



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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OMF Advisory Meeting Committee Notes Tuesday, June 12, 2018

Members and OMF Leadership Present: Lois Cohen, Rebecca Esau, Karla Frahler, Jay Guo (for Mike Myers), Crystine Jividen (for Tracy Reeve), Mike Jordan, Carmen Merlo, Tom Rinehart, Catherine Reiland (for Danielle Outlaw), and Rachel Whiteside.

Members and OMF Leadership Absent: Jeff Baer, Jennifer Cooperman, Donna Hammond, Maurice Henderson, Carol Justice, Robert McCullough, Ernest Stephens, and Serilda Summers-McGee.

City Staff Present: Aaron Beck, Jen Clodius, Ryan Kinsella, Julian Massenburg, and Katie Shifley.

General update: Carmen Merlo

- OMF's Over-Expenditure Ordinance (OEO) was discussed.
 - OMF's OEO submission includes a BRFS set-aside to fund technology replacements and funding to support BHR's Executive Recruitment Program.
 - Other components of OMF's OEO include interagency changes, financial policy updates, and a severance package.
- An update on Asset Management was provided.
 - PlanB (consulting firm) is helping OMF develop a comprehensive Asset Management plan.
 - PlanB and OMF are engaging CBO and infrastructure bureaus as the plan is developed.
 - The former BIBS Director position is being reclassified into an OMF Asset Manager position. OMF anticipates the posting for the Asset Manager position to go-live this summer.
 - OMF's Asset Manager will oversee CityFleet and Facilities Services.

Budget process recommendation update: Tom Rinehart

- Former Multnomah County Chief Operating Officer, Bill Farver, is working on a recommendation to create a new budgeting process for the City of Portland.
 - The current budgeting process has some inefficiencies that can be improved.
 - OMF is working with the Interim CBO director throughout the process.
 - A draft recommendation is with the Mayor.
 - At the end of June, the Mayor will decide which parts of the recommendation will be taken to Council for consideration.

OMF Advisory Committee charter update: Tom Rinehart

- No changes have been made to the draft charter – which was distributed at the May meeting.
- The CAO is identifying and reaching out to potential members of the revamped OMF Advisory Committee.
- OMF is asking bureau directors to not send proxies for future meetings.

Committee next steps: Julian Massenburg

- July's meeting is canceled and the current OMF Advisory meeting series will be discontinued.
- After new committee members are identified, a welcome email and new calendar hold will be distributed.

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