

**Independent Citizen Committee**

**Public Safety  
General Obligation (GO)  
Bond**

**Date: May 2, 2012**

**PUBLIC SAFETY  
GENERAL OBLIGATION BOND  
INDEPENDENT CITIZEN COMMITTEE  
MEETING**

**May 2, 2012  
3:00PM - 5:00PM  
Lovejoy Room, City Hall 2<sup>nd</sup> Floor**

**AGENDA**

1. Welcome 3:00 PM
2. Committee Business 3:10 PM
  - Approve Meeting Summary from November
  - Confirm 2012 quarterly meetings
    - o August 1; **Rose Room**
    - o November 8; **Rose Room**
  - Discuss ICC Acronym list
  - Review ICC annual report to City Council
    - o Ideas for next time
    - o Improvements?
3. Overall Program Financial Reporting 3:30 PM
4. Review Project Status Reports 3:40-4:50 PM
  - Apparatus
  - Station 21
  - Emergency Radio System
  - Emergency Coordination Center
5. Questions/Next Steps 4:50 PM

**Public Safety GO Bond Independent Citizen Committee  
Meeting Notes for Wednesday, February 1<sup>st</sup>**

**ICC members present:** Kirk Hall, Nicolette Larson.

**ICC members absent:** Scott Warner, Lou Savage, Steven Shane

**City staff present:** Marco Benetti, Jay Guo, Tim Van Seggern, Karl Larson, Carmen Merlo, Andrew Carlstrom, Aaron Beck, Celia Heron, Frank Silva, Connie Johnson, Mark Tanner, Mark Greinke

**Committee Business:**

Note – Only two members were present, so the question arose as to whether a quorum was required in order to hold the meeting. Staff will research. Meeting was held as an informational session only.

- Minutes from November 2, 2011 meeting were discussed briefly; no formal adoption was made.
- City staff presented financial spreadsheets on GO Bond Fund expenses to date. New projections will be available at the next ICC quarterly meeting.
- City staff presented updates on the four specific projects being funded.
- ICC discussed existing quarterly reports from the ICC to the CAO and whether there should be any changes. No changes to the reports were recommended.
- ICC briefly discussed the first annual report to City Council and identified the kind of information they need from the projects in order to be able to complete the report.

**Follow Up Items:**

Staff to do the following:

- Send ICC the language from the ballot measure – sent with this summary.
- Send expanded list of terminology and acronyms – sent with this summary.
- Develop a simplified visual representation of the key milestones and timeline of a project and where we are at present - underway
- In future financial reports, identify the total amounts estimated to be funded by the bonds for each of the four projects – underway
- In future financial reports, present financial information so it's clear which project expenses are funded by the GO Bond – underway
- Research whether a quorum is required in order for ICC to meet – underway

Tasks to be accomplished via e-mail

ICC to do the following:

- Review and confirm dates and times of all quarterly meetings for 2012
- Adopt meeting summary notes from November 2011 meeting
- Review second quarterly report and edit or approve to be sent to CAO

**Next Quarterly Meeting (May 2012) Agenda Items**

- Review project reports from quarter ending March 31, 2012.
- Discuss ICC acronym list

**Adjourn**

# Independent Citizen Committee

## Public Safety General Obligation (GO) Bond Commonly Used Terms and Acronyms

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### OMF (Office of Management and Finance) Bureaus and Divisions:

<u>BFS</u>	<u>Bureau of Financial Services</u> This Bureau includes the following divisions: Accounting, Financial Planning, Debt Management, and Treasury.
<u>BHR</u>	<u>Bureau of Human Resources</u> The Bureau is responsible for the development, refinement, and oversight of the City's Human Resources administrative rules and procedures, civil service board, citywide privacy oversight and citywide time management.
<u>BIBS</u>	<u>Bureau of Internal Business Services</u> This Bureau is the central provider for an array of business services to other City bureaus including: CityFleet, Facilities Services, Printing & Distribution, Procurement Services, and Risk Management.
<u>BTS</u>	<u>Bureau of Technology Services</u> This Bureau provides a wide array of information technology and telecommunications services to city bureaus and other local governments and educational institutions.
<u>EBS</u>	<u>Enterprise Business Solutions Division</u> This division maintains and continuously improves the City's financial and human resource software system, SAP, which replaced the City's 20-year old IBIS system in 2009.
<u>Fleet</u>	<u>CityFleet</u> CityFleet offers a full-service fleet management operation to fulfill the City's vehicle and equipment needs.
<u>FPD</u>	<u>Financial Planning Division</u> Provides financial planning guidance and consultation to customers. FPD conducts analysis with a city-wide perspective to aid customers in reaching decisions.
<u>P&amp;D</u>	<u>Printing &amp; Distribution</u> P&D is charged with managing all reproduction, mail, distribution, and copy services required by city agencies.
<u>Revenue</u>	<u>Revenue Bureau</u> This agency is charged with collecting business and hotel/motel taxes for Portland and Multnomah County.
<u>Risk</u>	<u>Risk Management Services</u> Services include workers compensation, general tort liability, and auto liability programs.

### OMF Titles:

<u>CAO</u>	<u>Chief Administrative Officer</u> The CAO is responsible for administrative management of all OMF Bureaus and Divisions.
<u>CFO</u>	<u>Chief Financial Officer</u> The CFO directs BFS and provides vision, leadership, and management oversight to its programs.
<u>CTO</u>	<u>Chief Technology Officer</u> The CTO is responsible for the management, policy setting, strategic planning and leadership in the use of computer, radio, and telecommunications technologies, to support the delivery of effective government services.

### Other Bureaus / Offices:

<u>Attorney</u>	<u>Office of the City Attorney</u> The City Attorney's client is the legal entity of the City of Portland. Office lawyers are prohibited from providing legal advice to the public or to parties other than the municipal corporation of the City of Portland.
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<u>Auditor</u>	<u>Office of the City Auditor</u> The City Auditor's Office functions fall into nine major categories: Management Services, Archives & Records, Assessment & Liens, Audit Services, Council/Contracts, Hearings, Independent Police Review, Ombudsman, and Progress Board
<u>BDS</u>	<u>Bureau of Development Services</u> The Bureau of Development Services promotes safety, livability and economic vitality through efficient and collaborative application of building and development codes.
<u>BES</u>	<u>Bureau of Environmental Services</u> Environmental Services provides city residents with programs to protect water quality and public health, including wastewater collection and treatment, sewer construction and maintenance, stormwater management, and stream and watershed restoration.
<u>BOEC ("bo-eck")</u>	<u>Bureau of Emergency Communications (9-1-1 call center)</u> BOEC serves the public by providing the vital link between citizens in need with the proper emergency service responders.
<u>BPS</u>	<u>Bureau of Planning and Sustainability</u> BPS combines the disciplines of planning and sustainability to advance Portland's diverse and distinct neighborhoods, promote a prosperous and low-carbon economy, and provide a forum for community engagement and education.
<u>OFCT</u>	<u>Office for Communications &amp; Technology</u> OFCT ensures that the City of Portland and its citizens are fairly compensated for private use of the public rights of way; defends the City's role and the public interest in rapidly changing telecommunications and utility markets; regulates and advocates on matters related to cable communications for the Mt. Hood Cable Regulatory Commission, its jurisdictions and the citizens of Fairview, Gresham, Multnomah County, Portland, Troutdale and Wood Village.
<u>Fire or PF&amp;R</u>	<u>Portland Fire &amp; Rescue</u> Portland Fire & Rescue promotes a safe environment for all people who live and work in Portland and the surrounding areas. PF&R provides an extensive range of public safety services including fire prevention, public education, response to fire, medical and other emergency incidents, and disaster mitigation.
<u>FPD&amp;R</u>	<u>Fire &amp; Police Disability &amp; Retirement Fund</u> The Bureau of Fire and Police Disability and Retirement administers disability, death and retirement benefits to Portland firefighters, police officers and their survivors.
<u>OEHR</u>	<u>Office of Equity and Human Rights</u> Office of Equity and Human Rights office promotes systemic changes to remedy historic and current equity challenges. The Bureau also addresses disparities based on race, ethnicity and disabilities, starting within city government.
<u>ONI ("o-knee")</u>	<u>Office of Neighborhood Involvement</u> ONI serves as a vital communication link between residents, neighborhoods, and City of Portland bureaus. ONI works in partnership with a wide range of organizations to involve and inform the public in the civic life of the City.
<u>Parks or PP&amp;R</u>	<u>Portland Parks &amp; Recreation</u> Portland Parks & Recreation provides care to over 10,000 acres of parks and natural areas, and offers thousands of programs for all ages. The bureau depends on a workforce of 400 permanent employees, 1,000 part-time employees, and over 6,000 volunteers to extend and enhance its services and programs.
<u>PBOT</u>	<u>Portland Bureau of Transportation</u> The Bureau of Transportation plans, builds, manages and maintains an effective and safe transportation system that provides people and businesses access and mobility. The bureau maintains the \$8.1 billion investments in infrastructure facilities from streets and structures to traffic signals and street lights.
<u>PDC</u>	<u>Portland Development Commission</u> PDC bring together resources to achieve Portland's vision of a diverse, sustainable community with healthy neighborhoods, a vibrant central city, a strong regional economy, and quality jobs and housing for all. PDC is involved in urban renewal, waterfront redevelopment, small business loans, affordable housing, new retail opportunities, transit-oriented development, and business recruitment and retention.

<u>PBEM</u>	<u>Portland Bureau of Emergency Management</u> PBEM provides emergency information and resources for residents of the Portland Metro Area and surrounding counties.
<u>PPB</u>	<u>Portland Police Bureau</u> The Portland Police Bureau's mission is to reduce crime and the fear of crime by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.
<u>RACC</u>	<u>Regional Arts and Culture Council</u> The Regional Arts & Culture Council (RACC) works to integrate arts and culture in all aspects of community life in the Portland tri-county area.
<u>Water or PWB</u>	<u>Portland Water Bureau</u> The Portland Water Bureau provides water to the Portland Metro Area.

**Acronyms Associated with the Independent Citizen Committee (ICC):**

<u>ALS</u>	<u>Advanced Life Support</u> A set of life-saving protocols and skills that extend Basic Life Support to further support the circulation and provide an open airway and adequate ventilation (breathing).
<u>AMR</u>	<u>American Medical Response (ambulance service)</u> Provides a full range of medical transportation services and pre-hospital assistance, operating on emergency (911) response systems in large and small communities.
<u>APCO25/P25</u>	<u>Project 25</u> New digital standards for safety community.
<u>AV</u>	<u>Assessed Valuation</u> Appraisal to determine the liability for property taxes.
<u>BLS</u>	<u>Basic Life Support</u> The level of medical care which is used for patients with life-threatening illnesses or injuries until the patient can be given full medical care at a hospital.
<u>CBO</u>	<u>Community Based Organizations</u> An organization, within a specific community, that provides services to meet local community needs.
<u>CM/GC</u>	<u>Construction Manger/General Contractor</u> A construction delivery method where the construction manager acts as the general contractor with schedule and cost risk.
<u>ECC</u>	<u>Emergency Coordination Center</u> Multi-Agency coordination entity that supports on-scene response to an emergency.
<u>EMS</u>	<u>Emergency Management Services</u> A type of emergency service dedicated to providing out-of-hospital acute medical care and/or transport to definitive care, to patients with illnesses and injuries which the patient, or the medical practitioner, believes constitutes a medical emergency.
<u>ERC</u>	<u>Emergence Center</u> Multi-Agency coordination center to centralize the City of Portland's leadership, coordination, and responsibilities during and emergency.
<u>FCC</u>	<u>Federal Communications Commission</u> Regulates interstate and international communications by radio, television, satellite, and cable.
<u>FE</u>	<u>Federal Engineering</u> Consultant
<u>GF</u>	<u>General Fund</u> Principal operating funds for the City of Portland.
<u>IntelliRepeaters</u>	<u>Localized Repeaters</u> A type of controller-less site, used in wide-area communications.
<u>Motorola Smartzone</u>	<u>Radio system currently in use by the City of Portland</u> Systems that are networked together via microwave or land-line data circuits to provide multi-site wide-area communications.
<u>NGO</u>	<u>Non-Governmental Organizations</u> An organization that operates independently from any government.

<u>PM</u>	<u>Project Manger</u> Can have the responsibility of the planning, execution, and closing of any project.
<u>PO</u>	<u>Project Office</u> The department or group that defines and maintains the standards of process, generally related to project management, within the organization.
<u>POC</u>	<u>Project Oversight Committee</u> Meets quarterly to provided transparency, report to city council, and review status reports, for the Public Safety GO Bond.
<u>RRP</u>	<u>Radio Replacement Project</u> Replace the City of Portland's analog radio system with full, digital capability.
<u>UTGO</u>	<u>Unlimited Tax GO Bonds</u> Local governments are required to levy a rate at whatever level is necessary to recover a shortfall from taxpayer delinquencies.

**Acronyms Associated with Design and Construction:**

<u>CA</u>	<u>Construction Administration</u> Duties that range from general management skills, to management skills specifically related to construction, to technical knowledge of construction methods and practices.
<u>CD</u>	<u>Contract Documents</u> Documents that detail that the executed job will receive the specific amount of compensation or how the compensation will be distributed.
<u>DD</u>	<u>Design Development</u> Based on an approved Schematic Design, Design Development is the process of refining and fixing the design, and working out all the details, including the selection of materials and the engineering systems.
<u>DSL</u>	<u>Department of State Lands</u> The Department of State Lands is the administrative agency of the State Land Board, handling the day-to-day work of the board in managing the land and other resources dedicated to the Common School Fund.
<u>ESA</u>	<u>Environmental Site Assessment</u> A report prepared for a real estate holding which identifies potential or existing environmental contamination liabilities.
<u>LEED™</u>	<u>Leadership in Energy and Environmental Design</u> An independent certification program that provides voluntary guidelines for developing high-performance, sustainable buildings.
<u>NMFS</u>	<u>National Marine Fisheries Service</u> Promotes sustainable fisheries, recovery of protected species, and the health of costal marine habitats in the USA.
<u>ODOT</u>	<u>Oregon Department of Transportation</u> ODOT develops programs related to Oregon's system of highways, roads, and bridges; railways; public transportation services; transportation safety programs; driver and vehicle licensing; and motor carrier regulation.
<u>SD</u>	<u>Schematic Design</u> The first phase of a project's design process; preparation, by the design professional, of drawings and other documents illustrating the scale and relationship of project components.
<u>SHPO</u>	<u>State Historic Preservation Office</u> Manages and administers programs for the protection of the state's historic and cultural resources.
<u>USACE or Corps</u>	<u>Army Corps of Engineers</u> Responsible for investigating, developing, and maintaining nation's water and related environmental resources.
<u>VE</u>	<u>Value Engineering</u> A systematic method to improve the value of goods or products and services by using an examination of function.

**General Acronyms and Budget Terms:**

- AP Accounting Period  
The City of Portland's fiscal year is comprised of 12 monthly periods.
- ARRA American Recovery and Reinvestment Act  
An act making supplemental appropriations for job preservation and creation, infrastructure investment, energy efficiency and science, assistance to the unemployed, and State and local fiscal stabilization.
- ASR Administrative Services Review  
A collaborative goal-setting and assessment process designed to help improve and refine administrative services, procedures and practices for student success.
- AU Appropriation Unit  
A mechanism within for accumulating revenues and/or expenditures and ensuring that total expenditures from an appropriation unit do not exceed either: a pre-established limit for a budgeted unit or combined balance forward and current year revenues for a non-budgeted local unit.
- BAC Budget Advisory Committee  
A committee, specific to a particular bureau, consisting of citizens appointed by the Commissioner-in-Charge to advise the bureau on its budget requests.
- BRASS Budget Reporting & Analysis Support System  
City's budget software.
- BuMP Budget Monitoring Process  
A report submitted by bureaus to Financial Planning three to four times each year. It is the primary means through which the Council is informed of the status of the budget and upon which determination is made on the appropriateness of budget adjustments.
- CAFR Comprehensive Annual Financial Report  
A set of government financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements.
- CAL Current Appropriation Level  
This is the extrapolation of a bureau's current budget to the budget year.
- CIP Capital Improvement Plan  
A multi-year plan listing capital improvement projects, costs, and schedules for completion.
- CSL Current Service Level  
Any budget proposal which requests future funding for service provision "at the current level." The current service level will reflect changes due to inflation, labor contract changes, caseload changes, and any other changes required to continue to provide the same level of service.
- FTE Full-time Equivalent Employees  
Full-time equivalent; the equivalent of one full-time position, including positions shared by multiple employees.
- FY Fiscal Year  
The twelve-month period beginning July 1 and ending June 30 for which the annual budget of the City is proposed, approved, and adopted.
- GO General Obligation (as in GO Bonds)  
Voter-approved bonds backed by the full faith, credit, and taxing authority of the City.
- IA Interagency Agreement  
An agreement for provision and receipt of services between City bureaus. The IA establishes a mutually agreed upon budget amount for anticipated services to be provided and received. Interagency agreements are balanced using funded programs.
- IGA Intergovernmental Agreement  
An intergovernmental agreement is any agreement that involves or is made between two or more governments to cooperate in some specific way.



<u>M&amp;S</u>	<u>Materials &amp; Services</u> Materials include the costs of supplies, equipment and tools actually used during the activity. These materials are usually divided into two categories: expendables (those materials that are totally consumed during the activity) and Non-expendables (those materials that have a life beyond the activity; they will still have a useful life after the activity). Services are all the costs of the project other than labor and materials.
<u>Metro</u>	<u>Portland Metropolitan Regional Government</u> An elected regional government for the Portland metropolitan area, that works with communities, businesses, and residents.
<u>MOU</u>	<u>Memorandum of Understanding</u> A document describing an agreement between parties. It expresses an intended common line of action. It is often used in cases where parties either do not imply a legal commitment or in situations where the parties cannot create a legally enforceable agreement.
<u>O&amp;M</u>	<u>Operation and Maintenance</u> Costs associated with the fixing any sort of mechanical or electrical device should it become out of order or broken. It can also include performing routine actions which keep the device in working order or prevent trouble from arising.
<u>PERS</u>	<u>Public Employees Retirement System</u> Retirement system for public employees in the State of Oregon.
<u>PSSRP</u>	<u>Public Safety Systems Revitalization Project</u> Procurement and implementation of upgrades to the public safety systems for the City of Portland.
<u>PTE</u>	<u>Part-time Equivalent Employees</u> An employee with a work schedule that is less than 100 percent of the full-time equivalent established for an employee's pay class designation.
<u>RFP</u>	<u>Request for Proposal</u> An invitation is presented for contactors/consultants, often through a bidding process, to submit a proposal on a specific commodity or service.
<u>SAP</u>	<u>Systems Applications and Products</u> The City of Portland's integrated computer system that has the capability to manage financial, asset, and cost accounting, production operations and materials, personnel, plants, and archived documents.
<u>SEA</u>	<u>Service Efforts and Accomplishments Report</u> A report issued by the Office of the City Auditor that identifies workload and performance trends for each of the City's major service areas.

**Program Budget, Actual Life to Date  
Expenses and Revenues**

**And**

**Program Projection**

Public Safety GO Bond Fund  
 Program budget and actual life to date expenses and revenues  
 As per SAP

	Life to date		
	Current budget	actuals through Feb 2012	Balance
<u>Requirements</u>			
Fire Station 21	\$7,902,500	\$191,913	\$7,710,587
Fire Apparatus	\$19,800,000	\$121,010	\$19,678,990
Emergency Coordinations Center	\$4,000,000	\$0	\$4,000,000
Public Safety Emergency Radio System	\$52,096,007	\$7,012,215	\$45,083,792
GO bond fund costs (General Fund Overhead)	\$625,000	\$0	\$625,000
Fire project management	\$575,000	\$0	\$575,000
Bond issuance costs	\$560,000	\$230,443	\$329,557
Program contingency	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$85,558,507</b>	<b>\$7,555,581</b>	<b>\$78,002,926</b>

<u>Resources</u>			
Other cash for Public Safety Emergency Rad	\$3,156,007	\$3,156,007	\$0
Public Safety Emergency Radio System replac	\$10,000,000	\$10,000,001	(\$1)
GO bond proceeds	\$72,400,000	\$26,662,244	\$45,737,756
Miscellaneous	\$2,500	\$2,500	\$0
Interest earnings	\$0	\$121,411	(\$121,411)
<b>Total resources</b>	<b>\$85,558,507</b>	<b>\$39,942,163</b>	<b>\$45,616,344</b>

Public Safety GO Bond Program Projection

Requirements	FY 2012 and						Total FY 2017
	Current budget	prior years	Total FY 2013	Total FY 2014	Total FY 2015	Total FY 2016	
Fire Station 21	\$7,902,500	\$433,375	\$1,853,778	\$4,468,280	\$1,147,067	\$0	\$0
Fire Apparatus	\$19,800,000	\$1,359,000	\$5,762,000	\$7,064,000	\$4,848,000	\$767,000	\$0
Agency Coordinations Center	\$4,000,000	\$1,150,000	\$2,850,000	\$0	\$0	\$0	\$0
Public Safety Emergency Radio System	\$52,096,007	\$11,790,224	\$5,772,991	\$9,856,247	\$24,676,545	\$0	\$0
GO bond fund costs (General Fund Overhead)	\$625,000	\$0	\$26,306	\$199,563	\$199,563	\$199,568	\$0
Fire project management	\$575,000	\$127,600	\$115,000	\$115,000	\$115,000	\$102,400	\$0
Bond issuance costs	\$560,000	\$232,679	\$0	\$327,321	\$0	\$0	\$0
Program contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$85,558,507</b>	<b>\$15,092,878</b>	<b>\$16,380,075</b>	<b>\$22,030,411</b>	<b>\$30,986,175</b>	<b>\$1,068,968</b>	<b>\$0</b>
Checktotal (S/B \$0)							

Resources	Public Safety Emergency Radio System replacement	Other cash for Public Safety Emergency Radio Sys	GO bond proceeds	Miscellaneous	Interest earnings	Total resources	Beginning fund balance	Ending fund balance
	\$10,000,000	\$3,156,007	\$26,662,244	\$2,500	\$157,412	\$39,978,163	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$45,737,756	\$0	\$0	\$0	\$45,737,756	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$58,433	\$58,433	\$102,087	\$84,400	\$84,400	\$4,684	\$4,684	\$2,035
	\$58,433	\$58,433	\$102,087	\$84,400	\$84,400	\$4,684	\$4,684	\$2,035
	\$24,885,285	\$8,563,643	\$32,373,075	\$1,471,300	\$1,471,300	\$1,471,300	\$1,471,300	\$407,016
	\$24,885,285	\$8,563,643	\$32,373,075	\$1,471,300	\$1,471,300	\$1,471,300	\$1,471,300	\$409,051

# **Fire Apparatus Replacement Project**

## **Quarterly Summary and Finances**

# Portland Fire & Rescue GO Bond Project Oversight Committee Report

## Fire Apparatus Replacement Project as of April 5, 2012

Project Status		
Overall:	Green	<ul style="list-style-type: none"><li>• The construction of the two new fireboats has begun. The manufacturer is working with PF&amp;R on final drawings and the actual physical construction should be starting in the next few weeks.</li><li>• The pre-construction conference was held at the manufacturer (Pierce Manufacturing) for the tractor drawn squad in mid-March. The construction process had been started.</li><li>• The pre-construction conference for the new truck (Truck 3) with Pierce Manufacturing is in process the first week of April.</li></ul>
Schedule	Green	The Fire Apparatus Replacement Project is on schedule.
Cost	Green	The Fire Apparatus Replacement Project remains within budget.
Scope	Green	The Fire Apparatus Replacement Project remains within its scope.
Quality	Green	The Fire Apparatus Replacement Project's quality remains on-track.

### Narrative

#### Meetings

The third Fire General Obligation Bond Project Oversight Committee (POC) meeting was held on January 5, 2012. At this meeting, the project team presented a summary of the project activities for the period ending October 18<sup>th</sup>. The project's schedule, cost, scope and quality were reported on-track and no significant risks were identified.

#### Executive Summary

The Tri-Data consultants have completed the service-delivery study and presented their findings and recommendations to the City Council on January 24, 2012. PF&R has ordered four rapid response vehicles through City Fleet.

The Heavy Rescue Squad is currently being constructed by Pierce Manufacturing.

## Portland Fire & Rescue GO Bond Project Oversight Committee Report

Pre-construction conference with Pierce Manufacturing is occurring the first week of April for the construction of Truck 3, a tractor-drawn aerial truck.

Two new fireboats are currently being designed and constructed by Oregon Iron Works.

### Major timelines / milestones

- The heavy rescue apparatus and tractor-drawn aerial apparatus are in the process of being constructed.
- The fireboats are currently being constructed.

### Project status / highlights / accomplishments

*(same as listed under Major timelines / milestones)*

### Project risks / issues

No risks or issues anticipated at this time.

### Problems encountered / how they were dealt with

No problems have been encountered.

### Next steps / next quarter projections

By the end of next quarter:

- Work toward specifications for new fire engines and develop an RFP for identifying potential manufacturers for construction.

Fire and Emergency Apparatus Replacement  
 Financial status report for independent citizen committees

	Current Budget	LTD actuals through Dec 2011	Third quarter actuals (Jan - Mar 2012)	LTD* actuals (through Mar 2012)	Remaining balance	Note
<b>Apparatus Replacement</b>						
<b>Direct costs</b>						
11 Engines	\$7,392,000	\$0	\$0	\$0	\$7,392,000	
4 Ladder Trucks Subtotal	\$5,044,000	\$0	\$960,000	\$960,000	\$4,084,000	
3 Brush Vehicles Subtotal	\$669,000	\$0	\$0	\$0	\$669,000	
2 Air Units	\$1,314,000	\$0	\$0	\$0	\$1,314,000	
2 Fire Boats	\$3,338,000	\$0	\$0	\$0	\$3,338,000	
1 Water Tender	\$628,000	\$0	\$0	\$0	\$628,000	
1 Dive Apparatus	\$215,000	\$0	\$0	\$0	\$215,000	
1 Heavy Rescue Squad	\$700,000	\$0	\$800,000	\$800,000	(\$100,000)	A \$500,000 grant will cover the difference.
4 Rapid Res Med Vehicles	\$500,000	\$0	\$0	\$0	\$500,000	
<b>Total direct costs</b>	<b>\$19,800,000</b>	<b>\$0</b>	<b>\$1,760,000</b>	<b>\$1,760,000</b>	<b>\$18,040,000</b>	
<b>Indirect costs **</b>						
Design Specifications/Consulting	\$0	\$38,462	\$6,788	\$45,250	(\$45,250)	
<b>Project Management Costs</b>	<b>\$575,000</b>	<b>\$0</b>	<b>\$73,287</b>	<b>\$73,287</b>	<b>\$501,713</b>	
<b>Total indirect costs</b>	<b>\$575,000</b>	<b>\$38,462</b>	<b>\$80,075</b>	<b>\$118,537</b>	<b>\$456,463</b>	
<b>Subtotal</b>	<b>\$20,375,000</b>	<b>\$38,462</b>	<b>\$1,840,075</b>	<b>\$1,878,537</b>	<b>\$18,496,463</b>	
<b>Contingency</b>						
<b>Total</b>	<b>\$20,375,000</b>	<b>\$38,462</b>	<b>\$1,840,075</b>	<b>\$1,878,537</b>	<b>\$18,496,463</b>	
<b>Resources</b>						
GO bonds	\$19,800,000	\$38,462	\$1,840,075	\$1,878,537	\$18,496,463	
Grants	\$1,220,000	\$0	\$0	\$0	\$1,220,000	
Blank	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>	<b>\$21,020,000</b>	<b>\$38,462</b>	<b>\$1,840,075</b>	<b>\$1,878,537</b>	<b>\$19,716,463</b>	

\* Life to date (LTD)



# **Fire Station 21 Project**

## **Quarterly Summary and Finances**

**Fire Station 21 Project as of April 5, 2012**

Project Status		
Overall:	Green	<ul style="list-style-type: none"> <li>• Anticipated date for the transfer of ownership of the Madison St. dock from Portland Development Commission (PDC) to Portland Parks &amp; Recreation will occur by May 2012.</li> <li>• Portland Fire &amp; Rescue (PF&amp;R) and Portland Parks &amp; Recreation (PP&amp;R) continue to work toward Memorandum of Understanding (MOU) regarding the Madison St. Dock. Both are working on alternative ideas pertaining to the dock and surrounding property to transfer.</li> <li>• Reconfigured design attempts to keep the boathouse as close as possible to the station to utilize the existing gangway, reducing both cost and response time. Another cost and time saving strategy is to modify the current Campbell boathouse now located at Station 6. A second boathouse will be designed and constructed to accommodate the new boat and the current rescue boat.</li> <li>• The contract with Whelton Architecture was executed on Nov 29, 2011. PF&amp;R and the OMF Facilities Project Manager have been meeting regularly with the design team regarding pre-design issues, such as programming, and identifying appropriate sustainable strategies for this project. It is anticipated that this project will be LEED certified at the Gold level.</li> <li>• January 13, 2012, marks the end of the pre-design phase.</li> <li>• March 15, 2012, represents 75% complete Schematic design review.</li> <li>• A preliminary cost estimate will be provided by Whelton Architecture at 100% complete Schematic Design.</li> <li>• Whelton Architecture is preparing the bid packages for the boathouse remodels, the additional pilings required, and for the new low-freeboard dock extension. The conditions of the previous COE/DSL permits allow for the dock extension and additional pilings.</li> <li>• The in-water permitting process remains the most complex and challenging aspect of the planning process. Because PF&amp;R endeavors to have a</li> </ul>

## Portland Fire & Rescue GO Bond Project Oversight Committee Report

		<p>structure in the water by this summer, the design team is identifying and discussing strategies to reduce the anticipated amount of time required for the various regulatory entities to review and provide approvals.</p> <ul style="list-style-type: none"> <li>• The Land Use Review including the Greenway Review application is expected to be submitted by mid-April and a decision received by early August.</li> <li>• It is anticipated that the solicitation process for the CM/GC will be completed by the end of Schematic Design. The CM/GC solicitation is in process and the Ordinance and Findings should be reviewed by Council early April in a public forum.</li> </ul>
Schedule	Yellow	The project continues to remain tentatively on schedule. The procurement process for the architecture/engineering team took longer than anticipated, but the decision to use a CM/GC to deliver the project is expected to result in a significant reduction to the total project time.
Cost	Yellow	The Fire Station 21 Project remains within budget. However, until preliminary estimates for the current design proposed are received, the team cannot guarantee that the budget will not be strained.
Scope	Green	The Fire Station 21 Project remains within its scope.
Quality	Green	The Fire Station 21 Project 's quality remains on-track.

### Narrative

#### Meetings

The third Fire General Obligation Bond Project Oversight Committee (POC) meeting was held on January 5, 2012. At this meeting, the project team presented a summary of the project activities for the period ending October 18<sup>th</sup>. The project's schedule, cost, scope and quality were reported on-track and no significant risks were identified.

#### Executive Summary

Portland Fire & Rescue (PF&R) has been meeting regularly with Portland Parks & Recreation (PP&R) to craft a new Memorandum of Understanding (MOU) regarding shared use of the Madison St. Dock. To date, PF&R and PP&R are exploring alternative options for the transfer of assets between bureaus. The design attempts to keep the boathouse as close as possible to the station in order to utilize the existing gangway. This will reduce both cost and response time. Another cost and time saving strategy is to modify the current Campbell boathouse now located at Station 6. A new boathouse to accommodate the new fireboat and the current rescue boat is being designed for construction. It is

## Portland Fire & Rescue GO Bond Project Oversight Committee Report

anticipated that the transfer of ownership of the dock from PDC to PP&R will occur by May 2012.

The contract with Whelton Architecture was executed on Nov 29, 2011. Since then PF&R and the OMF Facilities Project Manager have been meeting regularly with the design team regarding pre-design issues, such as programming, and identifying appropriate sustainable strategies for this project. It is anticipated that this project will be LEED certified at the Gold level. January 13, 2012 marks the end of the pre-design phase. March 25<sup>th</sup> was the end of 75% schematic design.

The in-water permitting process remains the most complex and challenging aspect of the planning process. Because PF&R endeavors to have a structure in the water by this summer, the design team is identifying and discussing strategies to reduce the anticipated amount of time required for the various regulatory entities to review and provide approvals.

Finally, it is anticipated that the solicitation process for the CM/GC will be completed by the end of Schematic Design.

### Major timelines / milestones

The contract with the architectural/engineering firm, Whelton Architecture, was executed on Nov 29, 2011.

### Project status / highlights / accomplishments

- Progress continues on the MOU concerning issues pertaining to adjacent parking for the Station crew and PF&R's eventual ownership of the Madison St. Dock. Other options have been presented to PF&R by PP&R and are currently under review by the Fire Chief.
- January 13, 2012, will be the ending and sign-off of the pre-design phase for the project.
- March 15, 2012, 75% complete Schematic Design Review.
- We finished our eco-charette for LEED certification and the project is registered. Because we had this eco-charette, approximately \$2,000 will be returned to the Bond from Energy Trust's incentive program.
- The team met to determine the information required for the survey, both in-water and on land, and the further geotechnical investigation. That work should start up shortly. The land and in-water surveys have been completed. The draft of the geotechnical report recommends a subsurface stabilization process called compaction grouting. The decision to stabilize just the underlying required areas of the Station 21 structure has been made by the Fire Chief.

## Portland Fire & Rescue GO Bond Project Oversight Committee Report

### Project risks / issues

The early budget for the project was developed with only preliminary information based on early phase investigations. As information is gained through more in-depth investigations relating to geotechnical conditions and other development related costs, "unknown conditions" remain a potential risk to the budget.

Furthermore, the projected costs for the Station 21 renovation developed for the GO Bond budget did not take into consideration the costs for a new boathouse and modification of the dock. Because the boathouses and dock were not funded by the Bond request, cost benefit analyses were crucial for the decision-making for such issues as the extent of bank stabilization.

The Type III Conditional Use process includes neighborhood outreach and feedback opportunities.

### Problems encountered / how they were dealt with

The project team continues to work proactively to mitigate any known or potential risks by initiating and maintaining communications with key stakeholders.

### Next steps / next quarter projections

Keep moving forward on innovative ideas to identify efficiencies in timelines, labor and materials.

After receipt and review of the preliminary cost estimate, true up project scope with available funds.

**Fire Station 21**  
**Financial status report for independent citizen committees**  
**MFOP00038/B70011**

Account	Current budget through Dec 2011	LTD actuals through Dec 2011	Second quarter actuals (Jan - Mar 2012)	LTD actuals (through Mar 2012)	Remaining balance
<b>Requirements</b>					
<b>Direct costs</b>					
563300 Construction	\$4,915,000	\$0	\$0	\$0	\$4,915,000
529000 Moves	\$11,000	\$0	\$0	\$0	\$11,000
651511 Telecomm	\$44,000	\$0	\$0	\$0	\$44,000
549000 RACC art	\$98,000	\$0	\$0	\$0	\$98,000
<b>Total direct costs</b>	<b>\$5,068,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,068,000</b>
<b>Indirect costs</b>					
521000 Professional services	\$760,000	\$32,905	\$98,912	\$131,817	\$628,183
651306 Facilities Services hours	\$659,000	\$89,977	\$11,881	\$101,858	\$557,142
549000 Permits and fees	\$282,000	\$0	\$0	\$0	\$282,000
549000 Miscellaneous	\$101,000	\$580	\$6,085	\$6,665	\$94,335
<b>Total indirect costs</b>	<b>\$1,802,000</b>	<b>\$123,462</b>	<b>\$116,879</b>	<b>\$240,340</b>	<b>\$1,561,660</b>
<b>Subtotal</b>	<b>\$6,870,000</b>	<b>\$123,462</b>	<b>\$116,879</b>	<b>\$240,340</b>	<b>\$6,629,660</b>
<b>Contingency</b>					
571100	\$1,030,000	\$0	\$0	\$0	\$1,030,000
<b>Total</b>	<b>\$7,900,000</b>	<b>\$123,462</b>	<b>\$116,879</b>	<b>\$240,340</b>	<b>\$7,659,660</b>
<b>Resources</b>					
GO bonds	\$7,900,000	\$2,968,000	\$0	\$2,968,000	\$4,932,000
Blank	\$0	\$0	\$0	\$0	\$0
Blank	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$7,900,000</b>	<b>\$2,968,000</b>	<b>\$0</b>	<b>\$2,968,000</b>	<b>\$4,932,000</b>

# **Radio Replacement Project**

**Quarterly Summary and Finances**

## Radio Replacement Project Oversight Committee Report as of March 31, 2012

Please note: The following is update information on the project's status and performance only for the quarter from January 1 through March 31, 2012.

### Project Status / Highlights / Accomplishments

The engineering analysis by Federal Engineering began in the last quarter of 2011. At this time, three deliverables have been accomplished and signed off by PSSRP and the Sponsors. Those deliverables are:

Existing Inventory and Assessment

Stakeholder Needs Analysis

Requirements Definitions

The fourth deliverable, Feasibility and Alternatives, is in progress and is scheduled for presentation in the next quarter (April 12, 2012). This critical deliverable will set the stage for the development of a high level conceptual design which will lead to technical specifications used in the eventual Request for Proposal documents.

The project has added two additional sponsors to the Radio Replacement Project. Chief Mike Reese and Director Lisa Turley have been added as co-sponsors, joining Chief Klum and CTO Mark Greinke. We have increased the Subject Matter Expert group as well, adding a representative from the Water Bureau to include information regarding users outside of Public Safety but still requiring the radio network for communications. Mark Tanner has also been added to the project as a co-project manager with Karl Larson. The Project is also in the midst of determining the correct software and hardware that will be used for a Coverage analysis.

The RPOC has lost one member, Shea Marshman, who resigned as an independent member after joining the Multnomah County Sheriff's Department, one of the Radio Project's largest stakeholders. Our Thanks and wishes for Good Luck go with Shea as she departs. The RPOC is looking for a replacement member who can bring some of the same skills and experience.

The Project still remains within expected budget norms.

Stakeholder meetings have been on-going, with close to 90% of all stakeholders being given information on the project and its projected timeline.

### Major Timelines / Milestones

All engineering tasks are on schedule.

In the table below, the "Current Report" dates are based on the 12/19/2012 schedule. Since schedule comparisons were not provided in previous reports, the "Previous Report" dates below are based on the early June 2011 schedule.

Current Report		Previous Report (June 2011)		
Milestone	End Date	End Date	Delay (-)	Explanation
1. Contract with Engineering Firm	11/7/2011	10/7/2011	-4 weeks	Longer City contract approval process (non-emergency)
2. Engineering Analysis & Specs	6/19/2012	5/7/2012	-7 weeks	Contract delay plus expanded City review periods








Public safety emergency radio system  
 Financial status report for independent citizen committees  
 MFCP/S00002 and S00008




Account	Description	Current budget	LTD actuals Dec 2011	S00008		LTD actuals (through Feb 2012) after closing	Remaining balance*
				S00002 Stabilization	Replacement		
				January/February Expenses			
<b>Requirements</b>							
511100	Full-time Employees	\$1,100,466	\$345,284	\$0	\$24,262	\$369,546	\$730,920
511300	Part-time Employees	\$1	\$1	\$0	\$0	\$1	\$0
512000	Overtime	\$0	\$678	\$0	\$0	\$678	(\$678)
513000	Premium Pay	\$45	\$60	\$0	\$5	\$65	(\$20)
514000	Benefits	\$373,635	\$104,109	\$0	\$8,798	\$112,907	\$260,728
<b>Total</b>	<b>Personnel Services</b>	<b>\$1,474,147</b>	<b>\$450,132</b>	<b>\$0</b>	<b>\$33,065</b>	<b>\$483,197</b>	<b>\$990,950</b>
521000	Professional Services	\$9,826,282	\$2,997,285	\$561,593	\$53,853	\$3,612,731	\$6,213,551
522000	Utilities	\$0	\$0	\$0	\$0	\$0	\$0
523000	Equipment Rental	\$0	\$0	\$0	\$0	\$0	\$0
524000	Repair & Maintenance Services	\$0	\$0	\$0	\$0	\$0	\$0
529000	Miscellaneous Services	\$1,800,350	\$27,136	\$0	\$0	\$27,136	\$1,773,214
531000	Office Supplies	\$113	\$113	\$0	\$0	\$113	\$0
532000	Operating Supplies	\$2,264,311	\$2,250,594	\$0	\$0	\$2,250,594	\$13,717
532350	Computer Supplies - software	\$0	\$9,040	\$0	\$34	\$9,074	(\$9,074)
532355	Computer Supplies - hardware	\$0	\$4,677	\$0	\$0	\$4,677	(\$4,677)
533000	Repair & Maintenance Supplies	\$0	\$0	\$0	\$0	\$0	\$0
534000	Minor Equipment & Tools	\$19,108,152	\$81,629	\$0	\$0	\$81,629	\$19,026,523
535000	Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
539000	Other commodities (external)	\$50	\$93	\$0	\$0	\$93	(\$43)
541000	Education	\$5,089	\$0	\$0	\$0	\$0	\$5,089
542000	Travel (In-town/Out-of-town)	\$43,812	\$26,280	\$0	\$0	\$26,280	\$17,532
544000	Space Rental	\$0	\$0	\$0	\$0	\$0	\$0
548000	Operating Lease	\$0	\$0	\$0	\$0	\$0	\$0
549000	Miscellaneous	\$10,249	\$10,249	\$0	\$0	\$10,249	\$0
<b>Total</b>	<b>External Materials &amp; Services</b>	<b>\$33,058,408</b>	<b>\$5,407,096</b>	<b>\$561,593</b>	<b>\$53,887</b>	<b>\$6,022,576</b>	<b>\$27,035,832</b>
651100	Fleet Services	\$0	\$0	\$0	\$0	\$0	\$0
651200	Printing & Distribution	\$176	\$176	\$0	\$0	\$176	\$0
651300	Facilities Services	\$0	\$0	\$0	\$0	\$0	\$0
651400	EBS Services	\$0	\$0	\$0	\$0	\$0	\$0
651500	Technology Services	\$1,018,304	\$503,437	\$0	\$2,829	\$506,266	\$512,038
651600	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
652000	Bureau to Bureau Interagencies	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>Internal Materials &amp; Services</b>	<b>\$1,018,480</b>	<b>\$503,613</b>	<b>\$0</b>	<b>\$2,829</b>	<b>\$506,442</b>	<b>\$512,038</b>
563000 / 599630	Capital Equipment	\$12,357,547	\$0	\$0	\$0	\$0	\$12,357,547
<b>Total</b>	<b>Capital Outlay</b>	<b>\$12,357,547</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,357,547</b>
551000	Debt Retirement	\$0	\$0	\$0	\$0	\$0	\$0
555000	Debt Interest	\$0	\$0	\$0	\$0	\$0	\$0
557000	Debt Issuance	\$0	\$0	\$0	\$0	\$0	\$0
571100	General Operating Contingency	\$4,187,425	\$0	\$0	\$0	\$0	\$4,187,425
573000	Equipment Cash Transfers	\$0	\$0	\$0	\$0	\$0	\$0
650010 / 589961	General Fund Overhead	\$0	\$0	\$0	\$0	\$0	\$0
650020 / 589964	Other Cash Transfers	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>Other</b>	<b>\$4,187,425</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,187,425</b>
<b>Grand Total</b>		<b>\$52,096,007</b>	<b>\$6,360,841</b>	<b>\$561,593</b>	<b>\$89,781</b>	<b>\$7,012,215</b>	<b>\$45,083,792</b>
<b>Resources</b>							
GO bonds		\$38,940,000	\$3,945,110	\$0	\$55,139	\$4,000,249	\$34,939,751
Project cash		\$13,156,007	\$2,415,731	\$561,593	\$34,642	\$3,011,966	\$10,144,041
<b>Total</b>		<b>\$52,096,007</b>	<b>\$6,360,841</b>	<b>\$561,593</b>	<b>\$89,781</b>	<b>\$7,012,215</b>	<b>\$45,083,792</b>

# **Emergency Coordination Center Project**

**Quarterly Summary and Finances**

# Emergency Coordination Center Quarterly Report

Project summary for the period ending March 31, 2012		
<b>Overall:</b>		Procurement Services rejected the initial lowest responsive bidder, Triplett Wellman, and awarded the contract to the second lowest responsive bidder, Emerick Construction. Triplett Wellman filed a protest which created a delay to the final contract award. The protest has now been resolved and City Council approved the construction contract with Emerick Construction on March 21, 2012.
<b>Schedule:</b>		A Notice to Proceed will be issued on April 2, 2012 with an anticipated completion date of October 1, 2013.
<b>Cost:</b>		The construction contract with Emerick Construction is approximately \$650,000 below the construction cost estimate of \$11 million.
<b>Scope:</b>		Project remains within scope.
<b>Quality:</b>		Quality on-track per requirements stated in the drawings and specifications.

Quarterly Project Summary	Prior Rating	Current Rating	Change	Problems Encountered / How They Were Dealt With
A construction contract has been fully executed with Emerick Construction for \$10,350,000. A Notice to Proceed has been issued for transmittal to Emerick at the Preconstruction meeting scheduled on April 2, 2012.				Procurement Services rejected the initial lowest responsive bidder, Triplett Wellman (TW), due to non-compliance with the City's Good Faith Efforts (GFE) program on 12/12/11. TW filed a protest on 2/1/12. A Notice of Intent to Award to the second lowest bidder, Emerick Construction was issued on February 14, 2012. A verification of contract award letter was sent to TW on 3/16/12. The construction contract was approved by City Council on 3/21/12.

# Emergency Coordination Center Quarterly Report

## PROJECT NARRATIVE

The ECC serves as a multiagency coordination entity that supports the on-scene response to an emergency. It is the centralized location that:

- Coordinates, collects, monitors and distributes damage information and assess impacts.
- Develops overall strategies and policies in support of emergency response and recovery efforts.
- Coordinates the allocation and management of scarce resources based on incident priorities.
- Documents all communications, decisions, activities, and the deployment and tracking of resources.
- Coordinates emergency public information with and among governmental agencies, private sector, community based organizations (CBO)/non-governmental organizations (NGO) and initiates alert and warnings and provide public messaging to the media and general public including issuance of protective action recommendations.

The ECC will co-locate the Portland Office of Emergency Management, Portland Water Bureau Emergency Management and Water Bureau Security.

### A. Project Oversight Committee (POC) meetings

April 4, 2012

July 11, 2012

October 3, 2012

January 2, 2013

### B. Major timelines / milestones

1. Permit application submitted mid-June 2011.
2. 100% complete contract documents completed August 1, 2011.
3. The bid phase was complete and bids were opened in December 2011, with all bids under the construction cost estimate.
4. A construction contract with Emerick Construction was executed on 3/21/12 and a Notice to Proceed issued at the pre-construction conference on 4/2/12 with a project completion date of 10/1/13.

### C. Project risks / issues

1. An infrastructure project by the Water Bureau near the intersection of Powell Boulevard and I-205 – the Kelly Butte Storage Improvement Project, which will replace the existing water tank with a new buried 25 MG reservoir, – is also scheduled for construction in 2012. The increased volume of truck traffic entering and leaving the Water Bureau project site could negatively impact traffic circulation along SE Powell Blvd. A contingency plan for parking and building access may need to be developed in case a real world emergency event requires an ECC activation during the construction phase.

ECC  
 Financial status report for independent citizen committees  
 MFOP/B00001

Asset/project line item	Account	Current budget	LTD actuals thru		Third quarter (Jan - Feb 2012)	LTD actuals	
			Dec 2011	Jan - Feb 2012		(through Feb 2012)	Remaining balance
Land	56XXXX	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Building							
<u>Hard costs</u>							
Construction Services	563300	\$10,350,000	\$0	\$0	\$0	\$0	\$10,350,000
Furniture fixtures and equipment	534000	\$402,833	\$0	\$0	\$0	\$0	\$402,833
Moves	529000	\$50,000	\$0	\$0	\$0	\$0	\$50,000
ComNet / IT	651511	\$1,547,617	\$0	\$0	\$0	\$0	\$1,547,617
Other	529000	\$330,000	\$0	\$0	\$0	\$0	\$330,000
Percent for Art	549000	\$220,333	\$0	\$0	\$0	\$0	\$220,333
Total for hard costs		\$12,900,783	\$0	\$0	\$0	\$0	\$12,900,783
<u>Soft Costs:</u>							
Professional services:	521000	\$1,514,874	\$1,004,833	(\$9,734)	\$995,099	\$519,775	
City staff time							
Project Management	651306	\$713,172	\$236,463	\$17,676	\$254,139	\$459,033	
Maintenance technician	651307	\$10,000	\$0	\$0	\$0	\$10,000	
BTS Design phase cost	651511	\$62,816	\$62,816	\$0	\$62,816	\$0	
WB design and construction phase cost	652529	\$150,000	\$0	\$0	\$0	\$150,000	
Subtotal City staff time		\$935,988	\$299,279	\$17,676	\$316,954	\$619,034	
Permits, fees, misc and overhead							
Permits & fees	549000	\$367,091	\$88,089	\$0	\$88,089	\$269,002	
Misc	549000	\$40,000	\$37,058	\$2,221	\$39,279	\$721	
General Fund Overhead	601020	\$145,650	\$62,564	\$0	\$62,564	\$83,086	
Subtotal permits, fees, misc and overhead		\$552,741	\$187,711	\$2,221	\$189,932	\$352,809	
Total for building		\$15,894,386	\$1,491,822	\$10,163	\$1,501,985	\$14,392,401	
Contingency		\$2,454,157	\$0	\$0	\$0	\$2,454,157	
Total for project		\$19,348,543	\$1,491,822	\$10,163	\$1,501,985	\$18,346,558	
Checktotal				\$0		\$0	
Resources							
Facilities							
IA's with customers (originally intended for debt service)							
FY 2009		\$350,000	\$350,000	\$0	\$350,000	\$0	
FY 2010		\$350,000	\$350,000	\$0	\$350,000	\$0	
FY 2011		\$350,000	\$350,000	\$0	\$350,000	\$0	
FY 2012		\$0	\$0	\$0	\$0	\$0	
Debt sales (with debt service covered by Facilities IA's)							
Approved in FY 2010 and 2011		\$5,530,213	\$0	\$5,530,213	\$5,530,213	\$0	
Fund balance		\$73,000	\$73,000	\$0	\$73,000	\$0	
Total		\$6,653,213	\$1,123,000	\$5,530,213	\$6,653,213	\$0	
Cash from BTS for share of tower		\$65,000	\$0	\$0	\$0	\$65,000	
GO bonds		\$4,000,000	\$4,000,000	\$0	\$4,000,000	\$0	
Water		\$9,130,330	\$0	\$0	\$0	\$9,130,330	
Total		\$19,348,543	\$5,123,000	\$5,530,213	\$10,653,213	\$9,195,330	
Cash balance		\$0	\$3,631,178	\$5,520,050	\$9,151,228		