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# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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## OMF Advisory Meeting Committee Notes Tuesday, April 10, 2018

**Members and OMF Leadership Present:** Jeff Baer, Lois Cohen, Jennifer Cooperman, Rebecca Esau, Jay Guo (for Mike Myers), Crystine Jividen (for Tracy Reeve), Mike Jordan, Carmen Merlo, Larry Nelson (for Serilda Summers-McGee), Tom Rinehart, Catherine Reiland (for Danielle Outlaw), and Rachel Whiteside.

**Members and OMF Leadership Absent:** Donna Hammond, Maurice Henderson, Carol Justice, Robert McCullough, and Ernest Stephens.

**City Staff Present:** Aaron Beck, Jen Clodius, Ryan Kinsella, and Julian Massenburg.

### OMF Budget Update: Carmen Merlo

- The Mayor is set to release Proposed Budget decisions on April 30.
- An updated economic forecast is expected from CBO by the end of April.
- OMF Spring BMP actions were discussed.
  - The CAO's Office is asking for 3-1-1 project funds to be carried over into FY 2018-19. The 3-1-1 project team will take recommendations to Council this summer.
  - A realignment is being requested for unspent PSSRP funds to go towards the Police MDC system.
  - A request to increase the interagency between Facilities and PBOT is included in the Spring BMP.
  - BRFS actions include additional Arts Tax collection resources and a carryover request to continue integrated tax system implementation.

### OMF Reorganization: Tom Rinehart

- The Bureau of Internal Business Services was dissolved.
  - Risk Management is now a part of the Bureau of Revenue and Financial Services.
  - Printing & Distribution is now a part of the Bureau of Technology Services.
  - Facilities and CityFleet are being temporarily overseen by Deputy CAO, Carmen Merlo.
- OMF will conduct a national search for an Asset Manager to oversee the CityFleet and Facilities divisions.
  - A candidate profile for this position will be developed. The profile will be brought to the OMF Advisory Committee.

### OMF Advisory Committee Reorganization

- The committee's current set-up has a heavy OMF presence.
- OMF convenes a bunch of groups, without much distinction between each group.
- OMF is rethinking how the OMF Advisory Committee should operate.
  - OMF's Decision Packages may be taken to a different group for development and feedback (e.g., *Business Hour*), while the OMF Advisory Committee takes on the role of policy conveners.
  - A new charter will be developed and brought back to the OMF Advisory Committee for consideration.
  - Expect more to come on this reorganization.

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