

CityFleet Taxicab and LPT Vehicle Inspections

OMF Cross-Functional Team

Quarterly Status Report March 2013

Team Sponsor(s)	Team Lead	Date of Last Report	Date of this Report
Thomas Lannom, Bryant Enge	Kathleen Butler, John Hunt	December 2013	March 2013
Project Purpose	Improve the private for-hire permitting program vehicle inspection process to provide: <ul style="list-style-type: none"> – Better protection of public safety through direct inspections; – Improved convenience to company owners by decreasing the number of inspecting agencies; – Inspections that meet recognized best practices in the industry. 		
Goals and Deliverables	<ol style="list-style-type: none"> 1. Team leads have begun review of the current process, and have begun to outline a process for Fleet inspections to meet City Code and permit renewal cycles. 2. City Attorney's office will provide advice on any liability issues. 3. Detailed inspection protocols will be reviewed by stakeholders. 4. The program will be designed to provide full program cost recovery for Fleet and Regulatory. 5. Team leads will prepare draft outline of the proposed inspection process for approval by Bureau Directors. 6. Any necessary Code or Administrative Rule language changes will be drafted by Kathleen Butler, and reviewed by John Hunt, and submitted for approval to Bureau Directors. 7. Additions to the program, such as joint Regulatory/Fleet ad-hoc inspections in the field, are planned for the future. 		
Project timeline	May 15, 2012: Initial Draft of Proposal June 15, 2012: Complete Stakeholder Review of Proposal July 15, 2012: Final Proposal and Process Documents July 31, 2012: Approval by Bureau Directors August 31, 2012: Necessary Code Changes and/or Administrative Rule Changes to Council October 1, 2012 Begin Fleet Inspection of Private For-Hire Transportation Vehicles		
Team members	Kathleen Butler, Revenue Frank Dufay, Revenue Patrick Kramer, Revenue Lauren Wolfe, Revenue John Hunt, Fleet		
Other changes	Cost and details of proposed inspection schedule have been preliminarily determined. A proposed administrative rule change has been announced at the Private For-Hire Transportation Board on March 27, and the details of the proposal were discussed with the Company Standing Committee of the Board at meetings on April 9 and April 16. The Board will take testimony on the proposed changes (primarily from industry stakeholders) at a planned public hearing on April 24.		
Current Status	Industry stakeholder review.		
Next Step	Testimony from industry on proposed changes. Meet with bureau directors to finalize cost and agreement. Possible adjustment of details of inspection plan based on		

	<p>stakeholder and bureau director input. Tour of inspection facilities by Board members within next few weeks. Final proposal considered by Board. Once Board's comments and proposals have been incorporated into the plan, it is likely that the plan will move forward for Council approval. Although the Board has authority to change the inspection procedures via administrative rule, the change is significant enough that Council discussion and approval is likely to be required.</p>
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