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OMF Labor Management Committee Meeting Recap

December 20, 2018

Members Present: Tom Rinehart, CAO; Tim McCormack, Facilities; Jennifer Cooperman, BRFS; Thomas Lannom, Revenue; Manish Thakore, EBS/PTE17; Edward Barton, Facilities/Local 701; June Leno (for Matthew Spitulski), P&D; Michael Roy (for Shae Davies), CityFleet

Members Absent: Paul Cone, BTS/PTE17; Shae Davies, CityFleet; Roger Koppy, Revenue/AFSCME; Rachel Whiteside, PTE17; Franklin Wilson, CityFleet; Kristin Wells, Facilities; Brian Ventura, PTE17

Other Staff Present: Ethan Cirmo, Business Operations; Michelle Kunec-North, SPOT

Decisions:

- The meeting was chaired by Tom Rinehart.
- The meeting featured guest Michelle Kunec-North from SPOT presenting on the 3-1-1 project.

Discussion:

- The committee shared updates from other OMF LMCs.
 - CityFleet discussed its Kerby Derby/employee recognition event, safe fueling training and brochure materials, integrating new management, revamping CityFleet's internal LMC, and the potential for a joint CityFleet and Risk safety event.
 - Revenue discussed the Budget Advisory Committee's latest activity and its internal LMC's recent changes and adjustments based on a Lean study. Revenue will be replacing its databases soon and is preparing to accommodate 130 total employees on its floor at Columbia Square.
 - Facilities discussed its recent year-end celebration which generated significant donations for a sock drive. Facilities is currently recruiting two FMTs, one dispatcher, and one supervisor position. It is also revamping its popular apprenticeship program.
 - BTS discussed its current effort to transfer files into an electronic format. The
 - SAP EBS team is implementing two new software modules to convert paper documents to electronic versions:
 - Performance evaluation - Go-live date 1st week of Feb. 2019
 - Onboarding - related to Hiring new employees. Later half of the year.



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- Management (Tom) discussed recent security audits of remote City facilities, which identified many security inadequacies, and the new security badge practices and standards that will accompany the opening of the new Portland Building. He also briefly covered the City's need for an interest in municipal service center, or at very least City office space, east of the river in Portland.