



CITY OF
PORTLAND, OREGON

BIBS
CityFleet

Training & Safety
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SAFETY COMMITTEE MEETING MINUTES

SEPTEMBER 26, 2014

Location: Kerby Training Center
Chairperson: Tim Carter

Time: 2:30 PM

| Members: | Appointment date and by whom. | | |
|--------------|-------------------------------|----------|---------------|
| Jim Crafton | 03-13 | group | *Terry Jigger |
| Milt McCombs | 04-14 | 1005 | Tim Carter |
| Johanna Ross | 09-14 | 483 | |
| Dan Smith | 12-11 | City Rep | |

* = Not present

Comments on previous meeting minutes: The minutes of the previous meeting were read and accepted
Old Business:

- It was reported that bridge crane has an electrical issue
- Reported that some of the 3 step work steps have bent tops(3 steps have been red tagged and are being taken care of by the Kerby garage office staff)
- Reported that 1 of the exhaust hoses on the upper level has a smashed end.
- Rags from satellites need to be picked up with other laundry on Tuesday otherwise they sit upstairs until the following laundry day

New Business and Discussions

- Pat Murphy left the work group, Johanna Ross was appointed to represent 483
- Hoist plates must cover opening and not left on floor unattached.
- Door buzzer at the 1st and Jefferson Garage only chimes once, Dan Smith will check with Don to see about a better warning system for pedestrian traffic.
- Check to see if Maintenance B. can upgrade lighting in Albina Yard.
- When we see mirrors broken or missing we need to check that they are being addressed.

Formal safety / health recommendations

Safety Tip: Make sure that you can see out of your mirrors.
Keep a close eye on your blood pressure and eyes as they both affect your CDL

Next meeting: Thursday October 23, 2014
Location: Kerby Training Center.

Copies to file, employee bulletin boards,