



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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OMF Advisory Meeting Committee Notes Tuesday, May 10, 2016

Members and OMF Leadership Present: Betsy Ames, Jeff Baer, Amy Bowles, Jane Braaten, Elizabeth Edwards (for Martha Pellegrino), Bryant Enge, Jay Guo, Robert McCullough, Fred Miller, Catherine Reiland (for Larry O'Dea), Ken Rust, Deborah Sievert-Morris (for Paul Scarlett).

Members and OMF Leadership Absent: Josh Alpert, Lois Cohen, Mike Greenfield, Donna Hammond, Mike Jordan, Anna Kanwit, Carol Justice, Satish Nath, and Ernest Stephens.

City Staff Present: Aaron Beck, Claudio Campuzano, Julian Massenbarg, Elyse Rosenberg, and Katie Shifley.

Welcome: Fred Miller

Budget Updates: Fred Miller/Jane Braaten/OMF Bureau Directors

- A few issues remain regarding the OMF FY 2016-17 budget.
- The committee discussed budget issues that remain outstanding within OMF.
- Potential uses of the Sears Building were discussed.
 - The City Budget Office has not recommended funding for the Sears Building until agreements with building tenants are secured.
 - Fire & Rescue and PBEM identified the Sears Building as a possible emergency management center.

CityKids Discussion

- \$200,000 was requested to move the CityKids location during summer 2016.
- Postponing this fund allocation until the Adopted Budget could impact OMF's customer bureaus.
- CBO is awaiting a decision from the Mayor's Office on when to allocate funds.

Data Center Move Project Discussion

- BTS will be able to proceed with the project when funding is approved. The project may be postponed if funds are not approved.
- An RFP for this project is expected to go live within the next two to three months.
- To minimize potential risk, BTS wants to move the Data Center before the start of the Portland Building Reconstruction project.

Special Appropriations

- A recent audit criticized the City's Special Appropriations process for a lack of administration within the grants monitoring process.
 - Once grants are issued, grant monitoring is inconsistent and cannot ensure that intended results are achieved.
- Special Appropriations will move to OMF.
 - The Grants Management Division of BRFS can absorb the workload with an additional FTE.
 - A transparent and documented process will be developed and implemented for these grants.
 - OMF acknowledges a need to have discussions with the Office of Equity and Human Rights (OEHR) to ensure key components are met.

Campsite Coordination

- Campsite property management and day storage continue to be budget issues.
- The Council continues to discuss the City's approach to campsites.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons

Other Items and Announcements

- A budget work session will take place on Monday, May 16 in Council Chambers.
- Council will vote on the Adopted Budget for FY 2016-17 on June 9.
- The June OMF Advisory Committee meeting is cancelled.
- The committee will take its traditional summer hiatus, and re-convene in September.