



City of Portland OMF Review Project Overview

The City of Portland, Office of the Mayor selected Moss Adams to conduct an organizational and operational review and assessment of how the City provides and oversees management and finance functions for bureaus, the Council, and the City as a whole. Moss Adams will also offer specific recommendations for any improvements.

The specific focus of this project will include current and proposed jurisdiction, structure, and scope of the City's Office of Management and Finance, including management and financial oversight, organizational structure, reporting relationships, administrative layers, professional qualifications, and other aspects of the City's management and financial oversight.

The goal of the project is to ensure best practices operations and oversight of the City's management and finance functions.

Study Process

The study will consist of three phases, which include 1) information gathering and development of preliminary findings, 2) analysis and development of recommendations, and 3) reporting. Information gathering will consist of interviews, a survey, process walk-throughs, and document review. Analysis will focus on identifying gaps between current operations and best practices and development of alternative solutions to address gaps. Reporting will include delivery of draft and final reports and presentation of the final report to the City Council.

Advisory Committee

The Mayor appointed an Advisory Committee to provide input to this project. The Committee consists of nine business and government leaders from the Portland Community. The primary role of the Committee is to offer expert advice and review the findings and recommendations provided by Moss Adams.

Timing

This project is on a fast track. The general timing is as follows:

- Phase 1, mid-Jan to mid-Feb
- Phase 2, mid-Feb to mid-Mar
- Phase 3, mid-Mar to mid-Apr

Contact Information

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