

ONI Budget Advisory Committee: Program Summary

Organization / Program title

Neighborhood Resource Center (*proposed change to Community Involvement Team*)

Supports the goals developed as part of the five year plan to strengthen community involvement in Portland and other ONI goals:

- Increase the number and diversity of people who are involved and volunteer in their communities and neighborhoods.
- Strengthen neighborhood and community capacity to build identity, skills, relationships and partnerships.
- Increase community and neighborhood impact on public decisions.
- Provide tools and resources to improve neighborhood and community livability and safety.
- Provide accurate information and responsive and effective services to community members and organizations.

Briefly describe the program funded with city dollars

NRC administration

- Staff supervision, contract and funds management/SAP, performance evaluation
- Answer ONI main line, Spirit of Portland awards, boards and commissions apps

Neighborhood Program

- Supports network of 95 neighborhood associations through 7 District Coalitions
- Supports grants coordination and evaluation with seven district coalitions
- Neighborhood Small Grants program
- Provide technical assistance on non-profit leadership & organizational development

Diversity and Civic Leadership Program

- Supports networking, grants coordination and evaluation of six communities of color, immigrant, refugee organizations
- Provide technical assistance on non-profit leadership & organizational development

Disability Program

- Support Portland Commission on Disability
- Support I & R, policy development, civic engagement for disability community
- Voluntary Emergency Registry (VER) and disaster planning and preparedness

Public Involvement Best Practices Program

- Supports Public Involvement Advisory Council (PIAC)
- Supports Citywide Public Involvement Network (CPIN)

Effective Engagement Solutions Program

- Special high-stakes negotiation projects as requested by Commissioners, ONI
- Restorative Listening Project – gentrification dialogues
- Community siting provides TA on group-home siting projects (Housing Bureau)

Elders in Action

- Grant support for Elders in Action Commission, civic engagement of seniors

Major activities and accomplishments during current budget cycle (ending June 30, 2010)

Those not described elsewhere:

- Contract and funds management of grants to ONI community-based partners
- Support for Spirit of Portland awards ceremony
- Support for administering application intake for City boards and commissions
- Quarterly updating of neighborhood contacts, infrequent updating other diverse community organization lists, neighborhood fairs and festivals
- Answering and triaging ONI main phone line and general inquiries
- Development and implementation of updated performance measurement system
- Organizing DCL and neighborhood District Coalition leadership retreat
- Initiating update ONI Standards, Communities Beyond Neighborhood Boundaries
- Initiating development of ONI public involvement policy
- Assisting with recommendations for Public Involvement Advisory Council
- Developing NRC communications strategy, documentation of program successes
- Developing video/digital storytelling capacity of ONI programs and partners including partnership with Portland Community Media and PSU
- Developing partnership with PSU to increase student internships w/ONI partners
- Special projects: Legislative Agenda town halls, demographic survey of City boards
- Participating in Metro/PSU regional performance indicators project
- Working with Bureau of Tech Services on Portlandonline website refresh
- Training from Auditor's office on archiving ONI materials

Summary of program budget and staffing for FY 11

Overall NRC budget: \$3,473,837. Represents a cut of \$144,899 from previous core budget. Additional funding this year for East Portland Action Plan of \$129,692. Cuts in small grants program, temporary reductions ONI staff FTE, materials and services.

Grants going to community-based partners total \$2,518,950. Includes grants to neighborhood district coalitions, diversity and civic leadership organizations, Elders in Action, and neighborhood small grants program. Does not include East Portland Action Plan and Disability Program training grants.

ONI staff funded through the Neighborhood Resource Center include:

- Personnel costs budgeted for 7.15 FTE = \$592,948. Currently 6.85 FTE filled.
- **Manager:** .9 FTE
- **Neighborhood Program:** .8 FTE Program Coordinator
- **Disability Program:** 1.4 FTE Program Coord. and Office Support Specialist
- **Effective Engagement Solutions Program:** 1 FTE Program Coordinator
- **Public Involvement Standards Program:** 1 FTE Program Coordinator
- **Effective Engagement Solutions Program:** 1 FTE Program Coordinator
- **Office Support Specialist:** .5 FTE – split between NRC and Admin
- **I & R:** .25 FTE funded through NRC for supporting NRC related projects