



CITY OF
PORTLAND, OREGON

BIBS
CityFleet

Training & Safety
2835 N. Kerby Ave.
Portland, OR 97227
Phone (503) 823-1834
FAX (503) 823-9175

SAFETY COMMITTEE MEETING MINUTES

November 20, 2014

Location: Kerby Training Center
Chairperson: Tim Carter

Time: 2:30 PM

Members:	Appointment date and by whom.		
Jim Crafton	03-13 group	*Terry Jiggar	01-14 City
Milt McCombs	04-14 1005	Tim Carter	03-12 City
Johanna Ross	09-14 483		
Dan Smith	12-11 City Rep		

* = Not present

Comments on previous meeting minutes: The minutes of the previous meeting were read and accepted
Old Business:

- Door buzzer at the 1st and Jefferson Garage only chimes once, Dan Smith will check with Don to see about a better warning system for pedestrian traffic. Work order generated with Facilities
- Fire extinguishers need to be stored on their side when not mounted, they are a pressure vessel.
- Propane torches need to be removed from disposable bottles, they are a pressure vessel.
- Store flammables in flammable cabinets, Tim Carter mentioned their only flammable cabinet is in the parts room. Can we purchase another one for 1st and Jefferson? Tool request submitted.

New Business and Discussions

- Rented golf cart has no triangle or seat belt
- Do we have a plan for snow and ice going to south lot
- Milt expressed a need for special gloves for thermo plastic striper strainer 450 degrees

Formal safety / health recommendations

Safety Tip: Store flammables properly

Next meeting: Thursday December 18, 2014
Location: Kerby Training Center.

Copies to file, employee bulletin boards,