Dan Saltzman, Commissioner
David Lane, Ph.D., Director
1221 S.W. Fourth Avenue, Room 110
Portland, OR 97204
Phone (503) 823-4519
FAX (503) 823-3050
TTY (503) 823-6868
www.myportlandneighborhood.org

office of neighborhood involvement
City of Portland, Oregon

enhancing the quality of neighborhoods through community participation

October 18, 2001

TO: Neighborhood & Business Association Presidents/Chairs
FR: GREAT Chairpersons – Patricia Gardner and Moshe Lenske

As Chairs of the Guidelines Review, Empowerment, and Assessment Taskforce (GREAT) we are contacting you to connect the review of the ONI guidelines with the day to day organizing of your neighborhood association. The purpose of the review is to update and improve the guidelines and code to make your role as a neighborhood leader more effective and fulfilling.

Please find enclosed copies of the following:

- Portland City Code, Chapter 3.96, Office of Neighborhood Involvement
- Guidelines for Neighborhood Associations, Coalitions, Business Associations…
- Meeting minutes. Go to www.myportlandneighborhood.org. Look under "what's new"

If something is not working in the day to day administration of your association - now is the time to find a way to change the rules by working with the committee members who represent you! Call them and discuss your ideas. It may be addressed in the guidelines.

NE Coalition of Neighborhoods

Michael O'Malley	Irvington	503-249-0117	omalleya@teleport.com

North Portland Neighborhood Services

Cathy Crawford	University Park	503-283-3038	cathryn@teleport.com

Neighbors, West/Northwest

Jerry Powell	Goosehollow	503-222-7173	psu01696@pdx.edu
Patricia Gardner	Pearl	503-228-1692	p_l_gardner@yahoo.com

Southeast Uplift Neighborhood Program

Moshe Lenske	Woodstock	503-774-0319	moshilda@hevanet.com

Central NE Neighbors

Bud Breithaupt	Hollywood	503-287-2004

East Portland Neighborhood Program

Raymond Hites	Lents	503-775-4812	rayh007@juno.com

Unaffiliated associations

Stanley Lewis	Downtown	503-224-6502

Southwest Neighborhoods, Inc.

Leonard Gard	503-823-4592	lgard@spiritone.com

Association for Portland Neighborhood Business Associations

Nancy Chapin	503-774-2832	nchapin@peoplepc.com

What do the ONI Guidelines address:

The code sets out the basis for City recognition of the neighborhood associations. The code has not been updated since 1987. The ONI Guidelines describe more detailed roles and responsibilities for recognized and acknowledged organizations in Portland's neighborhood system.

- ❑ Requirements for being recognized as a neighborhood association
- ❑ Roles and responsibilities of District Coalitions and staff
- ❑ Roles and responsibilities of the Office of Neighborhood Involvement
- ❑ Designating and resolving conflicts over neighborhood boundaries
- ❑ How to resolve with grievances
- ❑ Policies for association and coalition newsletters
- ❑ Requirements for being acknowledged as a business association
- ❑ Requirements for being acknowledged as a community beyond neighborhood boundaries
- ❑ Policy on alternative service delivery structures, i.e. North & East neighborhood offices
- ❑ Summary of state public meetings and public records law for neighborhood groups

All are welcome to attend meetings which include time for short public comment. Written comments are encouraged. Meetings take place the 2nd and 4th Tuesday of each month, from 8:30 AM to 10 AM, at City Hall, 1221 SW 4th Avenue, Lovejoy Room. Contact Brian Hoop at 503-823-3075, or bhoop@ci.portland.or.us to get copies of minutes or for more info. Minutes and agendas are on the ONI website: www.myportlandneighborhood.org.