

ONI Budget Work Group ♦ Meeting #2

Monday, December 11, 2006, 5:30PM-8:30PM

Purpose: To develop the foundations for a productive budget workgroup process.

Meeting Outcomes:

- An assigned “buddy” for each new attendee
- A shared understanding of: a) the decision making model for the group, b) the overall budget Work Group process, c) the City’s budget initiatives
- A succinct description of the purpose of the Budget Work Group
- An agreed upon set of criteria for the process and budget
- A plan of action for the next meeting

Mins.	Topic	Who	Process
20	Start-up & Check-in <ul style="list-style-type: none"> • Welcoming & Opening comments • Re-introductions • General questions & Last meeting - What else do you need? • Buddy system check-in 	Various	<ul style="list-style-type: none"> • Presentation • Discussion
10	Facilitator’s orientation <ul style="list-style-type: none"> • People, process & product • Agenda review 	Chris	<ul style="list-style-type: none"> • Propose/Clarify • Discuss • Agreement?
10	Group decision making <ul style="list-style-type: none"> • Modified consensus; Prioritized voting • Traffic signals; Majority voting • The subcommittee option 	Chris	<ul style="list-style-type: none"> • Propose • Discuss • Agreement?
10	Orientation to the process <ul style="list-style-type: none"> • Last year’s process • Process graph walk-through • Proposed timeline • Decision packages & the form 	Eric Chris	<ul style="list-style-type: none"> • Presentation • Discussion • Understanding?
15	The City’s budget kick-off <ul style="list-style-type: none"> • The five initiatives 	Eric Amalia	<ul style="list-style-type: none"> • Presentation • Discussion • Understanding?
15	Special considerations <ul style="list-style-type: none"> • Community connect • Coalition contracts 	Eric Brian	<ul style="list-style-type: none"> • Presentation • Discussion • Understanding?
15	Break	--	--
30	Step I. Define the purpose <ul style="list-style-type: none"> • A description of the core task of the group 	Chris	<ul style="list-style-type: none"> • Facilitated process
40	Step II. Clarify attributes of a good	Chris	<ul style="list-style-type: none"> • Facilitated process

	budget and process <ul style="list-style-type: none"> • Create a set of standards against which solutions can be measured • Refine & prioritize criteria for this year's process 		
15	Closing <ul style="list-style-type: none"> • Next steps & Future dates • Bin items & Assignments • Thanks & Evaluation 	Chris	<ul style="list-style-type: none"> • Propose • Clarify • Discuss • Agree