



CITY OF
PORTLAND, OREGON

Training & Safety
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BIBS
CityFleet

SAFETY COMMITTEE MEETING MINUTES

March 31, 2015

Location: Training Center

Time: 2:00 PM

Chairperson: Tim Carter

Members:	Appointment date and by whom.		
*Jim Crafton	03-13 group	Terry Jiggar	01-14 City
Milt McCombs	04-14 1005	Tim Carter	03-12 City
*Johanna Ross	09-14 483		
Dan Smith	12-11 City Rep		

* = Not present

Comments on previous meeting minutes: The minutes of the previous meeting were read and accepted
Old Business:

- Store flammables in flammable cabinets, Tim Carter mentioned their only flammable cabinet is in the parts room. Can we purchase another one for 1st and Jefferson? Tool request submit.
- Take care pulling in and out of Graham parking lot, congested
- Heaters in Kerby leaking water causing possible slip hazards
- Kerby Garage needs to be cleaned, things on benches, trip hazards, improperly stored parts and tools.
- Committee discussed the drive on racks, stops have been placed to keep the ramps from spreading too far, look in to installing stops to keep ramps from moving closer together.
- Gosh conference attendance was discussed, 4 Safety committee Members and 4 Supervisors will attend 1 day. Dan Smith will attend full conference.

New Business and Discussion

- Several more lights are out at Kerby Garage
- Committee members shared GOSH conference information.
- Dan shared the importance of safety committee members need to lead by example.
- Tim and Dan to attend BIBS quarterly meeting.
- 0 safety incidents were discussed

Formal safety / health recommendations

Safety Tip: Safety first, keep safe work habits at the top of the list.

Next meeting: Thursday April 23, 2015 @ 1430
Location: Kerby Training Center.

Copies to file, employee bulletin boards,