

# Public Involvement Standards Taskforce

Wednesday, May 19, 2004

5 PM – 7:00 PM, City Hall, 1221 SW 4<sup>th</sup> Ave., Lovejoy Room

**GOAL:** Finalize and approve “Community” or Diversity recommendations.

## AGENDA

### 5:00 PM Welcome, Introductions

- Review Agenda, Groundrules
- Approve minutes of April 22 and April 27, 2004 meeting

### 5:15 PM Culture recommendations

- Adequately fund and expand citizen education and training on City processes and advocacy skills. Initiate popular education and training on how City processes work and advocacy skills for diverse constituencies. *(see page 42)*
- Engage youth in City civic activities through community–based service learning. *(see page 47)*
- Require bureaus to commit a specific percentage of bureau and project budgets for accommodating special needs requests for language interpretation and translation. *(see page 50)*
- Expand efforts to make all public involvement events accessible to people with disabilities, seniors, and other constituency groups. Require Americans w/Disabilities Act (ADA) accessibility for all City public involvement events. *(see page 53)*
- Work with Purchasing Bureau and Risk Management to eliminate barriers for Minority, Women and Emerging Small Businesses to access Professional, Technical and Expert contracts for public involvement and information services. *(see page 56)*
- Improve accessibility of childcare services at key public involvement events to expand participation of families with children in City public involvement processes. *(See page 58)*
- Develop policy to accommodate digital divide. Not everyone has email. *(see page 59)*
- Better coordinate diverse stakeholder contacts and relationship building efforts with community organizations and media. *(see page 60)*

### 6:50 PM Public Comments, Next steps, next meetings

### 7:00 PM Adjourn

**Next Task Force mtg:** Wednesday, May 26, 5-7 PM, City Hall, Lovejoy Room