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*enhancing the quality
of neighborhoods
through
community participation*

**City of Portland, Office of Neighborhood of Involvement
Great – Guidelines Review Committee Meeting**

Tuesday, January 28, 2002
8:30 AM to 10:00 AM, Lovejoy Room, Portland City Hall

MINUTES AND SUMMARY NOTES

Members Present:

Patricia Gardner, Co-Chair	Pearl District Neighborhood Association
Kathy Bambeck	Bridlemile Neighborhood Association
Nancy Chapin	Alliance of PDX Neighborhood Bus. Assocs.
Leonard Gard	Southwest Neighborhoods, Inc.
Raymond Hites	Lents Neighborhood Association
Brian Hoop	Office of Neighborhood Involvement
David Lane	Office of Neighborhood Involvement
Stanley Lewis	Downtown Community Association
Michael O'Malley	Irvington Community Association
Jerry Powell	At-Large
Mark Sieber	Neighbors West/Northwest
Charles Shi	Communities Beyond Neighborhood Boundaries
Ruth Spetter	City Attorney's Office
William Warren	Central Northeast Neighbors

Absent:

Brent Canode	Office of Commissioner Randy Leonard
Cathy Crawford	University Park Neighborhood Association
Moshe Lenske, Co-Chair	Woodstock Neighborhood Association

Visitors

Lee Perlman	Media
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*Decisions by this group are subject to change at future meetings.
Opportunities for public input are at the end of meeting and future workshops.
The committee approved these summary notes which are final.*

**Information & Referral
Center**
503-823-4000

**Crime Prevention
Center**
503-823-4519

**Neighborhood Mediation
Center**
503-823-3152

**Metropolitan Human
Rights Center**
503-823-5136

**Civic Involvement
Center**
503-823-4519

Approval of Summary Notes

- Motion to approve Jan. 14, 2003 meeting minutes approved with following changes:
- Change date.
- Remove names credited to comments.
- Ray notes comment on page 3 meant to reflect that large employers can organize employees to turnout at neighborhood meetings and overwhelm resident turnout.

Summary Notes for January 28, 2003

- Group approved language for bulk of section on “Benefits of Recognition” for neighborhood associations.

Update on Public Meetings Ad-Hoc Group

Issues brought up:

- Group is making progress and is organizing the structure of their proposal which they will be ready to present soon.

Motions:

- No action.

Updates Communities Beyond Neighborhood Boundaries Ad-Hoc Group

Issues brought up:

- Brian has completed significant outreach through mailing over 150 informational packets to community groups and maintaining contact with Latino Network and APANO. But there has been limited feedback. Most interest is related to the Public Involvement Standards topic and holding City bureau’s accountable to reach out to their communities. Suggestion made that committee staff need to be involved with outreach work. Brian will work to set that up.

Motions:

- No action.

Standards for Neighborhood Associations:

Grievances

Issues brought up:

- Committee set up to develop language proposals for Grievance section. Members will be William Warren (chair), Stan Lewis, David Lane, Cathy Crawford, Mark Siebert, Patricia Gardner, Ruth Spetter.

Motion:

- No action.

Non-Discrimination

Issues brought up:

- Brief discussion on adding “gender identify” to bring Guidelines language up to speed with City Code non-discrimination language.
- Suggestion made to draft language on non-discrimination that includes an outreach component that directs neighborhood offices to assist with outreach to diverse constituencies. Concern raised how can we require volunteers to do outreach if it’s a participatory system in which people get involved based on their own self-interest. As it is associations struggle to recruit anyone to take a leading role let alone continue to ask them to do more work.

Motions:

- Motion approved to add “gender identity” to non-discrimination description.

Benefits of Recognition

Issues brought up:

- Discussion focused on the purpose of the directory of neighborhood association contacts as a primary benefit and primary role of ONI. Lots of suggested language.
- Suggestion to place map of boundaries in the directory.
- Suggestion that ONI needs to be a stronger clearinghouse for all bureau databases of citizen contacts.

Proposals:

- Suggested language:

Neighborhood associations are entitled to receive services including, but not limited to:

1. Placement in the ONI neighborhood directory, which lists the contact information of the Neighborhood Association, its President and/or other neighborhood designated officers and committee chairs. This directory is a public document, which is widely used by the City for public outreach.
2. Notification by agencies of the City as required in the City Code on all matters that fall within the Neighborhood Association boundaries in regard to all planning efforts, policy matters, and decisions affecting the livability, safety, and/or economic vitality of a neighborhood.
3. Did not get to #4 yet.

Motion:

- Motion approved for the following language. Only partial completion of section.
 1. Placement in the ONI neighborhood directory, which lists the contact information of the Neighborhood Association, its President and/or other neighborhood designated officers and committee chairs. This directory is a public document, which is widely used by the City for public outreach.
 2. This directory is a public document which is widely used by the City for public outreach.
 3. Notification by agencies of the City as required in the City Code on all matters that fall within the Neighborhood Association boundaries in regard to all planning efforts, policy matters, and decisions affecting the livability, safety, and/or economic vitality of a neighborhood.

- Confirm language with committee members.

The committee approved these summary notes which are final.

The information contained in this document is preliminary and informal in nature and does not necessarily reflect the views or adopted policies of the City of Portland or the final outcomes of this project; the reader should exercise caution in its interpretation.

NEXT MEETINGS

Tuesday, February 25, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Tuesday, March 11, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Tuesday, March 25, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Prepared by: Brian Hoop, Office of Neighborhood Involvement