



City of Portland, Oregon – Office of Neighborhood Involvement

1221 SW Fourth Avenue | Portland, Oregon 97204 | 503.823.9333 | www.portlandoregon.gov/oni/marijuana



MARIJUANA CONTROL PLAN MEDICAL DISPENSARIES AND MARIJUANA RETAILERS

Business Information				
Entity Name	Must match Secretary of State Business Registry New Horizons Cooperative, LLC.			
Trade Name	DBA Home Grown Apothecary			
Facility Address	Street 1937 NE Pacific St.	City Portland	State OR	Zip 97232
Mailing Address	Street PO BOX 212	City Brightwood	State OR	Zip 97011
Phone Number: 503-232-1716		Email: homegrownapothecary@gmail.com		
Website: www.homegrownapothecary.com		Facebook Link: https://www.facebook.com/Home-Grown-Apothecary-511018652337067/		

Primary Business Contact Information		
Contact	First Name Randa	Last Name Shahin
Title	Co-Owner	Email: Randa@HomeGrownApothecary.com

1. Please describe your plan to prevent theft at the licensed premises, including robberies, burglaries, and shoplifting.

There are exterior cameras pointed on all entrances into the establishment as well as interior cameras to capture every individual that enters the building. There are also cameras in every room that contain marijuana. The surveillance system has a date and time stamp on all footage. Two panic buttons are on the premises to alert the police directly in case of an emergency. A staff member is stationed at the entrance of the establishment to verify the identity and age of each individual entering the building. Access beyond the entrance of the establishment will only be granted to persons of age and verifiable identity. Access to all rooms containing marijuana are locked with a unique pin number only known to employees.

Staff members are trained never to leave the sales floor unattended. The receptionist also helps control traffic to ensure each patron is given direct attention from the budtenders and not left unattended. Surveillance cameras are accessible on mobile devices and allow staff to monitor activities at each of their stations. Products are kept at a distance from patrons behind a counter top or glass case and can be examined one at a time upon request.

When the business is not in operation, products are stored in commercial grade safes. These safes are stored within a custom built vault with two separate locking doors. Surveillance cameras are present both inside and outside to capture any persons entering or exiting the vault.

Motion sensors and contacts on all points of access to the establishment, including windows and doors, are connected to a central alarm system. This service is provided by Portland Security and alerts a chain of authorized personnel to breaches in the system. The alarm system is also permitted by the Portland Police Bureau.

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Application No. MRL 3

OHA Reg. No. / OLCC Lic. No. _____

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2. Please describe your plan to control access to your establishment and ensure that no one under the age of 21 is admitted.

All staff are briefed in this matter during their official employee training. Staff are trained to understand what types of ID's are considered valid as well as ways to identify false ID's.

A receptionist is scheduled at all times to greet persons seeking to enter the establishment. The receptionist will verify the age of all persons with a valid government issued ID. A door separates the reception area and rooms containing marijuana. To limit unauthorized access to marijuana, this door is locked at all times unless in immediate use.

A scanner is present at the reception desk that scans the barcode on a driver's license or state issued ID card to verify validity through DMV databases. The scanner also inputs the age of the patron to avoid data entry error. A visible note is present to aid the receptionist in knowing what year and date would constitute an individual to be a minor. The receptionist is required to enter the birthdate of each individual into the point of sale system to keep track of the purchased items, cost, and date of the transaction. Once the individual's age is verified, the receptionist will unlock the door lock to admit the person into the rooms containing cannabis. If a person is not of age, the receptionist will kindly explain the age restriction and ask the individual to leave the premises.

3. In order to reduce the possibility of underage persons, as established by law, from gaining access to marijuana products sold at the licensed premises, please describe your plan to educate patrons on the risks of marijuana use by minors.

At each point of sale there are three posters in clear view for all patrons to see. The first educates about the dangers of marijuana to children and to "Keep it Out of Reach." The second poster educates about marijuana and the dangers to women who are pregnant. It encourages to, "Not Pass it On." The third poster is an "Educate Before You Recreate" poster. This poster gives patrons a simple visual representation of what is considered legal and not illegal. At the time of sale, each patron is given a postcard that provides further educational material. One side discusses the dangers minors having access to cannabis, and the other side discusses the harm of cannabis use during pregnancy. Every container provided for transportation of products comes with a general warning sticker. In bold letters the sticker reads, "Keep Out of Reach of Children and Pets."

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MRLA_MCP_ONI 11/23/2015



4. Please describe your plan to ensure that marijuana products sold by your business are not consumed irresponsibly in public or in the immediate vicinity of the license premises.

All staff are required to go through a standard training procedure to become familiar with many aspects of the cannabis industry. This includes, but is not limited to, understanding dosing quantities, legal and illegal uses of cannabis, and responsible use of cannabis. Each patron is reminded that public use is not permitted. The staff also step outside periodically to quickly monitor activities outside of the establishment.

5. Please describe your plan to avoid potential negative impacts to neighborhood livability such as noise, parking or garbage from your patrons.

Home Grown Apothecary has already presented itself to the Kerns Neighborhood Association. An owner attends meetings and maintains correspondence to ensure that any potential problems can be resolved in the best interest of the neighborhood. The owners and staff have volunteered at Kerns Neighborhood Association community events to provide an opportunity for the neighbors and citizens of the community to meet and interact with the people that make Home Grown Apothecary a positive, local business.

We offer bike parking to encourage bike commuting and reduce vehicle traffic. A mutual understanding has been reached with surrounding homes and businesses about areas our patrons are not allowed to park. Within reason, we do our best to keep patrons from parking in those areas.

Home Grown Apothecary has worked hard to improve the overall appearance of the establishment and presentation to the community. By setting a high standard, noise and littering are discouraged. We also strive for eco-friendly practices in all aspects of the business. We offer recycling programs for plastic containers along with providing recycling and garbage receptacles for patrons and staff.

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Application No. _____

OHA Reg. No. / OLCC Lic. No. _____

MRLA_MCP_ONI 11/23/2015



6. Please describe the process to respond to complaints from neighboring businesses and residents regarding the licensed premises.

All complaints will be directed to the owner/operator, Randa Shahin. Randa has made herself present to the Kerns Neighborhood Association. Therefore, if any formal complaints were to arise the Association has her contact information to address the concern. If complaints come through the shop, then they will be directed to Randa and handled on a case-by-case basis.

7. Please include any other pertinent information related to the licensed premises.

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