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OMF Advisory Meeting Committee Notes
Tuesday, September 10, 2019

Members Present: Kristen Bishop (for Lois Cohen), Sara Boone, Rebecca Esau, Mike Jordan, Michael Montoya (for Suk Rhee), Danielle Outlaw, Sonia Schmanski, and Rachel Whiteside.

Members Absent: Kristin Dennis, Robert McCullough, and Chris Warner.

OMF Leadership Present: Tom Rinehart, Maty Sauter.

City Staff Present: Julian Massenburg.

Long-Range Facilities Plan – Maty Sauter *(attachment #1)*
- OMF's Division of Asset Management (DAM) is working on a Long-Range Facilities plan which is part of the division's overall asset management strategy.
- In order to create an adequate asset management strategy, DAM will conduct a current state analysis of Facilities – which is driven by six main points (see attachment).
- Currently, Facilities Services does not have a comprehensive facilities condition assessment. The division's outdated Facilities Center (data software system) will be replaced by spring 2020. A facilities condition assessment will begin after the new Facilities Center is implemented.
- By summer 2020, Facilities will have data points to fuel decisions on asset management needs against costs for several facilities.
- DAM will work with customers to consider square footage needs and space tradeoffs when making asset management decisions.
- In FY 2020-21, DAM will conduct a gap analysis and work with customers to identify service needs.
- A blended rate facilities funding model is being piloted – though it does not account for spaces needing a greater level of asset management work. Blended rate costs are allocated for a tenant's square footage and not the criticality of maintenance.
- There are opportunities to partner with local agencies to obtain data related to green fleet initiatives and infrastructure modeling. Customer bureaus can expect more to come regarding the Long-Range Facilities Plan.

Portland Oregon Website Refresh (POWR) – Joshua Mitchell *(attachment #2)*
- The City has chosen Drupal as the platform for its new community-oriented website, Portland.gov. The new platform is currently in beta form at http://beta.portland.gov
- The main goal of POWR is to create a community platform with enhanced accessibility for all devices so that City services are easy to find and understand. Since 2013, the City's website has experienced a 300% increase in mobile device usage.
- Two major enhancements on the new site are increased speed and searchability.
- Currently, the Bureau of Technology Services is transferring web content on the current platform into information for the new website.

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- There are over 350,000 pieces of content on the City's current website. BTS aspires to get that to 10,000 pieces of content for the new site. The old site is loaded with .pdfs, which will be reformatted to web content on the new site.
- POWR is anticipated to switch from the beta to live in the fourth quarter of 2019.
- Questions and feedback are welcome. Email: powr@portlandoregon.gov.