

OMF W.I.S.E ~ First Friday Facts

Pitch In! Recycling at Work

Did you know? The City's recycling rate goal for City facilities is **85% by 2015**. You can help reach that goal by taking proactive steps to reduce waste and by taking advantage of the various recycling options available at your office.

Learn What Can Be Recycled at Your Office and Pitch In!

At the Portland Building: With the new Citywide contract for waste management, we can recycle more items at work. Paper, plastic (including tubs), and metals are all recyclable in the blue roll carts (no plastic film, no lids). For more complete information on what can and cannot be recycled with the new system, check out [Recycling at the Portland Building](#).

Other Buildings: Depending on whether you are leasing office space or are in a City-owned building you may have slightly different waste/recycling collection systems. Check with your building management. You can also contact the OSD Recycle At Work team for assistance at: 503-823-7037.

Unique Items: Recycling for unique items (e.g. plastic film) may be available depending on the item and your waste hauler's capabilities: contact the OSD Recycle At Work team for assistance at: 503-823-7037.

Purchasing/Surplus

- Buy products that are reusable, refillable and/or readily recyclable
- Actively choose products with minimal packaging and/or recyclable or reusable packaging
- Post your surplus office supplies on the City's online [surplus supplies bulletin board](#)
Check the bulletin board before buying new products.



Waste-Free Food/Lunches

- Use a reusable mug for those trips to the coffee shop (*Starbucks and many other cafes will give you 10¢ discount for bringing your own mug*)
- Pack your own lunch in reusable containers
- Use durable/reusable dishware & silverware for everyday eating at work
- For to-go lunches - try to reduce disposables as much as possible: ask for food to be placed in one to-go container instead of multiple containers; don't take disposable silverware if you are coming back to the office; only take the amount of napkins you really need; give preference to places that minimize disposable packaging



This Friday Fact is brought to you by the OMF
"W.I.S.E Guys & Gals": Workplace Innovators for a
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