



CITY OF
PORTLAND, OREGON

Training & Safety
2835 N. Kerby Ave.
Portland, OR 97227
Phone (503) 823-1834
FAX (503) 823-9175

BIBS
CityFleet

SAFETY COMMITTEE MEETING MINUTES

February 26, 2015

Location: Training Center

Time: 2:30 PM

Chairperson: Tim Carter

Members:	Appointment date and by whom.		
*Jim Crafton	03-13 group	*Terry Jiggar	01-14 City
Milt McCombs	04-14 1005	Tim Carter	03-12 City
Johanna Ross	09-14 483		
Dan Smith	12-11 City Rep		

* = Not present

Comments on previous meeting minutes: The minutes of the previous meeting were read and accepted
Old Business:

- Door buzzer at the 1st and Jefferson Garage only chimes once, Dan Smith will check with Don to see about a better warning system for pedestrian traffic. This issue is repaired
- Store flammables in flammable cabinets, Tim Carter mentioned their only flammable cabinet is in the parts room. Can we purchase another one for 1st and Jefferson? Tool request submit
- Take care pulling in and out of Graham parking lot, congested

New Business and Discussion

- Heaters in Kerby leaking water causing possible slip hazards
- Kerby Garage needs to be cleaned, things on benches, trip hazards, improperly stored parts and tools.
- Committee discussed the drive on racks, stops have been placed to keep the ramps from spreading too far, look in to installing stops to keep ramps from moving closer together.
- Gosh conference attendance was discussed, 4 Safety committee Members and 4 Supervisors will attend 1 day. Dan Smith will attend full conference.
- 8 safety incidents were discussed

Formal safety / health recommendations

Safety Tip: Slow down, pay attention

Next meeting: Thursday March 26, 2015 @ 1430
Location: Kerby Training Center.

Copies to file, employee bulletin boards,