

**ONI Budget Advisory Committee: Program Summary
December 2015 (Activities July 2014 – June 2015)**

Neighborhood Program

Community and Neighborhood Involvement Center

Paul Leistner, Ph D., Program Coordinator, 503-823-5284

Briefly describe the program funded with city dollars

Portland's nationally recognized neighborhood system is made up of 95 recognized, independent neighborhood associations and seven neighborhood district coalition offices that represent the entire city of Portland. Works to create community-building partnerships, provide technical assistance to other City bureau's outreach and involvement efforts, and trains community members in leadership and community organizing skills. Provides grant funding that helps the district coalitions provide support and technical assistance to the volunteer-based neighborhood associations, community groups and individual citizen-activists.

Supports Portland's Neighborhood System primarily through grants to the seven district coalitions to provide support and tech assistance to the neighborhood associations in their districts, Neighborhood Small Grants Program, training events, technical assistance and problem solving, best practices materials, ONI Standards, liaison and coordination with City bureaus on issues that affect NAs and Coalitions, support for the monthly neighborhood coalition directors and chairs meeting.

Position primarily provides service to: Neighborhood district coalition leaders and staff, Neighborhood association volunteers, general community members, City bureau staff, City Commissioners and their staff.

Major activities and accomplishments during current budget cycle (ending June 30, 2015)

Coordinate Neighborhood Program:

- Plan, organize, manage, evaluate, and participate in the moderate-sized ONI Neighborhood Program and projects.
- Plan and monitor performance against program goals and objectives, analyze alternate methods and processes to meet program and service delivery goals, and ensure program results.
- Formulate overall program goals and research, develop, and implement program and project plans to meet the goals and service objectives.
- Develop, recommend and manage the program budget, features and metrics.
- Develop, implement and recommend associated program policies and operating and administrative procedures for the program.
- Identify and recommend solutions to program resource needs and requirements, develop an annual work plan and calendar, and plan, organize, implement, and evaluate work activities to meet established overall program and project goals and objectives.
- Evaluate the effectiveness of program activities and recommend and make program modifications.
- Accountable for attaining program and project results, while being actively engaged in efforts to build program support and coordinate program activities with internal and external program stakeholders.
- Ensure program compliance with all applicable City and outside agency requirements, including the City's formal ONI Standards that guide the Neighborhood Program.
- Administer grants to seven community partner organizations with an overall annual value of over \$2 million.

- Supervise and participate in the development of the grant agreements and manage and monitor program and grant compliance of the grantee organizations.
- Guide and facilitate monthly meetings—and additional subcommittee meetings as needed--of a committee of grantee representatives where we discuss important issues related to ONI's Neighborhood Program and the implementation of the grant agreements.
- Plan, organize, and conduct strategic planning sessions with the group.
- Develop the ordinances and all the supporting materials required for City Council approval of the grant agreements.
- Coordinate and integrate the program services and activities of the Neighborhood Program with other City bureaus and offices including developing program partnerships with external agencies and organizations and leading, facilitating and managing development of agreements for multi-agency efforts.

Neighborhood Small Grants Program:

- Plan, organize, manage, evaluate, and participate in the City of Portland Neighborhood Small Grants Program, which distributes up to \$200,000 in grant funds each year to neighborhood and community organizations through a partnership with ONI's seven neighborhood district coalition partner organizations.
- Convene grant coordinators from the neighborhood coalitions, develop a grant application template, prepare and distribute outreach and publicity materials, track grants award in a database, process reimbursement requests from the neighborhood coalitions, prepare ordinances when City Council approval is required for release of the funds, and provide ongoing technical assistance to neighborhood coalition staff and information to community members.

Technical Assistance and Information and Referral:

- Serve as an expert program resource and provide training and technical assistance to City and other agency staff and represent ONI in meetings with outside agencies regarding program issues.
- Provide a wide range of routine and complex technical assistance to community members, neighborhood association leaders and members and neighborhood coalition leaders and staff, including organizational development, organizing strategies, policy analysis, communications, process facilitation, and mediation and conflict resolution.
- Provide technical assistance on the design of community involvement processes and community outreach strategies to staff from city bureaus across city government and to City Council members and their staff.
- Provide information and referral services on a wide range of community involvement issues to community members, government staff and elected officials, community involvement practitioners, and student and professional researchers in the field of community involvement.

Best practices materials and training:

- Determine training and education needs and develop best practices materials and toolkits on a wide range of topics to help neighborhood and community members to be more effective in their community involvement and advocacy work, including outreach, collaboration, relationship building, and resource development.
- Help design curricula and present leadership and skill building trainings and workshops and monitor the performance of other trainers.

Communications and Outreach:

- Develop and design in-program outreach and promotional activities, and write, edit, design, produce and distribute information and outreach materials—such as flyers, media releases, newsletters, brochures, training manuals, and web site content—and plan

and conduct outreach and education.

- Research, create, and utilize emerging methods and techniques for achieving public outreach objectives.
- Make public presentations about the Neighborhood Program and Portland's community and neighborhood involvement system to government officials and staff, community members, professional practitioners and college students in Portland and from across the country and around the world.
- Develop and coordinate, as needed, data bases and tracking systems, such as public involvement contact management, and maintain community outreach databases.

Interpretation of Policies and Regulations:

- Create and interpret program policies and associated regulations, including the ONI Standards for the neighborhood system and analyze, interpret and prepare ONI's formal responses to grievances and appeals within the framework of the formal ONI Standards.
- Review neighborhood association and neighborhood coalition bylaws to ensure compliance with the ONI Standards and research and interpret applicable City codes and ordinances and state and federal laws and regulations, including those related to public meetings and public records.

Policy Analysis:

- Perform legislative and policy analyses of complex issues with potentially significant impact on Neighborhood Program and other ONI operations and/or funding and formulate approaches and identify courses of action to address issues identified.
- Analyze city-wide community involvement policy issues and develop new policies for review and adoption by the City Council through my participation as a member of the City of Portland Public Involvement Advisory Council (PIAC).
- Recommends revisions to ONI/Neighborhood Coalition grant agreements, ONI Standards, and city-government-wide community involvement policies through participation on the City of Portland Public Involvement Advisory Council.
- Recommends policies and procedures for other ONI programs as part of special policy analysis projects as requested by ONI Director.

Internal Staff Strategic Planning:

- Participate in programs and activities that promote workplace diversity and a positive employee relations environment.
- Work with other members of the ONI Community and Neighborhood Involvement Center to identify the strategic needs of our team and to formulate strategies to meet those needs.

Supervise Interns:

- Plan, organize, control, integrate, evaluate, and supervise the work of ONI interns, including development of work plans and performance measures, monitoring of performance, and managing and directing the evaluation of work programs to achieve City and bureau program goals, objectives, and performance measures.

Community Dialogues:

- Identify the need for and help develop, and organize and facilitate community dialogues and citywide community gatherings related to community and neighborhood involvement and issues of importance to neighborhood and community activists.

Summary of program budget and staffing

Program budget is \$2,117,760 for FY 2015-16. There is 1 FTE.

Partnerships with other organizations: Primarily with seven District Coalitions.

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Diversity and Civic Leadership Program

Community and Neighborhood Involvement Center
Jeri Jimenez, Program Coordinator, 503-823-5827

Briefly describe the program funded with city dollars

This is a capacity building program for under-engaged community-based organizations serving people of color, immigrants and refugees in order to increase constituent participation in the civic governance of the City. Program coordinator provides grant oversight, evaluation and technical assistance on organizational capacity, leadership development, and partnership building for the following:

1. Develop culturally appropriate means to build community identity, understanding of existing City governance structures, and skills to analyze City power dynamics.
2. Develop communication structures to encourage and maintain communication among community members and public agencies to support community building and livability efforts, foster dialogue on policy issues, and opportunities for involvement with the City.
3. Develop leadership opportunities to be more effective advocates responding to City public involvement initiatives and advancing policies to achieve economic and social equity for their constituencies.
4. Create a source of leadership to develop representation on City advisory committees, boards and commissions, neighborhood associations, and a wide array of City public involvement opportunities.
5. Encourage the development of collaborations and partnerships between a wide-range of underrepresented community organizations, neighborhood and business associations, where there may be opportunities to work on common community and neighborhood livability issues.
6. Develop culturally appropriate models for how these communities can safely and successfully interact in City processes in meaningful ways that adds value to both their communities and the City. Present these models to the City as effective strategies to interact with underrepresented groups.
7. Support efforts to build the organizational capacity and leadership skills of community organizations of color and immigrant/refugee organizations to be more effective advocates for the advancement of policies to achieve economic and social equity for their constituencies.
8. Create a source of leadership from communities of color to develop representation on City advisory committees, boards and commissions, neighborhood associations, and a wide array of City public involvement opportunities.
9. Encourage the development of collaborations and partnerships between a wide-range of community organizations, including neighborhood and business associations, where there may be opportunities to work on common community and neighborhood livability issues

First funded FY 2006-07. FY 2016 is the 10th year of funding. Funded organizations include:

- Immigrant and Refugee Community Organization (IRCO)
- Latino Network
- Urban League of Portland
- Native American Youth and family Center (NAYA)
- Center for Intercultural Organizing (CIO)

Major activities and accomplishments during current budget cycle (ending June 30, 2015)

- **DCL report:** Produced report on the first years of the DCL programs documenting and evaluating successes and lessons learned into format that can tell the story of DCL program's impact on meeting goals. Gathered community input.
- **Establish ongoing communication structure:** Held monthly joint meetings to ensure partners understand and meet contractual obligations and continue working on effective performance measures for partners and evaluate on regular basis.
 - Review implementation of performance measurements with DCL groups.
 - Collect and create written/video materials to present to the community describing the programs and the successes/challenges to this date.
 - Held a day long planning and strategy retreat for DCL partners-at the Kennedy School.
 - Met with new DCL partners staff in one on one meetings as they were hired on including Michael Alexander from the Urban League, Matt Morton from Naya, Victor Salinas, Linda Castillo from the Urban League and Sophorn Cheang from IRCO. These meetings are necessary to assist new staff with the DCL project and its expectations.
- **Leadership trainings and graduation ceremonies:** Participated in multiple DCL trainings, at least 6 trainings from 3-8 hours as a part of the training team. Participate in NAYA's monthly Youth and Elders Council. Training topics include but are not limited to: Community vs. individual leadership, immigration timeline, strategic planning, how to make the City work for you (Gov't 101), power analysis, role-playing organizing scenarios, community organizing, storytelling, and environmental justice. Trainings and graduations: IRCO ENGAGE training, CIO PILOT training and Graduation, Portland Youth and Elders meet monthly, Portland LEAD (NAYA).
- **Other workshops and trainings:** Moving Beyond Diversity to Equity trainings-a day long trainings for Neighborhood Coalition staff, designed and performed two trainings on leadership organizing and EJ for Politicorps/OPAL, Tokyo Foundation training on our work with DCL for Japanese Municipal workers, designed and facilitated day long advocacy training for Native American Leaders, two 4 hour trainings with Warner Pacific College students on gentrification with tours through N/NE Portland, Groundwork Portland training and facilitation, presentation training for CAT Community Alliance of Tenants, University of Portland- Policy work and advocacy.
- **EQUITY and Cross Bureau work –DCL's and the Portland Plan:** Worked on Watershed PEGS, consulting on a book idea on Historic Portland Native Americans and worked with them to put on a training on Environmental Justice, Title VI and EJ work with Shoshanah Oppenheim to outreach to DCL's on Title VI project and citywide trainings.
- **Emergency management:** Met with POEM staff to discuss outreach strategies to underrepresented communities in case of emergencies.
- **Faith based Community Engagement Initiative:** Assist in developing opportunities to build relationships with DCL projects and Neighborhoods, create communication structure with Faith based organizations, planning a liberation based healing conference with L&C, sit on the Community Advisory Board for Warner Pacific College, worked with Celebration Tabernacle and Parks about PROPER festival.
- **Program Administration:** Manage DCL grant contracts and billing.
- **Communities Beyond Neighborhood Boundaries:** Met with several groups this year who have expressed a desire to have a closer working relationship with the City that includes receiving funding, continuing to connect them through emailing out their announcements to a broader audience. The largest need from the groups is that is the city is funding engagement opportunities they too would like to be funded.

Summary of program budget and staffing

Program budget is \$898,843 for FY 2015-16. There is 1 FTE.

Partnerships with other organizations

Partnerships beyond the 5 DCL partners include: Somali Bantu community (helped research and write grants), African leaders group- advocacy training, Groundwork Portland – EJ training, Facilitation and training for Portland Harbor Community Coalition, OPAL- EJ training – 2 trainings for their summer youth group, East Multnomah Soil and Water Conservation District (EMSWCD)- worked on their grant making committee, Ecumenical Ministries of Oregon (EMO) - Helped organize Environmental Justice work for New Columbia and others in North Portland, Right to Dream Too (R2D2), American Indian Movement (AIM) Portland, VOZ, Enlace, Verde, NECN, Wisdom of the Elders, Warner Pacific University, Multnomah County – CSEC, Bureau of planning and Sustainability- Equity tag, Watershed PEG, Intertwine, Celebration Tabernacle, Citizen’s review Committee for IPR, IAP2, Iraqi Society, Wisdom of the Elders, Crittenden Foundation, MRG foundation, Meyer Memorial Trust, Tokyo Foundation, Race Talks, Office of Equity.

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December 2015

Public Involvement Best Practices Program

Community and Neighborhood Involvement Center

Ashley Horne, Program Coordinator, 503-823-5202

Briefly describe the program funded with city dollars

The Public Involvement Best Practices Program is an internally focused Citywide program that works to strengthen and institutionalize public involvement principles, policies, processes, and practices. The Program was initially established in 2008 with the creation of the Public Involvement Advisory Council (PIAC) and it quickly grew to include Citywide and bureau-specific capacity building efforts. The Program is overhead funded and is comprised of the following key elements:

- Bureau-specific consultation and technical assistance
- Public Involvement Advisory Council (PIAC)
- Citywide procedural and best practice model development & public policy

Since its inception, the Program has been rooted in principles of participatory democracy and self-determination; those most impacted by something should be at the table shaping decisions about it. Effective and meaningful engagement of underrepresented and marginalized communities, especially communities of color, remains an intentional and consistent focus. The interdependency and mutually necessary relationship of racial equity and good public involvement is understood and upheld in all aspects of the work.

Bureau-specific Consultation and Technical Assistance

The Public Involvement Best Practices Program regularly provides strategic advisement and consultation to bureaus on the conceptualization, development, evaluation, and improvement of public involvement policies, processes, procedures, best practices, and plans.

Public Involvement Advisory Council (PIAC)

The Public Involvement Advisory Council (PIAC) was created in response to the urging of community and City bureaus. Community Connect, the Bureau Innovation Project #9, the Public Involvement Task Force of 2003, and the Administrative Service Review of 2000, all recommended the creation of an ongoing body to address Citywide public involvement standards and practices. In the resolution establishing PIAC, City Council recognized that “more consistent expectations and coordination across bureaus for public involvement would provide for more efficient use of City resources and increase public awareness and expectations for public involvement processes.”

PIAC, an official City Board/Commission since 2008, is charged with increasing the consistency and effectiveness of public involvement in City government decision making. It is comprised of 24-34 City bureau staff and diverse community leaders who work in partnership on annually determined public involvement policy and practice priorities.

Citywide Procedural and Best Practice Model Development & Public Policy

While some capacity building work can and should take place at the bureau level, Citywide standard setting and modeling is also a necessary part of changing “business as usual” and institutionalizing best practices. Bureau staff consistently request public involvement guidance in the form of Citywide manuals, models, trainings, and tools.

Major activities and accomplishments during current budget cycle

Bureau-specific Consultation and Technical Assistance

In the past year, the Program has provided and/or is continuing to provide technical assistance to PBEM, PPB, PBOT, BPS, OEHR, OMF, BIBS, and the PHB. The typical type of assistance requested varies from time-limited advisement on the establishment, structure, and function of a representative and impactful advisory body, to planning for a development project, to the development of bureau-specific public involvement policies and procedures.

Public Involvement Advisory Council (PIAC) The current priorities and workgroups include:

- Digital Engagement/Notification/ Comp Plan Workgroup:
 - Identifying needs and possible uses for, best practices, challenges, and available platforms and tools for effective digital engagement. Currently, Portland does not have a consistent or comprehensive way of engaging the public in comment/feedback and decision making opportunities digitally. This workgroup will present its relevant findings and recommendations to Council.
 - Gathering information about current City notification policies and practices and will proffer recommendations for Council consideration.
 - Working with BPS on Comp Plan – a continuation of PIAC’s work to inform Chapter 2 of the Comp Plan.
- Boards and Advisory Bodies Workgroup:
 - Assessing Budget Advisory Committees’ (BACs) implementation of BAC guidelines developed by PIAC and adopted by City Council in 2012.
 - Developing guidance materials and offering technical assistance to bureaus needing assistance. Findings and guidance materials will be presented to Council.
 - Plans to assess access to, member composition of, structure, function, and effect of official City Boards and Commissions. Recommendations for improvement will be presented to Council.
- Social and Organizational Development Workgroup:
 - Planning to convene meetings with City employees and civically engaged community members to assess the City’s public involvement work. Summary findings and recommendations for more inclusive, equitable, and efficacious public involvement work will be presented to Council.
 - Will develop manual materials for City employees and the public, respectively, on racially equitable public involvement

Citywide Procedural and Best Practice Model Development & Public Policy

The Program is working on the following:

- Developing an updated comprehensive Citywide public involvement manual. This is a multi-year project that will involve PIAC.
- Continued best practices identification and capacity building.
- Developing Citywide operational/procedural guidance material regarding equitable public involvement and Civil Rights. This work is collaborative and intensive.
- Supporting peer-to-peer cross-pollination opportunities. The Citywide Public Involvement Network (CPIN), a group of City public involvement professionals who convene to address shared issues, discuss strategies and examples of success, and move the work forward, will soon be reinvigorated (after over 3 years of not meeting).

Summary of program budget and staffing - FY 16 budget is \$102,071. Includes 1 FTE.

Partnerships with other organizations

All City bureaus that seek input and work with the program. PIAC members also represent numerous City bureaus and community organizations.

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Youth Development Program/Multnomah Youth Commission

Community and Neighborhood Involvement Center

Andrea Marquez, Youth Development Coordinator, 503-823-1848

Briefly describe the program funded with city dollars

Multnomah Youth Commission

The Multnomah Youth Commission (MYC) is the official youth policy body for the City of Portland and Multnomah County. Founded by youth in 1996 as the Youth Advisory Board for Multnomah County and transitioning to a Commission in 2002, the MYC is a joint program of the City of Portland and Multnomah County per an intergovernmental agreement adopted in 2008. The MYC is a group of up to 42 young people, ages 13-21, who bring youth voice into government, change policy affecting young people, and shift negative community perceptions about youth.

The MYC has become a diverse group of youth organizers dedicated to equity and justice, representing youth who live, work, or attend school in Portland and Multnomah County. All MYC work is guided by Our Bill of Rights: Children + Youth, the nation's first bill of rights written by and for youth, created by the MYC in 2006. The MYC has developed a community-organizing model that incorporates participatory action research, policy creation and advocacy, and Youth-Adult Partnership as its foundational underpinnings.

MYC has three current major policy focus areas including the:

- Youth Against Violence committee focused on eliminating anti-gay and gender, gang, police, home, sexual and dating violence as well as school and cyberbullying;
- Sustainability committee focused on transit justice issues and expanding Trimet's Youth Pass program region-wide.
- Education/Youth Voice committee organizing candidate forums and working with the Cradle to Career's Communities Supporting Youth collaborative on chronic student absenteeism;

Youth Engagement Technical Assistance

Program Coordinator Andrea Marquez serves as a resource to provide advising, consultation, and trainings to City offices and bureaus aiming to effectively engage youth in their programs, boards, committees, etc.

Major activities and accomplishments during current budget cycle (ending June 30, 2015)

Multnomah Youth Commission highlights from this past year: MYC meets twice monthly and subcommittees (Youth Against Violence, Sustainability, Education/Youth Voice, and the Coordinating Committee) meet weekly to continue to move the policy work. Activities - retreats, summits, and presentations, are youth-led using a Youth-Adult Partnership model.

- MYC three-day strategic planning **Fall Retreat**
- Mid-year day-long strategic planning **Winter Retreat**
- **Community service** at Oregon Food Bank
- 10 mini-grants provided to local schools and organizations to host their own youth anti-violence events in their communities in Portland and Multnomah County
- Establishment of **partnership with Portland Police Bureau's Youth Services Division** to develop a series of youth-police forums to improve youth-police relations in Portland and Multnomah County; pilot held at Roosevelt High School

- Youth commissioner-led **‘talking circle’ on youth-police relations** with full student body of **Roosevelt High School** with Mayor Hales and former PPB Chief Reese
- Youth commissioner presentation on youth-adult partnerships at **Liberation Based Healing Conference**
- Sustainability committee presentation of two workshops at **Youth Bike Summit** in Seattle
- Sustainability presentation of youth transit justice work to **Portland Bureau of Transportation**
- **Six** youth-developed, youth-led, youth-facilitated **focus groups** with high school students from throughout Portland and Multnomah County on **transit access and transit justice for youth**
- **Youth Transit Justice Day of Action** hosted in partnership with OPAL Environmental Justice’s youth program, bringing together 75 youth and local leaders to discuss barriers to transit access
- **Qualitative data analysis** on Chronic Student Absenteeism focus groups and **presentation** to the Communities Supporting Youth Collaborative on the findings
- Presentation on transit justice at **Oregon Active Transportation Summit (OATS)** by three Multnomah Youth Commission Sustainability Committee members
- **Recruitment presentations** at 7 area schools for MYC applicants for ‘15-‘16
- **MYC applicant interviews** led by current MYC members
- MYC member participation in **City and County budget forums**
- Engagement with two **visiting delegations** through **World Affairs Council**
- MYC **youth-led training** for youth of new **World Affairs Council** youth program
- Average yearly **volunteer hours** of MYC members over last five years: **5,659 hrs/yr**

Youth Engagement Technical Assistance

Youth Development Coordinator advised and trained on Youth Engagement, as well as engaging youth directly in the work of CNIC and MYC in FY14-15. Highlights:

- Supervision and engagement of one SummerWorks **high school intern**
- Supervision of temporary CNIC MYC **young professional staff**
- Advising on Youth-Adult Partnership and development of youth focus groups for **World Affairs Council**
- Guest lecture and presentation on **youth engagement in policy and planning** for **PSU School of Urban Studies**
- Youth-Adult Partnership **training** for **Basic Rights Oregon, Oregon Leadership Network, Human Rights Commission, ROSE CDC Lents Youth Initiative**
- Partnership development **consultation** and **advising** for **PPB’s Youth Services Division** captain and lieutenants

Summary of program budget and staffing

Program budget is \$108,246 for FY 2015-16. There is 1 FTE.

Partnerships with other organizations

The Multnomah Youth Commission partnered with the following offices, bureaus, and groups: Portland State University College of Urban Planning Capstone with Professor Lisa Bates, Portland State University Clinical Psychology Capstone with Professor Keith Kaufman, Oregon Health & Sciences University researcher Dr. Alison Martin, Cradle to Career’s Communities Supporting Youth Collaborative, Mayor’s Office of Youth Violence Prevention, Resolutions Northwest, OPAL Environmental Justice, Tri-Met, Portland Police Bureau’s Youth Services Division. Multnomah County Defending Childhood Initiative

ONI Budget Advisory Committee: Program Summary
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Organization / Program title

ONI Disability Program – Nickole Cheron, Program Specialist

Briefly describe the program funded with city dollars

Our Mission:

The City of Portland's Disability Program was re-established in 2006 in the Office of Neighborhood Involvement to connect, support and encourages collaborative civic engagement between the people of the disability community, neighborhoods and city government.

What We Do:

- Information and referral
- Support City wide policy to be more inclusive of People with Disabilities
- Engagement opportunities with city government and neighborhoods, as well as community building and awareness raising events
- Additional Needs Registry
- Disaster planning and preparedness for people with disabilities and frail elders

Major activities and accomplishments during current budget cycle (ending June 30, 2015).

Safety and preparedness:

- Continue to attend Emergency Management Policy Council and Emergency managers steering committee
- Continue to coordinate with County, Portland Office of Emergency Management (POEM) and Bureau of Emergency Communication (BOEC) to manage Additional Needs Registry (ANR) data
- Continue to maintain Public Alerts Additional Needs Registry
- Hazard Mitigation Planning (POEM)
- Police training (working with people with disabilities)
- City evacuation planning team
- Promoting disability preparedness video training
- Design of video training workbook
- Working with PBEM to include people with disabilities in City's Basic Emergency Plan
- Continue pilot program with Neighborhood Emergency Team (NET) teams
- County shelter planning team member
- Absorbing police registry into ANR
- Working with Elders in Action to develop volunteers in disaster serving elders and people with disabilities.

Civic engagement/advocacy/consultation/information and referral:

- Continue to triage callers requesting information and/or complaints
- Merged Making A Difference Award into Spirit of Portland
- Continue to maintain web presence and social media
- Continue to work with Portland Bureau of Transportation (PBOT) staff to bring SB716 to other stakeholder groups in the disability community
- Serving on Transition plan steering and stakeholder committee
- Continue to sit on United Way diversity committee
- Senior staff on private for hire policy
- Participated in a employment resource fair for area high school students living with disabilities entering the job market.
- Developed plan for disability neighborhood beyond geographic boundary
- Tech advising to Parks over movies in the park
- Connecting Communities Coalition (CCC) leadership Academy support
- Working with Portland Commission on Disabilities (PCOD) on ADA celebration
- Tech support to Fire engaging Deaf and hard of hearing community
- Training to City public information officers (PIO's) engaging people with disabilities

Additional ONI projects:

- Developed ONI communication plan
- Updated ONI COOP plan (emergency planning to continue ONI operations after a disaster)

Summary of program budget and staffing

The Disability Program is budgeted \$156,832 for the fiscal year 2015-2016. There is 1 FTE and several seasonal temporary staff providing communications and research support.

Partnerships with other organizations

The disability program over the last year has partnered with numerous organizations and entities. These partnerships have included helping organizations outreach to the disability community, providing awareness training, providing meeting space and creating marking and distribution materials and opportunities. Oregon Commission for the Blind, The Oregon Chapter of the Oregon Council for the Blind, The DBA of Oregon, The MS Society of Oregon, The Independent Living Center, Diverse and Empowered Employees of Portland, Elders in Action, The Region ADA Technical Center, Blind Ambition, Insight, the Business Leadership Network, OHSU, Multnomah County Emergency Management, Multnomah County Aging and Disability, Multnomah County Health, Portland Habilitation Center, DePaul Industry's, Easter Seals, Vocational Rehabilitation, Providence Health Care Office of Diversity Affairs, Ameri-Corp, Multiple State agencies including parks and Emergency planning, FEMA, Connecting Communities Coalition, The Port of Portland, and multiple City Bureaus.

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Organization, Program title

New Portlander Program

Community and Neighborhood Involvement Center

Polo Catalani, New Portlander Program Coordinator, 503-823-4426

Briefly describe the program funded with city dollars

Inside Portland's city limits (Beaverton's percentages are even higher), 1-in-5 of our neighbors speak home languages other than English. Many of our North- and East-end neighborhoods are actually double these percentages. Nearly half of our public school kids go home to ethnic minority families. Rates of New Portlander population growth and economic contribution are substantial.

We are a national gateway. Responsive gateway cities integrate New Americans by design, which means inventorying the enormous social capital our newcomer families pack here – among them: family integrity; immigrant ambition; entrepreneurial energy; community enthusiasm for democracy – then deliberately integrating these assets into Portland's participatory system of local governance. Immigrant community health and happiness depends upon our newest Portlanders practicing democracy.

Core program areas:

- **Equity in Practice program.** Nine City bureau / newcomer community partnerships designing, developing, and delivering valuable City services to underserved East Portland neighborhoods. Some examples: Mobile Playgrounds, Safe Routes to School, community gardens, community policing, community-building grants, neighborhood livability projects.
- **CELs (Community Engagement Liaisons) program.** In short: City bureaus outsourcing their outreach to newcomer community elders and activists trained in Office of Neighborhood Involvement's and in Coalition of Communities Color's civic leadership programs. CELs educate, explain, and plan civic participation. CELs are professional services for a fee.
- **New Portlander Policy Council** (soon: a City-wide immigrant and refugee policy commission).
- In partnership with City policy leaders, this policy body of community organization leaders, provides policy research, best-practices, and advocacy on newcomer integration.
- **Families Move program.** A strategic approach with immigrant and refugee advocacy and service organizations, and with PSU's Center to Advance Racial Equity, to provide Portland's media; our large employers; schools, faith, civic, and professional associations, with a narrative on the social and economic benefits of human migrations. An understanding of the "port" part of Portland.

Major activities and accomplishments during current budget cycle (ending June 30, 2015)

- **Community Engagement Liaisons (CELs):** Transitioning program contract to administer program from DePaul Services to new contractor. Working with Procurement Office.
- **New Portland Policy Council (NPPC):** Working with council members to update strategic plan to eventually transition to a formal board/commission.
- **Messaging on integration of newcomer families with Mayor's Office:** Ongoing work with Mayor's office developing proactive responses to international developments such as the Nepal earthquake.

- **City Budget Forums:** Assisting with community efforts to engage new Portlanders to participate in spring community budget forums utilizing CEL advocates to speak to community issues and priorities.
- **Mobile Playgrounds:** Ongoing advocacy and organizational development of program with Parks and Recreation and East Portland Neighborhood Office.
- **“Our Neighborhood”/Safe Routes to Schools:** Engaged with PBOT program to engage classroom at Harrison Park School facilitating them speaking at City Council.
- **Youth employment in Parks and Rec:** Ongoing advocacy and engagement to encourage youth employment in summer parks programs.
- **Emergency preparedness:** Ongoing engagement to encourage City, State and media institutions to proactively integrate New Portlanders into planning efforts. Providing consultation to Portland Bureau of Emergency Preparedness on Natural Hazard Mitigation Plan.
- **Media and community engagement:** Numerous presentations to media, business, educational and community organizations on New Portlanders experience including KBOO, Oregon Community Foundation, and Muslim Education Trust.
- **We are Portland Awards:** Annual recognition of outstanding New Portlander leaders.

Examples of collaborations:

- **Portland World Cup Soccer Tournament:** Partnership with Portland Parks and Recreation to host annual soccer tournament of 18 immigrant and refugee teams. Engages teens in informational interviews at City bureaus and a half-day mock firefighter training sessions at Fire and Rescue and formal presentation to Council.
- **Newcomer community gardens:** Partnership with Bureau of Environmental Services’ Community Watershed Stewardship Program to engage immigrant and refugee communities through grants for community gardens providing family nutrition, work and social interaction for home elders, entrepreneurial opportunities for women, environmental education and civic engagement for newcomer families.

Summary of program budget and staffing

FY 16 budget: \$210,847. Includes 2 FTE (one of which is a new one-year temporary position which we’re in the hiring process for.)

Partnerships with other organizations

- **MAAs partnering with City bureaus:** ABRO (Assoc of Burma Refugees in Oregon), CACO (Cambodian American Community of Oregon), TogoCORE (Togo Community of Oregon), SACOO (Somali American Council of Oregon), ISO (Iraqi Society of Oregon), OBCO (Oregon Bhutanese Community Organization), AYCO (African Youth and Community Org), OCHA (Oregon Comm for Hispanic Advancement), LLC (Latino Learning Community), RSN (Russian Speaking Network), ASIO (Assoc of Slavic Immigrants - Oregon), APACC (Asian Pacific American Chamber of Commerce), OLA (Oregon Liberian Association), ZUSA (Zomi USA - Oregon), LAF (Lao American Foundation, SPDC (Samoa Pacific Development Corp), HACO (Hmong American Comm of Oregon), MET / OIA (Muslim Education Trust / Oregon Islamic Academy)
- **City bureaus in Equity in Practice partnerships:** Bureau Environmental Services, Portland Bureau of Transportation, Portland Parks and Recreation, Portland Police Bureau, Bureau of Planning and Sustainability, Office of Equity and Human Rights, Portland Fire and Rescue, City Budget Office
- **Other key partners:** ONI’s East Portland Neighborhood Office, East Portland Action Plan, Diversity and Civic Leadership Program