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OMF Labor Management Committee Meeting Recap

March 21, 2019

Members Present: Paul Cone, BTS/ PROTEC17; Franklin Wilson, CityFleet Mechanic; Jennifer Cooperman, BRFS Director; Shae Davies (Alternate), CityFleet Superintendent; Kristin Wells, Facilities Operations Manager; Tim McCormack (Alternate), Facilities; Thomas Lannom, Revenue Division Director; Tom Rinehart, CAO/Co-Chair; Don Bryans, P&D; Roger Koppy, AFSCME/DCTU; Eddie Barton, Operating Engineers/Local 701

Members Absent: Manish Thakore, PROTEC17; Rachel Whiteside, PROTEC17; Ray Lister, IBEW Local 48; Michael Roy, CityFleet Manager; Matthew Spitulski, P&D Manager

Other Staff Present: Ethan Cirimo, Business Operations

Decisions:

- The meeting was chaired by Tom Rinehart.
- Committee staffer Ethan Cirimo presented initial questionnaire responses from BTS, and it was decided that the remaining responses would be collected and presented at the April meeting.

Discussion:

The committee shared updates from OMF LMCs.

- BTS (Paul Cone) discussed additional information regarding the 2018 trust survey results and shared that more BTS employees would be participating in a listening class on April 10, and after that ~110 employees total will have taken it. Cone also shared that at the beginning of most BTS meetings there were 5-10 minute “trust huddles” where attendees discuss the four cores of credibility and current events that relate to them.
- CityFleet (Shae Davies) shared that two of Fleet’s three new mechanics have gone through onboarding procedures, and that the third would go through onboarding soon. Fleet is also finishing the hiring of a welder. Davies discussed the challenges of marketing Fleet positions, and shared the idea of enlisting local students, perhaps of the arts, to develop a marketing plan.
- Facilities (Kristin Wells) shared that Facilities added an FMT position which it is currently trying to fill, a Dispatcher position, and recently hired Facilities Supervisor Andrea Swanson who will soon be hiring an additional FMT. The Facilities Safety Committee recently identified a few hazards related to the 911 center’s HVAC system, and Jennifer Cooperman encouraged Wells to reach out to City Risk for support in the endeavor, and with future projects with safety concerns. Cone shared that the BTS Safety Committee



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recently identified several outdated safety plans that will need to be updated, followed by Wells adding that several Facilities safety plans would also need updating. Cooperman discussed the possibility of a mobile app that could allow employees to remotely check-in as “safe” during an emergency scenario.

- P&D (Don Bryans) spoke about P&D recently finishing the mailing of 2019 Arts Tax communications, at the rate of approximately 75,000/week. Bryans mentioned that several City bureaus included “piggy back” inserts in the mailers.
- Revenue (Thomas Lannom) shared that they were ramping up activity for tax season, their busiest time of the year. Revenue supervisors are starting preparations for employee-appreciation festivities for the end of tax season, which Lannom reported to be a popular and welcome respite for Revenue employees.

Aside from tax activity, Revenue wrapped up its hiring pause, and has since hired five RTS 2 positions.

Discussion moved to meeting room space, specifically the 8th floor meeting room in the Columbia Building where Revenue resides. This meeting room is reportedly in heavy demand, and Facilities Dispatch is overrun with booking requests. Individual bureaus can only book this space for a maximum of eight hours per week per lease. Facilities shared that they regularly bump up against the eight-hour limit, and Revenue offered Facilities its unused meeting room hours since they seldom use their allotment.

Having concluded testing and review, Revenue shared that it is preparing a Notice of Intent to Award for a contract with a new Integrated Tax System provider.

Portland Building Update

Tom Rinehart briefed the committee on the latest Portland Building reconstruction activity. Fourth floor preparation work is nearly complete, the last few floors of shear wall are nearly complete, and final exterior panels are being shipped to the project site. An open house is being planned to showcase these recent developments.

Cone brought up recent safety concerns related to the adjustable height desks that will be used for employee cubicles. According to reports from employees, a potential falling object hazard is possible when adjusting desk height, due to the possibility that these desks can catch on nearby furniture and also pull loose equipment and cables routed underneath the desk surface. The concern was noted and will be followed up on.

Rinehart spoke briefly on City childcare options, pointing out that the City’s childcare needs extend far beyond simply the Portland Building. Options are limited and different outside of downtown, and Rinehart shared that he is exploring possibility of subsidies to make the City’s childcare options more equitable and evenly distributed.