



CITY OF

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**PORTLAND, OREGON**

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OFFICE OF NEIGHBORHOOD INVOLVEMENT

**AMANDA FRITZ, COMMISSIONER**  
Amalia Alarcón de Morris, Bureau Director  
1221 SW 4th Avenue, Room 110  
Portland, Oregon 97204

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*Promoting a culture of civic engagement by connecting and supporting all Portlanders working together and with government to build inclusive, safe and livable neighborhoods and communities.*

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## **Office of Neighborhood Involvement FY2011-12 Budget Development Guidelines/Criteria**

### **If this is a successful process, we will:**

- Develop a common understanding of the bureau and the budget
- Have confidence in the transparency of the process, decisions and resulting budget
- Make good use of everyone's time
- Be creative and innovative
- Reflect community needs
- Represent all communities
- Keep the big picture in mind
- Make consensus decisions
- Maintain our sense of humor
- Identify opportunities to collaborate with one another
- Make personal commitments to engage fully:
  - Come to every meeting
  - Touch base with someone else if you cannot attend a meeting
  - Be prepared; do your homework
  - Be respectful
  - Be open and honest
  - Ask the hard questions and hear the answers
  - Speak up, at the moment it's relevant
  - Be accountable
  - Respect the consensus that has been built
  - We can't fix what we don't know about. If you have a concern, bring it to us so we can seek a solution together as part of this process.

Approved as of 11/15/10



**Office of Neighborhood Involvement  
FY2011-12 Budget Development Guidelines/Criteria**

**A good ONI Budget will:**

- Meet ONI's mission
- Respond to the City's goals, directives, priorities and initiatives
- Promote social, economic, and environmental equity
- Support the Five-Year Plan to Increase Community Involvement
- Meet the diverse needs of our many constituents
- Earn support of community partners
- Maximize resources
- Give ONI and partners tools and resources to succeed
- Build in performance measures and clear outcomes
- Identify evidence and trends to solidly support our requests
- Model transparency and accuracy
- Embrace change: forward thinking, groundbreaking
- Be strategic

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