

Independent Citizen Committee

Public Safety General Obligation (GO) Bond

Date:

November 21, 2013

Agenda

**PUBLIC SAFETY
GENERAL OBLIGATION BOND
INDEPENDENT CITIZEN COMMITTEE
MEETING**

**November 21, 2013
3:00PM - 5:00PM
Pettygrove Room, City Hall 2nd Floor**

AGENDA

- | | | |
|----|---------------------------------------|--------------|
| 1. | Welcome | 3:00 PM |
| 2. | Committee Business | 3:10 PM |
| | o Approve Meeting Summary from August | |
| 3. | Overall Program Financial Reporting | 3:20 PM |
| 4. | Review Project Status Reports | 3:40-4:40 PM |
| | – Apparatus | |
| | – Station 21 | |
| | – Emergency Radio System | |
| | – Emergency Coordination Center | |
| 5. | ECC presentation | 4:40-5:00 PM |
| 6. | Questions/Next Steps | 4:50 PM |

Previous Meeting Notes

**Public Safety GO Bond Independent Citizen Committee
Meeting Notes for Wednesday, August 28, 2013**

ICC members present: Kirk Hall, Nicolette Johnson, Mick Seidl

ICC members absent: Steven Shane

City staff present: Chief Erin Janssens, Jay Guo, Karl Larson, Aaron Beck, Jeff Baer, Ben Berry, Jim Coker, Doug Stickler, Connie Johnson, Marco Benetti, Tim Von Seggern

Committee Business:

- Minutes from May 1, 2013 meeting were discussed and approved.
- City staff presented financial spreadsheets on GO Bond Fund expenses to date.
- New projections will be available at the next ICC quarterly meeting.
- City staff presented updates on the four specific projects being funded.

Follow Up Items:

City staff:

- None

ICC:

- None

Next Quarterly Meeting (November 2013) Agenda Items

- Review project reports from quarter ending September 2013.

Adjourn

**Program, Budget, Actual Life-to-Date
Expenses and Revenues**

Public Safety GO Bond Program
 Program budget and actual life to date expenses and revenues

	Original budget	Current budget	Life to date actuals through Sep 2013	Balance
<u>Requirements</u>				
Fire Station 21	\$7,900,000	\$11,924,553	\$2,918,254	\$9,006,299
Fire Apparatus	\$19,800,000	\$20,530,878	\$6,094,480	\$14,436,398
Emergency Coordinations Center	\$19,848,543	\$19,848,543	\$16,553,248	\$3,295,295
Public Safety Emergency Radio System	\$52,096,007	\$52,096,007	\$7,640,885	\$44,455,122
Program Admin costs (General Fund Overhead)	\$625,000	\$625,000	\$38,572	\$586,428
Fire project management	\$575,000	\$250,000	\$0	\$250,000
Bond issuance costs	\$560,000	\$560,000	\$230,999	\$329,001
Program contingency	\$0	\$0	\$0	\$0
TOTALS	\$101,404,550	\$105,834,981	\$33,476,439	\$72,358,542

<u>Resources</u>				
Other cash for Public Safety Emergency Radio Syst	\$3,156,007	\$3,156,007	\$3,156,007	\$0
Public Safety Emergency Radio System replacemer	\$10,000,000	\$10,000,000	\$10,000,000	\$0
GO bond proceeds (2010)	\$72,400,000	\$72,400,000	\$26,662,244	\$45,737,756
GO bond proceeds (1998)	\$0	\$1,620,000	\$1,620,000	\$0
Grants	\$0	\$2,110,000	\$2,110,291	(\$291)
Property sales	\$0	\$696,461	\$323,910	\$372,551
Miscellaneous	\$0	\$3,970	\$6,362	(\$2,392)
Water and Facilities Services resources for ECC prc	\$15,848,543	\$15,848,543	\$12,553,248	\$3,295,295
Interest earnings	\$0	\$0	\$383,737	(\$383,737)
Total resources	\$101,404,550	\$105,834,981	\$56,815,799	\$49,019,182

Fire Apparatus Replacement Project

Quarterly Summary and Finances

Fire Apparatus Replacement Project for Period Ending September 30, 2013

Project Status		
Overall	Green	<ul style="list-style-type: none"> • Outfitting of the Heavy Rescue Squad is completed. Apparatus is expected to be put in service in November 2013. • Satisfactory progress continues on construction of the two fireboats. • The process to order two new tiller ladder trucks and two new Rehab/Air/Light trucks has begun.
Schedule	Yellow	The project timeline may experience a slight delay as a result of the Quint pilot project.
Cost	Green	The Fire Apparatus Replacement Project remains within budget.
Scope	Green	The Fire Apparatus Replacement Project remains within its scope.
Quality	Green	The Fire Apparatus Replacement Project's quality remains on-track.

Narrative

Meetings

The Fire General Obligation Bond Project Oversight Committee (POC) met on July 11, 2013 to review the project staff's report of the activities for the period ending June 30, 2013. The project's cost, scope and quality were reported on-track but the project schedule may be delayed as a result of the Quint apparatus pilot project. No significant risks were identified.

Executive Summary

The Quint pilot project is still underway and data is being collected for evaluation. The approval to order two new tractor drawn aerial tiller ladder trucks and two new Rehab / Air / Light units has been received and the process for acquisition begun. A Request for Information (RFI) is being written to ask manufacturers of fire engines for information regarding the possibility of building fire engines that are narrower, lighter and more efficient without sacrificing safety and operational functionality. The responses will aid in developing specifications of the new fire engines to be purchased with GO Bond funds. These responses should be available for review before the end of 2013.

In the meantime, the outfitting for both the Heavy Rescue Squad and Tiller Ladder Truck (Truck #3) has been completed. The ladder truck was put in service in June and the heavy rescue is expected to be put in service in November at Station 12 with a new Eastside Urban Search & Rescue team.

Portland Fire & Rescue GO Bond Project Oversight Committee Report

Satisfactory progress continues on the construction of the two fireboats. The contract delivery date of the two fireboats is August 14, 2014.

Major timelines / milestones

Approval from the Fire Chief to move ahead with acquisition of two tiller trucks and two rehab trucks has been granted.

Project status / highlights / accomplishments

The process to use existing government contracts to purchase two new tractor drawn tiller trucks and two new Rehab/Air/Light apparatus has begun. Procurement Services is verifying the validity of the contracts for our use at this time. The contract for the trucks is an existing one for Seattle Fire Department and through Tualatin Valley Fire & Rescue for the Rehab trucks. Each entity entered into these contracts after a competitive Request for Proposal process that uses the same criteria that the City of Portland does. This method will save approximately six months in acquisition process time once approved by City Council.

Project risks / issues

The project timeline may experience a slight delay as a result the Quint pilot project. The Quints currently in-service are being evaluated by PF&R. A final decision on purchasing the existing leased apparatus, ordering new custom Quints, continuing with this type of apparatus or a combination of the above is pending the outcome of this internal operational evaluation.

Problems encountered / how they were dealt with

PF&R CORE Leadership Team is currently evaluating the type and configuration of apparatus that will best meet its service delivery needs within a reduced operational budget. This process is on-going.

Next steps / next quarter projections

Continue work of evaluating type and configuration of apparatus needs.

**Fire & Rescue Apparatus Replacement
Financial Status Report for Independent Citizen Committees**

	Original Unit Price Estimates	Acquisition Status	Original Price Allocations	Revised Unit Price Estimates ⁽¹⁾	Revised Allocations	Actual Expenditures (through Sept 2013)	Remaining Balance
REQUIREMENTS							
Direct Costs							
11 Engines ⁽²⁾	\$672,000	1 Complete	\$7,392,000	\$625,000	\$6,875,000	\$0	\$6,875,000
4 Ladder Trucks ⁽²⁾	\$1,261,000		\$5,044,000	\$1,200,000	\$4,800,000	\$1,059,662	\$3,740,338
3 Brush Vehicles	\$223,000		\$669,000	\$200,000	\$600,000	\$0	\$600,000
2 Air / Light / Rehab Units	\$657,000		\$1,314,000	\$550,000	\$1,100,000	\$0	\$1,100,000
1 Water Tender	\$628,000		\$628,000	\$501,878	\$501,878	\$0	\$501,878
1-Dive-Apparatus ⁽³⁾	\$215,000		\$215,000				
1 Heavy Rescue Squad	\$1,200,000	Complete	\$1,200,000	\$1,127,178	\$1,127,178	\$1,127,178	\$0
2 Fire Boats	\$1,669,000	Under Construction	\$3,338,000	\$2,652,496	\$5,304,991	\$3,685,810	\$1,619,181
4 Rapid Response Vehicles (RRV)	\$0	Complete	\$0	\$55,457	\$221,831	\$221,831	\$0
Total direct costs			\$19,800,000	\$20,530,878	\$6,094,481	\$14,436,397	\$14,436,397
Indirect Costs							
Project Management Costs			\$575,000		\$250,000		\$250,000
Total indirect costs			\$575,000		\$250,000	\$0	\$250,000
TOTAL REQUIREMENTS							
			\$20,375,000	\$20,780,878	\$6,094,481	\$14,686,397	\$14,686,397
RESOURCES							
GO bonds (Original 2010)			\$20,375,000		\$20,375,000	\$4,784,481	\$15,590,519
Grants - Partial Funding for a Truck, Heavy Rescue Squad and Fire boat equipment ⁽⁴⁾					\$1,310,000	\$1,310,000	\$0
Transfer to Station 21 project ⁽⁵⁾					(\$904,122)		(\$904,122)
TOTAL RESOURCES			\$20,375,000	\$20,780,878	\$6,094,481	\$14,686,397	\$14,686,397

Notes:

- 1) All unit prices are best estimates at this time, except for one truck, the heavy rescue squad, two fire boats, and 4 RRVs
- 2) The engine and ladder truck estimates include internal outfitting costs, ranging from \$30,000 - \$60,000 per engine, \$60,000 - \$100,000 per truck
- 3) Dive apparatus removed from project plan due to FY14 general fund budget cuts; allocation transferred to Station 21 project
- 4) Federal grant awards: \$720K Ladder Truck; \$500K Heavy Rescue; \$90K Fire boat equipment
- 5) Itemized transfers to Station 21 budget: Transfer #1 \$198,000; Transfer #2 \$127,000; Transfer #3 \$215,000; Transfer #4 \$364,122 = TOTAL Transfers \$904,122

Fire Station 21 Project

Quarterly Summary and Finances

**Fire Station 21 Project
for Period Ending September 30, 2013**

Project Status		
Overall	Green	<ul style="list-style-type: none"> The Boathouse structural materials have been delivered to the erection site in North Portland. The completed concrete floats have been inspected by PF&R and are scheduled to be delivered to the Portland site on October 9th. Final permitting for the structure is pending Bureau of Development Services (BDS) review and approval. The building engineer is working directly with Oregon Iron Works and BDS. Bids for electrical service and plumbing of the dock are in being solicited. Skanska submitted a GMP of \$6,010,828 July 16th and the construction portion of their contract was approved by Council August 14th. A Notice to Proceed was issued to Skanska August 27th. Asbestos abatement and demolition are complete. Driving of structural pilings began this week. Compaction grouting will follow and should continue through December. The sale of the Barbur Blvd-surplus property has been closed and the other sale is scheduled for mid-October. As scheduled, emergency responders moved into the temporary facility on August 13, 2013.
Schedule	Green	The project continues to remain tentatively on schedule.
Cost	Green	The project remains tentatively within budget.
Scope	Green	The project remains within its scope.
Quality	Green	The project's quality remains on-track.

Narrative

Meetings

The Fire General Obligation Bond Project Oversight Committee (POC) met on July 11, 2013 to review the project staff's report of project activities for the period ending June 30, 2013. The project's scope and quality were reported on-track, however some risks were identified with the project's schedule and cost.

Portland Fire & Rescue GO Bond Project Oversight Committee Report

Executive Summary

Significant progress continues on the Station 21 project.

- The \$6,010,828 GMP was agreed upon after the Project Team engaged in another value engineering effort, but it was quickly realized that any savings came at the cost of reduced project quality and scope. The catwalk, an important functional and architectural feature, has been added back to the project.
- Additional funds from the Bond's Apparatus budget were identified to close the funding gap. The interest from PF&R's portion of the Bond Funds should be adequate to reimburse the Apparatus budget when those funds may be needed.
- The project is on schedule and no significant problems have been identified thus far.

Major timelines / milestones

- October 4: Installation of structural piles begins and continues through the 15th
- October 16 – 27: staging for compaction grouting which is scheduled to begin October 28th and continue through January 30, 2014. A geotechnical engineer hired by the City will be on-site for observation.
- February and March 2014: excavate, form and pour concrete foundations.
- April and May 2014: erect structural steel
- May and June 2014: exterior enclosure, and MEP (Mechanical Electrical Plumbing) build-out scheduled.
- Monies from the sale of the surplus properties are allocated to the Bond fund.

Project status / highlights / accomplishments

- The sale of the surplus property on Barbur Blvd. closed September 27, 2013, netting proceeds of \$308,910 to be added to the Station 21 budget. The closing date for the Beaverton Hillsdale Hwy. property sale has been postponed until mid-October allowing the City to file the appropriate paperwork for a leaking underground storage tank (LUST) that had been decommissioned many years ago.
- Upland station 100% Contract Documentation is completed and submitted for permit. The permit is expected in November.
- The second Land Use Review application of the upland stations was approved.
- Permits for demolition and early site work were issued and demolition is complete.
- The final lease for the parking lot providing a construction staging area and temporary Esplanade path has been executed for a 14 month period.
- Project identification signage has been installed.
- The temporary facilities are completed and occupied.

Portland Fire & Rescue GO Bond Project Oversight Committee Report

- David Franklin, the selected artist for the RACC required artwork, made a presentation to the project's evaluation committee on September 26th. While the committee liked Mr. Franklin's design concept, they were not able to approve the final idea. Mr. Franklin has proposed replacing the catwalk screen with his own design as the major installation. If funds are available after fabrication and installation of the screen, he will add a wood carved piece for the meeting room, and drawings for the gate separating the boathouse zone from the rest of the dock.
- The project is on track for LEED Gold Certification.

Project risks / issues

- The project contingency held by the City is \$1,116,000. It covers special inspections and materials testing, potential contaminated soil removal and unknown soil conditions during compaction grouting, owner-requested changes or delays including additional requirements or scope added by the City during permitting, and delays caused by weather and/or high water.
- Although the project is on track for LEED Gold, we have a small point cushion.
- Additional asbestos was located during demolition, requiring a change order of approximately \$17,000.

Problems encountered / how they were dealt with

- The project team continues to work proactively and collaboratively to mitigate any known or potential risks by initiating and maintaining communications with key stakeholders.
- A homeless encampment occupies the sidewalk south of SE Madison St. The sidewalk serves as the safe pedestrian and bicycle traffic route during construction. Pedestrian and bicycle traffic are forced into the street where construction vehicles are entering the site. Skanska and their subcontractors will continue to escort vehicles to avoid collisions.
- Contractor coordination with film crews continues.

Next steps / next quarter projections

- Skanska completes site stabilization and in-ground foundation work for the building. They have discussed working overtime for the compaction grouting work effort to maintain schedule.
- Project to have the complete building permit by November
- The Project Team will attend weekly construction meetings.
- Boathouse floats to be delivered to the building erection site in North Portland on October 9, 2013.
- Completion of the boathouse and on-site installation by December 31, 2013
- Mr. Franklin will continue to "make his case" to the committee with additional study models, and will continue to work with the project team regarding constructability issues.

**Fire Station 21
Financial status report for independent citizen committees
MFOP00038/B70011 and B70012**

	Original budget	Current budget	LTD actuals (through September 2013)	Remaining balance
Requirements				
Direct costs				
Construction-Station	\$4,915,000	\$6,010,828	\$22,000	\$5,988,828
Construction staging area lease	\$0	\$29,400	\$3,252	\$26,148
Construction-Boathouse	\$0	\$1,898,000	\$1,455,812	\$442,188
Temporary structure/moves	\$11,000	\$248,000	\$234,421	\$13,579
Telecomm	\$44,000	\$73,000	\$14,268	\$58,732
RACC art	\$98,000	\$157,325	\$157,325	\$0
Total direct costs	\$5,068,000	\$8,416,553	\$1,887,077	\$6,529,475
Indirect costs				
Professional services	\$760,000	\$1,124,000	\$651,293	\$472,707
Facilities Services hours	\$659,000	\$879,000	\$281,703	\$597,297
Permits and fees	\$282,000	\$358,000	\$68,641	\$289,359
Miscellaneous	\$101,000	\$31,000	\$29,539	\$1,461
Total indirect costs	\$1,802,000	\$2,392,000	\$1,031,176	\$1,360,824
Subtotal	\$6,870,000	\$10,808,553	\$2,918,254	\$7,890,299
Contingency	\$1,030,000	\$1,116,000	\$0	\$1,116,000
Total	\$7,900,000	\$11,924,553	\$2,918,254	\$9,006,299
Resources				
GO bonds (2010)-Original for Station21	\$7,900,000	\$7,900,000	\$2,968,000	\$4,932,000
GO bonds (2010)-Transfer #1 from Fire project management	\$0	\$198,000	\$198,000	\$0
GO bonds (2010)-Transfer #2 from Fire project management	\$0	\$127,000	\$127,000	\$0
GO bonds (2010)-Transfer #1 from Apparatus project - Dive Vans	\$0	\$215,000	\$215,000	\$0
GO bonds (2010)-Transfer #2 from Apparatus project	\$0	\$364,122	\$364,122	\$0
GO bonds (1998)	\$0	\$1,620,000	\$1,620,000	\$0
Miscellaneous	\$0	\$3,970	\$2,890	\$1,080
Grants	\$0	\$800,000	\$800,291	(\$291)
Property sales	\$0	\$696,461	\$323,910	\$372,551
Total	\$7,900,000	\$11,924,553	\$6,619,213	\$5,305,340

Radio Replacement Project
Quarterly Summary and Finances

Radio Replacement Project Oversight Committee Report as of September, 2013

Please note: The following is update information on the project's status and performance only for the quarter from July 1, 2013 through September 30, 2013 .

Project Status / Highlights / Accomplishments

The Oversight Committee has been briefed via conference call and in-person meetings through this quarter. There were no significant actions by the Oversight Committee as we were waiting for contract approval and signing.

PSSRP and Procurement Services, have been engaged with Motorola in contract negotiations since the first of June. Sessions have been continuing and the contract is scheduled for the October 9th, 2013 Council session. (Note: as of this writing, the Council did approve the contract). The conclusion of the contract negotiation cycle is slightly behind the originally planned schedule. However, it should not impact the estimated completion dates of the project. A Project Kick-off meeting is scheduled November 14th, 2013.

BTS Communications has completed a detailed "ground" radio coverage study, and they continue to work on the "in-building" coverage analysis.

The Project still remains within expected budget norms. Current contract authorization is \$18.3 million, with approximately \$12 million dedicated to the infrastructure, and approximately \$6.3 million dedicated to maintenance and long-term sustainability.

Stakeholder briefings continue to occur, and we are continuing to provide them with information on subscriber units and our projections as to when transition of the system will occur.

Subscriber unit purchases were explored and a current contract that existed with Motorola was proffered as a mechanism of purchase. In light of the amount, the radio vendors were notified in September 2013 that this purchase was pending. Two vendors took exception to the City's action, and the subscriber unit purchases were cancelled. The Project is currently working on a competitive solicitation process to acquire subscriber units.

Project Risks / Issues / Problems

The following review highlights the main risks being identified on the project that may affect schedule and/or costs.

Risk: The timing is important to BOEC regarding installation of consoles, to BOEC's restrictions on scheduling any activities that impact Operations personnel schedules between mid-April and mid-September.

Mitigation: We will be working with Motorola on a detailed training plan that will mitigate impacts to BOEC operations.

Risk: There is potential for impact on the project schedule and cost if the selected solution requires tower and cabling space at tower sites that are currently loaded to or near capacity. Since the City does not own all the tower sites and towers that are used by the radio system, potentially some sites could be unavailable to the new system. This could result in proposed technical solutions needing to be re-designed and/or some tower sites lease agreements needing to be renegotiated. Current information indicates that there are 5 or more towers that are over 90% loaded.

Mitigation: BTS/Communications will evaluate what unused equipment could be uninstalled to provide additional space. Motorola site visits will verify and contain recommended action where necessary.

Risk: Tower re-build and site work at Walters Hill: Walters Hill was purchased by the City of Portland in 2011. It was known that the building on the site needed to be replaced and the tower currently supporting the antennae at the site – a telephone pole – was inadequate for any future use. The City through a separate Project managed by BTS has submitted land use permit applications to the City of Gresham. The initial application was deemed incomplete and BTS is working to provide other requested information by Gresham Planning and Development.

Mitigation: The City Radio project will closely monitor the project of the permits and the timing of the build at Walters Hill. Should it become evident that the site will not be ready at the time the schedule calls for installation of new equipment, we will work Motorola and modify the schedule to work around the impacts.

Major Timelines / Milestones

All engineering tasks are on schedule.

Next Steps / Next Quarter Projections

During the 4th quarter of 2013, the project will complete the contract process with Motorola, and proceed with Detailed Design Review work. Detailed Design is expected to take six (6) months to complete. Work on the planned procurement of subscriber units will continue.

The coverage study for both ground coverage and in-building coverage will be completed and information incorporated into our discussions with the selected vendor.






Public safety emergency radio system
 Financial status report for independent citizen committees
 MFCP/S00002 and S00008




Account	Description	Current budget	LTD actuals Jun 2013	S00008		LTD actuals (through Sep 2013) after closing	Remaining balance*
				S00002 Stabilization	Replacement		
				Jul/Aug/Sep Expenses			
Requirements							
511100	Full-time Employees	\$1,100,466	\$638,575	\$0	\$54,686	\$693,261	\$407,205
511300	Part-time Employees	\$1	\$651	\$0	\$0	\$651	(\$650)
512000	Overtime	\$0	\$706	\$0	\$0	\$706	(\$706)
513000	Premium Pay	\$45	\$128	\$0	\$14	\$142	(\$97)
514000	Benefits	\$373,635	\$202,983	\$0	\$17,988	\$220,971	\$152,664
Total	Personnel Services	\$1,474,147	\$843,043	\$0	\$72,688	\$915,731	\$558,416
521000	Professional Services	\$9,826,282	\$3,733,706	\$0	\$0	\$3,733,706	\$6,092,576
522000	Utilities	\$0	\$0	\$0	\$0	\$0	\$0
523000	Equipment Rental	\$0	\$0	\$0	\$0	\$0	\$0
524000	Repair & Maintenance Services	\$0	\$0	\$0	\$0	\$0	\$0
529000	Miscellaneous Services	\$1,800,350	\$33,736	\$0	\$0	\$33,736	\$1,766,614
531000	Office Supplies	\$113	\$113	\$0	\$0	\$113	\$0
532000	Operating Supplies	\$2,264,311	\$2,250,594	\$0	\$0	\$2,250,594	\$13,717
532350	Computer Supplies - software	\$0	\$9,074	\$0	\$0	\$9,074	(\$9,074)
532355	Computer Supplies - hardware	\$0	\$4,677	\$0	\$0	\$4,677	(\$4,677)
533000	Repair & Maintenance Supplies	\$0	\$0	\$0	\$0	\$0	\$0
534000	Minor Equipment & Tools	\$19,108,152	\$110,954	\$0	\$0	\$110,954	\$18,997,198
535000	Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
539000	Other commodities (external)	\$50	\$309	\$0	\$0	\$309	(\$259)
541000	Education	\$5,089	\$0	\$0	\$0	\$0	\$5,089
542000	Travel (In-town/Out-of-town)	\$43,812	\$26,845	\$0	\$1,609	\$28,454	\$15,358
544000	Space Rental	\$0	\$0	\$0	\$0	\$0	\$0
548000	Operating Lease	\$0	\$0	\$0	\$0	\$0	\$0
549000	Miscellaneous	\$10,249	\$10,249	\$0	\$0	\$10,249	\$0
Total	External Materials & Services	\$33,058,408	\$6,180,257	\$0	\$1,609	\$6,181,866	\$26,876,542
651100	Fleet Services	\$0	\$0	\$0	\$0	\$0	\$0
651200	Printing & Distribution	\$176	\$234	\$0	\$0	\$234	(\$58)
651300	Facilities Services	\$0	\$890	\$0	\$213	\$1,103	(\$1,103)
651400	EBS Services	\$0	\$0	\$0	\$0	\$0	\$0
651500	Technology Services	\$1,018,304	\$541,952	\$0	\$0	\$541,952	\$476,352
651600	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
652000	Bureau to Bureau Interagencies	\$0	\$0	\$0	\$0	\$0	\$0
Total	Internal Materials & Services	\$1,018,480	\$543,076	\$0	\$213	\$543,289	\$475,191
563000 / 599630	Capital Equipment	\$12,357,547	\$0	\$0	\$0	\$0	\$12,357,547
Total	Capital Outlay	\$12,357,547	\$0	\$0	\$0	\$0	\$12,357,547
551000	Debt Retirement	\$0	\$0	\$0	\$0	\$0	\$0
555000	Debt Interest	\$0	\$0	\$0	\$0	\$0	\$0
557000	Debt Issuance	\$0	\$0	\$0	\$0	\$0	\$0
571100	General Operating Contingency	\$4,187,425	\$0	\$0	\$0	\$0	\$4,187,425
573000	Equipment Cash Transfers	\$0	\$0	\$0	\$0	\$0	\$0
650010 / 589961	General Fund Overhead	\$0	\$0	\$0	\$0	\$0	\$0
650020 / 589964	Other Cash Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Total	Other	\$4,187,425	\$0	\$0	\$0	\$0	\$4,187,425
Grand Total		\$52,096,007	\$7,566,376	\$0	\$74,511	\$7,640,887	\$44,455,121
Resources							
GO bonds		\$38,940,000	\$4,916,731	\$0	(\$39,141)	\$4,877,589	\$34,062,411
Project cash		\$13,156,007	\$2,649,645	\$0	\$113,652	\$2,763,297	\$10,392,710
Total		\$52,096,007	\$7,566,376	\$0	\$74,511	\$7,640,887	\$44,455,121

Emergency Coordination Center Project

Quarterly Summary and Finances

Emergency Coordination Center Quarterly Report

Project summary for the period ending Oct. 1, 2013		
Overall:		Construction is approximately 98% complete with substantial completion expected in late October. Temporary occupancy was achieved in late September and PBEM has moved into their new offices on the 2 nd Floor. Furniture and technology installation continues on the 1 st Floor. The transition continues from construction to an operational status.
Schedule:		Building construction continues and Substantial Completion is scheduled for Oct. 25th. Some delays occurred during the final phases of construction, but tenant move-in timelines have not been impacted. PBEM has moved in and the Portland Water Bureau is planned for move-in by the end of November, and the facility is expected to be fully operational by Dec. 31st.
Cost:		Since the start of construction, change order requests under the Emerick Construction contract have been approved for \$1,552,357 (15%) and a credit of \$60,878 under the Bureau of Technology Services agreement. These changes are within anticipated additional costs and project contingency. The project continues to be well under budget and will be under budget at final completion.
Scope:		Project remains within scope.
Quality:		Quality on-track per requirements stated in the drawings and specifications.

Quarterly Project Summary	Prior Rating	Current Rating	Change	Problems Encountered / How They Were Dealt With
Commissioning of the building's systems is underway. Interior building finishes are being completed and the RACC art has been installed. Site improvements, such as concrete walkways and security fencing are being completed.				The project team continues to work through numerous technical challenges as the ECC project gets close to completion and approximately 300 change order requests have been approved for \$1,491,479 (12.5% for both the Emerick and BTS contracts). Approximately 35 other changes are currently being reviewed and processed for an additional approx. \$200,000. These are normal and within industry standards for changes during construction.

Emergency Coordination Center Quarterly Report

PROJECT NARRATIVE

The ECC serves as a multiagency coordination entity that supports the on-scene response to an emergency. It is the centralized location that:

- Coordinates, collects, monitors and distributes damage information and assess impacts.
- Develops overall strategies and policies in support of emergency response and recovery efforts.
- Coordinates the allocation and management of scarce resources based on incident priorities.
- Documents all communications, decisions, activities, and the deployment and tracking of resources.
- Coordinates emergency public information with and among governmental agencies, private sector, community based organizations (CBO)/non-governmental organizations (NGO) and initiates alert and warnings and provide public messaging to the media and general public including issuance of protective action recommendations.

The ECC will co-locate the Portland Bureau of Emergency Management, Portland Water Bureau Emergency Management and Water Bureau Security.

A. Project Oversight Committee (POC) meetings

July 25, 2012

October 3, 2012

January 9, 2013

April 3, 2013

July 10, 2103

October 16, 2013

B. Major timelines / milestones

1. Permit application submitted mid-June 2011.
2. 100% complete contract documents completed 8/1/11.
3. The bid phase was complete and bids were opened in December 2011 with all bids under the construction cost estimate.
4. A construction contract with Emerick Construction was executed on 3/21/12 and a Notice to Proceed issued on 4/2/12 with a project completion date (issuance of Certificate of Substantial Completion*) of 10/1/13.
*Note: Substantial Completion occurs at the beginning of the "punchlist" phase. Construction of a new building is not considered 100% complete until issuance of the "Certificate of Final Completion" which occurs when all punchlist items are completed. Usually, building occupants can move in sometime between substantial and final completion.
5. Construction started on-site in mid-April and Phase I (new street construction) and tower footings were completed on 6/22/12. Phase II of construction (building and site improvements) commenced on this date. Phase II required the closure of the 911 Center's main pedestrian entry point

Emergency Coordination Center Quarterly Report

and its relocation to the north end of the building. Phase II also involved removal of the 911 Center's south parking lot and an on-street parking program was implemented to replace the lost parking spaces during construction.

6. The telecommunications tower work was completed in mid-August.
7. The building floor slab and erection of steel structural frame were completed in late 2012.
8. Temporary occupancy obtained and PBEM move-in on the 2nd Floor occurred in late September.
9. Substantial Completion anticipated on October 24th.

C. Project risks / issues

Non currently known.

ECC
Financial status report for independent citizen committees

Asset/project line item	Current budget	LTD actuals (through Sep 2013)	Remaining balance
Land	\$1,500,000	\$1,374,987	\$125,013
Water Main/Services	\$42,878	\$37,982	\$4,896
Building			
<u>Hard costs</u>			
Construction Services	\$11,543,178	\$11,350,893	\$192,285
Furniture fixtures and equipment	\$480,000	\$2,978	\$477,022
Moves	\$50,000	\$0	\$50,000
ComNet / IT	\$1,467,698	\$732,232	\$735,466
Other	\$252,720	\$0	\$252,720
Percent for Art	\$220,333	\$220,000	\$333
Total for hard costs	\$14,013,929	\$12,306,103	\$1,707,826
<u>Soft Costs:</u>			
Professional services:	\$1,753,215	\$1,510,283	\$242,932
City staff time			
Project Management	\$713,172	\$482,536	\$230,636
Maintenance technician	\$30,000	\$25,307	\$4,693
BTS Design phase cost	\$64,066	\$64,066	\$0
WB design and construction phase cost	\$150,000	\$156,351	(\$6,351)
Subtotal City staff time	\$957,238	\$728,259	\$228,979
	\$2,710,453	\$2,577,321	
Permits, fees, misc and overhead			
Permits & fees	\$395,591	\$358,415	\$37,176
Miscellaneous	\$151,923	\$91,570	\$60,353
Overhead	\$145,650	\$145,650	\$0
Subtotal permits, fees, misc and overhead	\$693,164	\$595,634	\$97,530
Total for building	\$17,417,546	\$15,140,279	\$2,277,267
Contingency	\$888,119	\$0	\$888,119
Total for direct	\$19,848,543	\$16,553,248	\$3,295,295
Checktotal	\$0		
Resources			
<u>Facilities</u>			
IA's with customers (originally intended for debt service)			
FY 2009	\$350,000	\$350,000	\$0
FY 2010	\$350,000	\$350,000	\$0
FY 2011	\$350,000	\$350,000	\$0
FY 2012	\$0	\$0	\$0
Debt sales (with debt service covered by Facilities IA's)			
Approved in FY 2010 and 2011	\$5,530,213	\$5,530,213	\$0
Interest earnings	\$0	\$45,535	(\$45,535)
Fund balance	\$73,000	\$73,000	\$0
Total	\$6,653,213	\$6,698,748	(\$45,535)
Cash from BTS for share of tower	\$65,000	\$65,000	\$0
GO bonds	\$4,000,000	\$4,000,000	\$0
Water	\$9,130,330	\$7,292,481	\$1,837,849
Total	\$19,848,543	\$18,056,229	\$1,792,314
Checktotal	\$0	\$0	