Via Zoom, Rinehart, Tom

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### Fri, Jun 26

10:00 AM – 11:30 AM Invitation: Multnomah County Black COVID Response Meeting; info@paalf.org

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### Mon, Jun 29

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha  
11:00 AM – 12:00 PM Racial Equity Small Group, Zoom, Rinehart, Tom  
4:30 PM – 6:30 PM ZOOM: Resilience Resolution Kick-off Meeting, Zoom Invite in Meeting Details  
Diaz, Samuel

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### Tue, Jun 30

8:30 AM – 9:00 AM Markisha remember to add Access Tip to Staff meeting/Nickole send out homework tip for meeting, Cheron, Nickole  
9:30 AM – 10:00 AM Black Voices Space Discussion, Microsoft Teams Meeting, Grundy, Ashlie  
10:00 AM – 10:30 AM Seraphie Check-In, Microsoft Teams Meeting, Smith, Markisha  
11:00 AM – 12:00 PM Prequalification Board Meeting (PB Med 8 ppl AV - Rm 1021), Purchasing, General  
1:00 PM – 2:00 PM (Conference line) Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Cynthia), Fritz, Amanda  
2:00 PM – 4:00 PM Equity Practitioners Monthly Meeting, Labrador-Hallett, Grace

**June 2020 Calendar – Office of Equity and Human Rights – Dr. Markisha Smith, Director**

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3:00 PM – 3:30 PM HR/OEHR Check-In, Lane, Anita

4:00 PM – 4:15 PM City Bureau Directors Check-in Via Zoom, Rinehart, Tom

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