



**Tom Rinehart**  
Chief Administrative  
Officer

**Ted Wheeler**  
Mayor

**CITY OF PORTLAND**  
**Office of Management  
and Finance**  
1120 SW 5<sup>th</sup> Avenue  
Portland, OR 97204

P: (503) 823-1182  
F: (503) 823-5384  
TTY: (503) 823-6868  
portlandoregon.gov/omf

---

## OMF Labor Management Committee Meeting Recap

May 16, 2019

**Members Present:** Eddie Barton, Operating Engineers/Local 701  
Rachel Whiteside, PROTEC17  
Jennifer Cooperman, BRFS Director  
Shae Davies (Alt), CityFleet Superintendent  
Roger Koppy, AFSCME/DCTU  
Tim McCormack (Alt), Facilities  
Tom Rinehart, CAO/Co-Chair  
Manish Thakore, PROTEC17  
Thomas Lannom, Revenue Division Director

**Members Absent:** Don Bryans (Alt), P&D  
Paul Cone, BTS/ PROTEC17  
Michelle Kirby (Alt), BRFS Deputy Director  
Ray Lister, IBEW Local 48  
Carmen Merlo, DCAO  
Michael Roy, CityFleet Manager  
Matthew Spitulski, P&D Manager  
Kristin Wells, Facilities Operations Manager  
Franklin Wilson, CityFleet Mechanic  
Tyler Wallace (Alt), Revenue

**Other Staff Present:** Ethan Cirimo, OMF

### Decisions:

- The meeting was chaired by Tom Rinehart.

### Discussion:

### Updates from OMF LMCs.

- CityFleet (Shae Davies) spoke briefly about a new management position they have fired, and then about CityFleet's history with PGE. Otherwise, there was no new business to share.
- Facilities (Tim McCormack) discussed their recent team meeting, which focused on safety and the Facilities safety committee. Tim brought up that several recently hired utility workers were assigned to the wrong union, an error that will soon be corrected. The new hires will ultimately be assigned to 701.



***An Equal Opportunity Employer***

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

- BTS/P&D (Rachel Whiteside) discussed that they were now performing “trust huddles” at the beginning of their LMC meetings, which cover the fundamentals of assessing their strengths and extending their trust. Whiteside also brought up BTS’ workplan for 2019, which includes a goal of having all their employees take the Speed of Trust training. Currently 1/3 of their workforce has. Their workplan also seeks to publicize training opportunities for employees, and making their training process more transparent. Committee member Jennifer Cooperman asked if their trust training extended to employees from other bureaus embedded in BTS, which Whiteside confirmed. Chair Tom Rinehart congratulated Whiteside on the enthusiasm he is seeing around the topic of trust at BTS meetings.
- Revenue (Roger Koppy) shared that they have hired two new staff in the labor caucus, and that Revenue is reviewing their hiring ground rules to see if they need updating. Revenue did not have an April LMC meeting as they were still processing tax returns. Thomas Lannom mentioned that it was a “banner year” for tax collections.

The Integrated Tax System (ITS) contractor is scheduled to be onsite in July. Lannom spoke on how much better the contracting process was during the ITS selection process compared to past contracting efforts. Typically, the City sends contracts to the vendors, and edits happen back and forth. The new approach this time was to do nearly all of the negotiation in one in-person 9-hour session. The feedback Lannom received was positive, with those involved preferring this more intensive method rather than the old drawn out process.

Revenue will be undergoing a space planning project for 25 staff that will be dedicated to the launching of the ITS. Existing employees will be pulled in to the ITS project, and their positions will temporarily be backfilled. They will keep their original jobs once the project is complete.

### **CAO Update**

CAO (Tom Rinehart) spoke about the Mayor’s proposed budget still being under review. His impressions are that the Mayor’s proposed seems to focus on OMF’s recommendations. There were many pieces that OMF wanted, except on asset management.

Rinehart then shared that OMF is working towards year 2 of program offers and thinks that the performance metrics aspect of the project still needs some refining.

### **Misc.**

Jennifer Cooperman brought up the previous meeting topic of the City’s response to vandalism. She checked on the procedure, and found that City staff reporting vandalism need to go to the Police Bureau first, and then to Risk.