



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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OMF Advisory Meeting Committee Notes Tuesday, October 10, 2017

Members and OMF Leadership Present: Betsy Ames, Jeff Baer, Lois Cohen, Bryant Enge, Rebecca Esau, Jay Guo (for Mike Myers), Crystine Jividen (for Tracy Reeve), Robert McCullough, Tom Rinehart, Catherine Reiland (for Danielle Outlaw), and Rachel Whiteside.

Members and OMF Leadership Absent: Jane Braaten, Mike Greenfield, Donna Hammond, Maurice Henderson, Mike Jordan, Carol Justice, Anna Kanwit, Ken Rust, and Ernest Stephens.

City Staff Present: Kelly Ball, Aaron Beck, Ryan Kinsella, Julian Massenburg, Aaron Rivera, Katie Shifley, and Ralph Smith.

OMF Budget Update: Tom Rinehart

- The City Budget Office (CBO) has produced package recommendations for Council.
 - CBO is not recommending funds for OMF packages related to Human Resources and Procurement as ongoing funds are usually not recommended during a BMP process.
 - Several BIBS Facilities packages were approved in the Fall BMP.
- The OMF Funding Methodology review was finalized and sent to Council.
 - The full review and appendices [are posted here](#).
- FY 2018-19 budget development was discussed.
 - Kelly Ball discussed direction of the Advisory Committee meetings through the OMF budget development process.
 - OMF Advisory Committee will hear issues and concerns for OMF bureaus in October and November. In December, the committee will discuss conceptual decision packages. In January, the committee will see final decision packages and develop the OMF Advisory/Budget Advisory report.
 - Bureau of Development Services (BDS) will share their annual economy forecast with OMF and other City bureaus as budget development is approaching.
 - OMF plans to discuss the Funding Methodology review with Council offices and other City Bureaus to gauge interest levels for budget development.
- Jeff Baer shared BTS anticipated issues and concerns.
 - Data Center migration is 60% complete. The data center must be migrated completely by December 1.
 - Cybersecurity initiatives will be pursued as phishing and other threats are on the rise.
 - Electronic lifecycle replacement, e-signatures, and Enterprise Mobility Management (EMM) may be explored for FY 2018-19.

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