Independent Citizen Committee

Public Safety
General Obligation (GO)
Bond

Date:

February 13, 2014

Agenda

PUBLIC SAFETY
GENERAL OBLIGATION BOND
INDEPENDENT CITIZEN COMMITTEE
MEETING

February 13, 2014
3:00PM - 5:00PM
Rose Room, City Hall 3rd Floor

AGENDA

1. Welcome 3:00 PM

2. Committee Business 3:10 PM
   - o Approve Meeting Summary from November

3. Overall Program Financial Reporting 3:20 PM

4. Review Project Status Reports 3:40-4:50 PM
   - Apparatus
   - Station 21
   - Emergency Radio System
   - Emergency Coordination Center

5. Questions/Next Steps 4:50 PM

Previous Meeting Notes

Public Safety GO Bond Independent Citizen Committee
Meeting Notes for Wednesday, November 21, 2013

Draft

ICC members present: Kirk Hall, Nicolette Johnson, Mick Seidl

ICC members absent: Steven Shane

City staff present: Chief Erin Janssens, Jay Guo, Karl Larson, Aaron Beck, Jeff Baer, Ben Berry, Jim Coker, Doug Stickler, Connie Johnson, Marco Benetti, Tim Von Seggern, Josh Stein MWA Architects

Committee Business:

- Minutes from August 28, 2013 meeting were discussed and approved.
- City staff presented financial spreadsheets on GO Bond Fund expenses to date.
- City staff presented a financial projection for an upcoming debt sale and discussed approach for debt sales in future.
- City staff presented updates on the four specific projects being funded.
- PBEM and Josh Stein of MWA Architects gave a presentation on the Emergency Coordinations Center.

Follow Up Items:

City staff:

- None

ICC:

- None

Next Quarterly Meeting (February 2014) Agenda Items

- Review project reports from quarter ending December 2013.

Adjourn

Program, Budget, Actual Life-to-Date Expenses and Revenues

Public Safety GO Bond Program
Program budget and actual life to date expenses and revenues

Requirements	Original budget	Current budget	Life to date actuals through Dec 2013	Balance
Fire Station 21	$7,900,000	$11,924,553	$4,317,637	$7,606,916
Fire Apparatus	$19,800,000	$20,530,878	$6,595,809	$13,935,069
Emergency Coordinations Center	$19,848,543	$19,848,543	$18,105,543	$1,743,000
Public Safety Emergency Radio System	$52,096,007	$52,096,007	$7,732,907	$44,363,100
Program Admin costs (General Fund Overhead)	$625,000	$625,000	$50,314	$574,687
Fire project management	$575,000	$250,000	$0	$250,000
Bond issuance costs	$560,000	$560,000	$230,999	$329,001
Program contingency	$0	$0	$0	$0
TOTALS	$101,404,550	$105,834,981	$37,033,209	$68,801,772
Resources				
Other cash for Public Safety Emergency Radio Syst	$3,156,007	$3,156,007	$3,156,007	$0
Public Safety Emergency Radio System replacemer	$10,000,000	$10,000,000	$10,000,000	$0
GO bond proceeds (2010)	$72,400,000	$72,400,000	$26,662,244	$45,737,756
GO bond proceeds (1998)	$0	$1,620,000	$1,620,000	$0
Grants	$0	$2,110,000	$2,110,291	($291)
Property sales	$0	$696,461	$701,755	($5,294)
Miscellaneous	$0	$3,970	$6,362	($2,392)
Water and Facilities Services resources for ECC prc	$15,848,543	$15,848,543	$14,091,843	$1,756,700
Interest earnings	$0	$0	$416,179	($416,179)
Total resources	$101,404,550	$105,834,981	$58,764,681	$47,070,300

Public Safety GO Bond Fund Projection
For ICC February 13, 2014 meeting

Requirements	Current budget	Life to date actuals thru FY 2012-13	Total FY 2013-14	Total FY 2014-15	Total FY 2015-16	Variance
Fire Station 21	$11,924,553	$2,885,919	$5,858,181	$3,180,453	$0	$0
Fire Apparatus	$20,530,878	$6,094,481	$4,109,181	$4,940,000	$5,387,216	$0
Emergency Coordination Center	$19,848,543	$18,105,543	$1,743,000	$0	$0	$0
Public Safety Emergency Radio System	$52,096,007	$7,566,374	$20,830,150	$8,411,000	$15,288,483	$0
Administration costs	$625,000	$26,656	$199,448	$199,448	$199,448	$0
Fire project management	$250,000	$0	$83,332	$83,332	$83,336	$0
Bond issuance costs	$560,000	$230,999	$329,001	$0	$0	$0
Program contingency	$0	$0	$0	$0	$0	$0
TOTALS	$105,834,981	$34,909,972	$33,152,293	$16,814,233	$20,958,483	$0
Checktotal (S/B $0)						
Resources						
Other PSSRP cash for 800 MHz radio system	$13,156,007	$13,156,007	$0	$0	$0	$0
Property sales (Station 21)	$696,461	$0	$696,461	$0	$0	$0
Grants (Station 21)	$800,000	$800,291	$0	$0	$0	($291)
Grants (Apparatus)	$1,310,000	$1,310,000	$0	$0	$0	$0
GO bond proceeds (1998)	$1,620,000	$1,620,000	$0	$0	$0	$0
GO bond proceeds (2010)	$72,400,000	$26,662,244	$25,059,777	$0	$20,677,979	$0
Water and OMF resources for ECC	$15,848,543	$14,139,821	$1,708,722	$0	$0	$0
Miscellaneous	$3,970	$6,362	$1,080	$0	$0	($3,472)
Interest earnings	$0	$316,035	$85,659	$18,900	$11,271	($431,865)
Total resources	$105,834,981	$58,010,760	$27,551,699	$18,900	$20,689,250	($435,628)
Checktotal (S/B $0)	$0					
Beginning fund balance		$0	$23,100,788	$17,500,194	$704,861	
Ending fund balance		$23,100,788	$17,500,194	$704,861	$435,628	

Notes

1. Debt sale #2 projected for March/April 2014
2. Debt sale #3 projected for Jul-Sep 2015
3. Final sale in Jul-Sep 2015 could be reduced by any projected savings in projects
4. Additional interest earnings could be used to reduce amount of sale, to fund project expenses, or pay debt service

Fire Apparatus Replacement Project

Quarterly Summary and Finances

Fire Apparatus Replacement Project
for Period Ending December 31, 2013

Project Status		
Overall	Green	• Satisfactory progress continues on construction of the two fireboats. • Specifications for remaining new trucks and rehab/air/light units are nearly complete. Orders will be placed in February- considering staggered order for replacement efficiencies. • A Request For Information (RFI) has been submitted to manufacturers asking for information concerning the development of specifications for the next generation of fire engines (information packages are due to the City on January 31, 2014). Information will be used for the Request for Proposal (RFP) to order these apparatus.
Schedule	Green	The project timeline is now tentatively on schedule.
Cost	Green	The Fire Apparatus Replacement Project remains within budget.
Scope	Green	The Fire Apparatus Replacement Project remains within its scope.
Quality	Green	The Fire Apparatus Replacement Project's quality remains on-track.

Narrative

Meetings

The Fire General Obligation Bond Project Oversight Committee (POC) met on October 10, 2013 to review the project staff's report of the activities for the period ending September 30, 2013. The project's cost, scope and quality were reported on-track but the initial project schedule may experience a slight delay as a result of the Quint apparatus pilot project. No significant risks were identified.

Executive Summary

The Quint pilot project is still underway and data is being collected for evaluation. The specifications are near complete, including approval to begin acquisition of the three remaining ladder trucks and two new Rehab / Air / Light units. Orders are anticipated to be placed in February utilizing existing government contracts (TVF&R's for the rehab units and Seattle's for the trucks). The Request for Information (RFI) has been released to the manufacturers of fire engines for information regarding the possibility of building fire engines that are more efficient in an urban environment (narrower/ shorter/ lighter) without sacrificing safety and operational functionality. The responses will aid in developing specifications of the new fire engines to be purchased with GO Bond funds. The responses are due to the City for review by January 31, 2014.

In the meantime, the outfitting for both the Heavy Rescue Squad and Tiller Ladder Truck (Truck #3) has been completed. The ladder truck was put in service in June and the heavy rescue was placed in-service in November 2013 at Station 12 with a new Eastside Urban Search & Rescue team.

Satisfactory progress continues on the construction of the two fireboats. The contract delivery date of the two fireboats is August 9, 2014.

Major timelines / milestones

Approval from the Fire Chief to move ahead with acquisition of three tiller trucks and two rehab trucks has been granted.

Project status / highlights / accomplishments

The approval to use existing government contracts to purchase new tractor drawn tiller trucks and new Rehab/Air/Light apparatus has been granted. Procurement Services has verified the validity of the contracts for our use at this time. The contract for the trucks is an existing one for Seattle Fire Department and through Tualatin Valley Fire & Rescue for the Rehab trucks. Each entity entered into these contracts after a competitive Request for Proposal process that uses the same criteria that the City of Portland does. Not including PF&R staff time, this method will save approximately six months in acquisition process time once approved by City Council.

Project risks / issues

The Quint pilot project is on-going. The Quints currently in-service are being evaluated by PF&R. A final decision on this type of apparatus (if it is positive, to purchase the existing leased apparatus or order new custom Quints or a combination) is pending the outcome of this internal operational evaluation.

Problems encountered / how they were dealt with

PF&R CORE Leadership Team is currently evaluating the type and configuration of apparatus that will best meet its service delivery needs within a reduced operational budget. Decisions pertaining to the purchase of trucks and combination rehab units have been made as above. This process is on-going as it pertains to the specifications of the additional types of apparatus continues pending results from the RFI for pumpers and on-going needs assessment for the other apparatus such as the brush units and water tender.

Next steps / next quarter projections

Finalize the ordering of approved apparatus and continue work of evaluating type and configuration of apparatus needs.

Fire & Rescue Apparatus Replacement
Financial Status Report for Independent Citizen Committees

	Acquisition Status	*Original Unit Price Estimates*	*Original Allocations*	Revised Unit Price Estimates (1)	Revised Allocations	Actual Expenditures (through Dec 2013)	Remaining Balance
REQUIREMENTS							
Direct Costs							
11 Engines (2)		*$672,000*	*$7,392,000*	$625,000	$6,875,000	$0	$6,875,000
4 Ladder Trucks (2)	1 Complete	*$1,261,000*	*$5,044,000*	$1,200,000	$4,800,000	$1,059,662	$3,740,338
3 Brush Vehicles		*$223,000*	*$669,000*	$200,000	$600,000	$0	$600,000
2 Air / Light / Rehab Units		*$657,000*	*$1,314,000*	$550,000	$1,100,000	$0	$1,100,000
1 Water Tender		*$628,000*	*$628,000*	$501,878	$501,878	$0	$501,878
~~1 Dive Apparatus~~ (3)		*$215,000*	*$215,000*				
1 Heavy Rescue Squad	Complete	*$1,200,000*	*$1,200,000*	$1,127,178	$1,127,178	$1,127,178	$0
2 Fire Boats	Under Construction	*$1,669,000*	*$3,338,000*	$2,652,496	$5,304,991	$4,187,138	$1,117,853
4 Rapid Response Vehicles (RRV)	Complete	*$0*	*$0*	$55,457	$221,831	$221,831	$0
Total direct costs			*$19,800,000*		$20,530,878	$6,595,809	$13,935,069
Indirect Costs							
Project Management Costs			*$575,000*		$250,000		$250,000
Total indirect costs			*$575,000*		***$250,000***	***$0***	***$250,000***
TOTAL REQUIREMENTS			*$20,375,000*		***$20,780,878***	***$6,595,809***	***$14,185,069***
RESOURCES							
GO bonds (Original 2010)			*$20,375,000*		$20,375,000	$5,285,809	$15,089,191
Grants - Partial Funding for a Truck, Heavy Rescue Squad and Fire boat equipment (4)					$1,310,000	$1,310,000	$0
Transfer to Station 21 project (5)					($904,122)		($904,122)
TOTAL RESOURCES			*$20,375,000*		***$20,780,878***	***$6,595,809***	***$14,185,069***

Notes:

1) All unit prices are best estimates at this time, except for one truck, the heavy rescue squad, two fire boats, and 4 RRVs

2) The engine and ladder truck estimates include internal outfitting costs, ranging from $30,000 - $60,000 per engine, $60,000 - $100,000 per truck

3) Dive apparatus removed from project plan due to FY14 general fund budget cuts; allocation transferred to Station 21 project

4) Federal grant awards: $720K Ladder Truck; $500K Heavy Rescue; $90K Fire boat equipment

5) Itemized transfers to Station 21 budget: Transfer #1 $198,000; Transfer #2 $127,000; Transfer #3 $215,000; Transfer #4 $364,122 = TOTAL Transfers $904,122

Fire Station 21 Project

Quarterly Summary and Finances

Fire Station 21 Project
for Period Ending December 31, 2013

Project Status		
Overall	Green	• The Boathouse has been delivered to its permanent location at the Station 21 dock. Electrical work is underway at this time. An upgraded electrical service to the boathouse will commence once materials are received by the contractor within the next six to eight weeks. A firefighting standpipe will also be installed as per code and bids are being solicited to complete this part of the project. • Station-21 geotechnical work is concluding. Excavation for the foundation is scheduled to begin January 21st. Marina Cresswell is acting as interim Facilities project manager. Final permitting for the structure is pending BDS review and approval. Whelton Architecture is working directly with BDS to expedite permitting. • Sale of the Beaverton Hillsdale property has closed netting $377,845 proceeds to be directed to the project. • The RACC art concept proposal has been approved. The artist, David Franklin, is working directly with Skanska and the design team on installation methods and coordination.
Schedule	Green	The project continues to remain tentatively on schedule.
Cost	Green	The project remains tentatively within budget.
Scope	Green	The project remains within its scope.
Quality	Green	The project's quality remains on-track.

Narrative

Meetings

The Fire General Obligation Bond Project Oversight Committee (POC) met on October 10, 2013 to review the project staff's report of project activities for the period ending September 30, 2013. The project's scope and quality were reported on-track, however some risks were identified with the project's schedule and cost.

Executive Summary

Significant progress continues on the Station 21 project.

- Boathouse structure is complete and installed on site
- Additional electrical and fire suppression standpipe installation is pending receipt of parts and bids.
- Installation of structural piles for the upland station was completed and grout columns in 343 locations is near complete.
- Excavation for the foundation is scheduled to begin January 21, 2014
- The project is on schedule and no significant problems have been identified thus far.

Major timelines / milestones

- Foundation excavation to begin January 21st.
- Preconstruction commissioning meeting January 22nd.
- February and March 2014: form and pour concrete foundations.
- April and May 2014: erect structural steel
- May and June 2014: exterior enclosure, and MEP (Mechanical Electrical Plumbing) build-out scheduled.
- Installation of RACC art at west exterior catwalk to be coordinated with the structural steel.

Project status / highlights / accomplishments

- The sale of the Beaverton Hillsdale Hwy. property closed on 11/7/2013 allowing $377,845 to be available to the project.
- Upland station 100% Contract Documentation has been submitted for permit. The permit is imminent pending final check sheets being approved by BDS.
- The Boathouse was delivered and installed to the pilings on December 16th. Completion of Boathouse electrical and lighting is underway.
- Temporary Boathouse security gate has been installed
- David Franklin, the selected artist for the RACC required artwork has approval from the project's evaluation committee on the Catwalk screen design. Funds appear to be available after fabrication and installation of the screen, and to add a wood carved piece for the meeting room, and art for the gate separating the boathouse zone from the rest of the dock.
- The project is on track for LEED Gold Certification.

Project risks / issues

- The project contingency held by the City is $1,116,000. It covers special inspections and materials testing, potential contaminated soil removal and unknown soil conditions during compaction grouting, owner-requested

changes or delays including additional requirements or scope added by the City during permitting, and delays caused by weather and/or high water.

- Although the project is on track for LEED Gold, we have a small point cushion.
- Permitting for the station structure is needed prior to Subcontractors issuing submittals/pricing and obtaining trade permits. This is a possible impact to the schedule.

Problems encountered / how they were dealt with

- The project team continues to work proactively and collaboratively to mitigate any known or potential risks by initiating and maintaining communications with key stakeholders.
- Haywood Baker experienced drilling and grout pump equipment problems. Work hours were expanded to 16 hours/day and then 24hour/day to maintain schedule.
- Air bubbles and oil substance were noted in water during compaction grouting on November 1st. Shannon & Williams conducted test to confirm the substance was creosote residue from removed piles. Absorbent booms were installed and monitoring is continuing.
- Connie Johnson, OMF Facilities project manager is on extended leave. Marina Cresswell was appointed as interim project manager and will keep Connie up to date on the project status via e-mail and phone.

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Next steps / next quarter projections

- Skanska completes in-ground foundation work for the building including utility paths, oil/water separator and elevator pit.
- Project to have the complete building permit ASAP per BDS approval of check sheets.
- The Project Team will attend weekly construction meetings.
- Boathouse electrical service to be completed in March.
- Ordering of structural steel and continued coordination of art work on the catwalk.

Fire Station 21
Financial status report for independent citizen committees
MFOP000038/B70011 and B70012

	Original budget	Current budget	LTD actuals (through December 2013)	Remaining balance
Requirements				
Direct costs				
Construction-Station	$4,915,000	$6,010,828	$1,094,864	$4,915,964
Construction staging area lease	$0	$29,400	$11,652	$17,748
Construction-Boathouse	$0	$1,898,000	$1,631,863	$266,137
Temporary structure/moves	$11,000	$248,000	$235,001	$12,999
Telecomm	$44,000	$73,000	$17,742	$55,258
RACC art	$98,000	$157,325	$157,325	$0
Total direct costs	$5,068,000	$8,416,553	$3,148,448	$5,268,106
Indirect costs				
Professional services	$760,000	$1,124,000	$731,016	$392,984
Facilities Services hours	$659,000	$879,000	$316,812	$562,188
Permits and fees	$282,000	$358,000	$92,201	$265,799
Miscellaneous	$101,000	$31,000	$29,159	$1,841
Total indirect costs	$1,802,000	$2,392,000	$1,169,189	$1,222,812
Subtotal	$6,870,000	$10,808,553	$4,317,637	$6,490,918
Contingency	$1,030,000	$1,116,000	$0	$1,116,000
Total	$7,900,000	$11,924,553	$4,317,637	$7,606,918
Resources				
GO bonds (2010)-Original for Station21	$7,900,000	$7,900,000	$2,968,000	$4,932,000
GO bonds (2010)-Transfer #1 from Fire project management	$0	$198,000	$198,000	$0
GO bonds (2010)-Transfer #2 from Fire project management	$0	$127,000	$127,000	$0
GO bonds (2010)-Transfer #1 from Apparatus project - Dive Vans	$0	$215,000	$215,000	$0
GO bonds (2010)-Transfer #2 from Apparatus project	$0	$364,122	$364,122	$0
GO bonds (1998)	$0	$1,620,000	$1,620,000	$0
Miscellaneous	$0	$3,970	$2,890	$1,080
Grants	$0	$800,000	$800,291	($291)
Property sales	$0	$696,461	$701,755	($5,294)
Total	$7,900,000	$11,924,553	$6,997,058	$4,927,495

Radio Replacement Project

Quarterly Summary and Finances

Radio Replacement Project Oversight Committee Report as of December 31, 2013

Please note: The following is update information on the project's status and performance only for the quarter from October 1, 2013 through December 31, 2013.

Project Status / Highlights / Accomplishments

The Radio Project Oversight Committee has been briefed via conference call through this quarter. There were no significant actions by the Oversight Committee as we were finalizing the contract through the City process and just beginning our Detailed Design Review (DDR) with the selected vendor, Motorola Solutions Inc.

The contract was placed before the Portland City Council on October 9th, 2013 and was approved unanimously by that body. The conclusion of the contract negotiation cycle is approximately one month behind the originally planned schedule. While this has delayed our start of DDR it does not appear at this time to impact the completion time period, originally set as mid 2015.

A project Kick Off meeting was held on November 14th, 2013, with a significant number of City participants and regional Stakeholders attending. The afternoon session of this meeting was our first DDR discussion with Motorola. We also had in attendance our engineering consultants from Federal Engineering (FE). We will be engaging FE throughout the project to evaluate and recommend any courses of action that may significantly impact the project in terms of schedule, scope or budget.

BTS Communications has completed a detailed "ground" radio coverage study, and they continue to work on the "in-building" coverage analysis. This portion of the City's responsibility will be used to verify coverage at the end of the project build to ascertain whether predicted coverage by Motorola translates to empirical coverage in the field.

The Project still remains within expected budget norms. Current contract authorization is $18.3 million, with approximately $12 million dedicated to the infrastructure, and approximately $6.3 million dedicated to maintenance and long-term sustainability. During contract negotiations the City was able to negotiate a significant discount on a long term sustainability plan from Motorola, known as a SUA II (System Upgrade Agreement). The City chose to "pre-pay" the 10 year cost of this agreement prior to the end of the year (2013). Should our situation change in the future, a proportional re-imbursement was negotiated to allow recovery of any unused SUA maintenance funds.

Stakeholder briefings continue to occur and provide system user agencies with information on subscriber units and our projections as to when transition of the system will occur. Stakeholders are also being advised on the peripheral issues that concern the use of Walters Hill, also known as Gresham Butte

Subscriber unit purchases were explored and a current contract that existed with Motorola was proffered as a mechanism of purchase. In light of the amount, the radio vendors were notified in September 2013 that this purchase was pending. Two vendors took exception to the City's action and filed formal protest, and the subscriber unit purchase was cancelled. Work on a detailed Request for Information (RFI) is being completed and is scheduled for response by the vendors in early January. (NOTE: As of this writing, the RFI was closed with a receipt of five responses, four of which could operate on a base P25 radio system but were not able to operate on the existing analog Motorola SmartZone system. PSSRP staff and Procurement Services are working through a strategy to proceed with procurement of the subscriber units).

Project Risks / Issues / Problems

The following review highlights the main risks being identified on the project that may affect schedule and/or costs.

Risk: The timing is important to BOEC regarding installation of consoles, to BOEC's restrictions on scheduling any activities that impact Operations personnel schedules between mid-April and mid-September.

Mitigation: We will be working with Motorola on a detailed implementation plan that will mitigate impacts to BOEC operations.

Risk: There is potential for impact on the project schedule and cost if the selected solution requires tower and cabling space at tower sites that are currently loaded to or near capacity. Since the City does not own all the tower sites and towers that are used by the radio system, potentially some sites could be unavailable to the new system. This could result in proposed technical solutions needing to be re-designed and/or some tower sites lease agreements needing to be renegotiated. Current information indicates that there are 5 or more towers that are over 90% loaded.

Mitigation: As of this writing, while the City is still in need of verifying and doing some maintenance work on radio sites, we have received evaluations of all the City's radios sites as well as those not owned but used by the radio project. There are some deficiencies that are in the process of being scheduled for correction; however, Motorola's evaluation of the towers indicates that sufficient space is available at all the radio sites to accommodate the antennae for this project. Additionally BTS/Communications will evaluate what unused equipment could be uninstalled to provide additional space within the existing shelters .

Risk: Tower construction and site work at Walters Hill: Walters Hill was purchased by the City of Portland in 2011. It was known that the building on the site needed to be replaced and the telephone pole currently supporting the antennae at the site was inadequate for any future use. The City through a separate Project managed by BTS has submitted land use permit applications to the City of Gresham. The initial application was deemed incomplete and BTS is working to provide other requested information by Gresham Planning and Development.

Mitigation: The City, through BTS Communications, is working on a re-submittal package to Gresham Planning and should have that resubmitted in late January or the first week of February. We are also working with Motorola on a number of issues that will be affected by Walters Hill, and we are attempting to adjust the project as little as possible.

Major Timelines / Milestones

All engineering tasks are on schedule. As noted, we are slightly behind the original timeline due to protracted contract negotiations.

Next Steps / Next Quarter Projections

During the 1st quarter of 2014, the Project will proceed with Detailed Design Review work and work on the procurement of subscriber units. Detailed Design is expected to take six (6) months to complete.

The coverage study in-building coverage will be completed and information incorporated into our discussions with Motorola. If DDR proceeds smoothly, our first major equipment order will be placed in March 2014.

Public safety emergency radio system
Financial status report for independent citizen committees
MFCP/S00002 and S00008

Account	Description	Current budget	LTD actuals Sep 2013	S00002 Stabilization Oct/Nov/Dec Expenses	S00008 Replacement Oct/Nov/Dec Expenses	LTD actuals (through Dec 2013) after closing	Remaining balance*
Requirements							
511100	Full-time Employees	$1,100,466	$693,261	$0	$50,437	$743,698	$356,768
511300	Part-time Employees	$1	$651	$0	$0	$651	($650)
512000	Overtime	$0	$706	$0	$0	$706	($706)
513000	Premium Pay	$45	$142	$0	$12	$154	($109)
514000	Benefits	$373,635	$220,971	$0	$17,343	$238,314	$135,321
610010	Labor Allocation	$0	$0	$0	$2,471	$2,471	($2,471)
Total	Personnel Services	$1,474,147	$915,731	$0	$70,263	$985,994	$488,153
521000	Professional Services	$9,826,282	$3,733,706	$0	$17,193	$3,750,899	$6,075,384
522000	Utilities	$0	$0	$0	$0	$0	$0
523000	Equipment Rental	$0	$0	$0	$0	$0	$0
524000	Repair & Maintenance Services	$0	$0	$0	$0	$0	$0
529000	Miscellaneous Services	$1,800,350	$33,736	$0	$0	$33,736	$1,766,614
531000	Office Supplies	$113	$113	$0	$0	$113	$0
532000	Operating Supplies	$2,264,311	$2,250,594	$0	$0	$2,250,594	$13,717
532350	Computer Supplies - software	$0	$9,074	$0	$0	$9,074	($9,074)
532355	Computer Supplies - hardware	$0	$4,677	$0	$0	$4,677	($4,677)
533000	Repair & Maintenance Supplies	$0	$0	$0	$0	$0	$0
534000	Minor Equipment & Tools	$19,108,152	$110,954	$0	$0	$110,954	$18,997,198
535000	Clothing & Uniforms	$0	$0	$0	$0	$0	$0
539000	Other commodities (external)	$50	$309	$0	$0	$309	($259)
541000	Education	$5,089	$0	$0	$0	$0	$5,089
542000	Travel (In-town/Out-of-town)	$43,812	$28,454	$0	$0	$28,454	$15,358
544000	Space Rental	$0	$0	$0	$0	$0	$0
548000	Operating Lease	$0	$0	$0	$0	$0	$0
549000	Miscellaneous	$10,249	$10,249	$0	$0	$10,249	$0
Total	External Materials & Services	$33,058,408	$6,181,866	$0	$17,193	$6,199,059	$26,859,350
651100	Fleet Services	$0	$0	$0	$0	$0	$0
651200	Printing & Distribution	$176	$234	$0	$0	$234	($58)
651300	Facilities Services	$0	$1,103	$0	$0	$1,103	($1,103)
651400	EBS Services	$0	$0	$0	$0	$0	$0
651500	Technology Services	$1,018,304	$541,952	$0	$4,566	$546,518	$471,786
651600	Insurance	$0	$0	$0	$0	$0	$0
652000	Bureau to Bureau Interagencies	$0	$0	$0	$0	$0	$0
Total	Internal Materials & Services	$1,018,480	$543,289	$0	$4,566	$547,855	$470,625
563000 / 599630	Capital Equipment	$12,357,547	$0	$0	$0	$0	$12,357,547
Total	Capital Outlay	$12,357,547	$0	$0	$0	$0	$12,357,547
551000	Debt Retirement	$0	$0	$0	$0	$0	$0
555000	Debt Interest	$0	$0	$0	$0	$0	$0
557000	Debt Issuance	$0	$0	$0	$0	$0	$0
571100	General Operating Contingency	$4,187,425	$0	$0	$0	$0	$4,187,425
573000	Equipment Cash Transfers	$0	$0	$0	$0	$0	$0
650010 / 589961	General Fund Overhead	$0	$0	$0	$0	$0	$0
650020 / 589964	Other Cash Transfers	$0	$0	$0	$0	$0	$0
Total	Other	$4,187,425	$0	$0	$0	$0	$4,187,425
Grand Total		$52,096,007	$7,640,886	$0	$92,021	$7,732,907	$44,363,100
Resources							
GO bonds		$38,940,000	$4,875,286	$0	$82,109	$4,957,395	$33,982,605
Project cash		$13,156,007	$2,765,600	$0	$9,913	$2,775,512	$10,380,495
Total		$52,096,007	$7,640,886	$0	$92,021	$7,732,907	$44,363,100

Emergency Coordination Center Project

Quarterly Summary and Finances

Emergency Coordination Center Quarterly Report

Project summary for the period ending December 31, 2013		
Overall:	G	Construction is approximately 100% complete with punchlist completion still underway. All permanent building occupants have moved in and are operating within the building. Completion of some minor furniture and technology components is still on-going. Commissioning of the building's systems is still underway, with the Functional Performance Testing occuring in early January.
Schedule:	G	Punchlist work is still underway and should be completed in January 2014. A building dedication ceremony is scheduled for January 30th.
Cost:	G	Since the start of construction, change order requests under the Emerick Construction contract have been approved for $1,858,025 (18%) and a credit of $72,466 under the Bureau of Technology Services agreement. These changes are within anticipated additional costs and project contingency. The project continues to be well under budget and will be under budget at final completion.
Scope:	G	Project remains within scope.
Quality:	G	Quality on-track per requirements stated in the drawings and specifications.

Quarterly Project Summary	Prior Rating	Current Rating	Change	Problems Encountered / How They Were Dealt With
	Y	G	↑	Approximately 380 change order requests were reviewed and approved over the course of the project for $1,785,559 (15% for both the Emerick and BTS contracts). These are normal and within industry standards for changes during construction.

Emergency Coordination Center Quarterly Report

PROJECT NARRATIVE

The ECC serves as a multiagency coordination entity that supports the on-scene response to an emergency. It is the centralized location that:

- Coordinates, collects, monitors and distributes damage information and assess impacts.
- Develops overall strategies and policies in support of emergency response and recovery efforts.
- Coordinates the allocation and management of scarce resources based on incident priorities.
- Documents all communications, decisions, activities, and the deployment and tracking of resources.
- Coordinates emergency public information with and among governmental agencies, private sector, community based organizations (CBO)/non-governmental organizations (NGO) and initiates alert and warnings and provide public messaging to the media and general public including issuance of protective action recommendations.

The ECC will co-locate the Portland Bureau of Emergency Management, Portland Water Bureau Emergency Management and Water Bureau Security.

A. Project Oversight Committee (POC) meetings

July 25, 2012
October 3, 2012
January 9, 2013
April 3, 2013
July 10, 2103
October 16, 2013
January 8, 2014

B. Major timelines / milestones

1. Permit application submitted mid-June 2011.
2. 100% complete contract documents completed 8/1/11.
3. The bid phase was complete and bids were opened in December 2011 with all bids under the construction cost estimate.
4. A construction contract with Emerick Construction was executed on 3/21/12 and a Notice to Proceed issued on 4/2/12 with a project completion date (issuance of Certificate of Substantial Completion*) of 10/1/13.
   *Note: Substantial Completion occurs at the beginning of the "punchlist" phase. Construction of a new building is not considered 100% complete until issuance of the "Certificate of Final Completion" which occurs when all punchlist items are completed. Usually, building occupants can move in sometime between substantial and final completion.
5. Construction started on-site in mid-April and Phase I (new street construction) and tower footings were completed on 6/22/12. Phase II of construction (building and site improvements) commenced on this date.

Phase II required the closure of the 911 Center's main pedestrian entry point and its relocation to the north end of the building. Phase II also involved removal of the 911 Center's south parking lot and an on-street parking program was implemented to replace the lost parking spaces during construction.

6. The telecommunications tower work was completed in mid-August.
7. The building floor slab and erection of steel structural frame were completed in late 2012.
8. Temporary occupancy obtained and PBEM move-in on the 2nd Floor occurred in late September.
9. Substantial Completion to the construction contract was achieved on October 24th.
10. A building dedication ceremony is scheduled for Jan. 30, 2014.
11. A separate "post-construction" contract is being initiated with a shelving/racking contractor to install seismically anchored storage solutions in 5 storage rooms throughout the building.

C. Project risks / issues

Non currently known.

ECC
Financial status report for independent citizen committees

Asset/project line item	Current budget	LTD actuals (through Dec 2013)	Remaining balance
Land	$1,500,000	$1,375,549	$124,451
Water Main/Services	$42,878	$26,096	$16,782
Building			
Hard costs			
Construction Services	$12,227,256	$12,044,362	$182,894
Furniture fixtures and equipment	$630,000	$256,080	$373,920
Moves	$0	$0	$0
ComNet / IT	$1,417,698	$1,253,763	$163,935
Other	$67,720	$0	$67,720
Percent for Art	$220,333	$220,000	$333
Total for hard costs	$14,563,007	$13,774,205	$788,802
Soft Costs:			
Professional services:	$1,758,215	$1,571,613	$186,602
City staff time			
Project Management	$713,172	$526,819	$186,353
Maintenance technician	$60,000	$33,924	$26,076
BTS Design phase cost	$64,066	$64,066	$0
WB design and constrcution phase cost	$150,000	$140,064	$9,936
Subtotal City staff time	$987,238	$764,872	$222,366
	$2,745,453	$2,577,321	
Permits, fees, misc and overhead			
Permits & fees	$395,591	$364,567	$31,024
Miscellaneous	$90,000	$82,992	$7,008
Overhead	$145,650	$145,650	$0
Subtotal permits, fees, misc and overhead	$631,241	$593,208	$38,033
Total for building	$17,939,701	$16,703,898	$1,235,803
Contingency	$365,964	$0	$365,964
Total for direct	$19,848,543	$18,105,543	$1,743,000
Checktotal	$0		
Resources			
Facilities			
IA's with customers (originally intended for debt service)			
FY 2009	$350,000	$350,000	$0
FY 2010	$350,000	$350,000	$0
FY 2011	$350,000	$350,000	$0
FY 2012	$0	$0	$0
Debt sales (with debt service covered by Facilities IA's)			
Approved in FY 2010 and 2011	$5,530,213	$5,530,213	$0
Interest earnings	$0	$47,978	($47,978)
Fund balance	$73,000	$73,000	$0
Total	$6,653,213	$6,701,191	($47,978)
Cash from BTS for share of tower	$65,000	$65,000	$0
GO bonds	$4,000,000	$4,000,000	$0
Water	$9,130,330	$7,373,630	$1,756,700
Total	$19,848,543	$18,139,821	$1,708,722
Checktotal	$0	$0	
Balance of OMF money		$34,277	
Balance of Water money		$1,756,700	
Project balance (Balance of expense budget plus interest earnings)		$1,790,978	