

Public Involvement Task Force Winter 2004 Report Workgroups

Section 3: Process

Tuesday, February 17, 2004

Participants:

- Mary Rose Navarro, Parks & Recreation
- Bill Hoffman, Transportation
- Paul Leistner, SE Uplift
- Corinne Weber, SWNI
- Brian Hoop, ONI
- Tim Hall, Water
- Julie Odell, Center for Public Participation/PSU

Meeting Notes

- Parks and Recreation is near completion of developing a matrix for developing project related public involvement plans.
- How do we know when public involvement should begin? Either when project manager or budget process begins. Some feel there is never any obvious point for beginning public involvement that is standard for all projects.
- As with the fall Process Workgroup, our discussion got hung up on the key issues of early notification and budget engagement, designing and implementing public involvement plans. We did not get to all the other recommendations.

Top priorities:

- Capturing the general conversation of the group, the broad top priorities are:
 - #1 Priority: Early notification and early engagement in process. City needs to be clear if its public involvement or public information. Key recommendations are #47: Develop mechanism to provide early notification and public input into bureau CIP discussions and bureau budgets before proposed budgets are submitted, and recommendation #46: Develop a matrix to guide determination of types and timing of public involvement (model on Warringah matrix.) Other related recommendations: #7, #53, #12, #29, #9.
 - In addressing recommendation #9: Funding for community-identified needs, separate out two key concepts: Neighborhood survey/assessments and small grant program.
 - #2 Priority: Create a matrix providing a model for process by which city bureaus DESIGN public involvement processes/plans. Related recommendations are: #8, #52, and #51.

- #3 Priority: Create a checklist or process by which we IMPLEMENT public involvement plans. Model after Metro and/or Warringah Council documents. Related recommendations are: #27, #72, and #48.

Other recommendations not discussed:

- #48, #49, #50, #54, #55, #56, #57, #58, #59, #61, #63, #64, #65, #66, #67, #68, #69, #71. This does not mean they have been deleted.