



# MARIJUANA CONTROL PLAN MEDICAL DISPENSARIES AND MARIJUANA RETAILERS

<b>Business Information</b>				
Entity Name	Must match Secretary of State Business Registry Williams St. Green House LLC			
Trade Name	DBA Williams St. Green house			
Facility Address	Street 4936 N Williams Ave	City Portland	State OR	Zip 97217
Mailing Address	Street 4416 N Commercial Ave	City Portland	State OR	Zip 97217
Phone Number: 971-229-1266		Email: greenhousepdx@outlook.com		
Website: greenhousepdx.org		Facebook Link:		

<b>Primary Business Contact Information</b>		
Contact	First Name Steve	Last Name Mason
Title	Owner	Email: greenhousepdx@outlook.com

**1. Please describe your plan to prevent theft at the licensed premises, including robberies, burglaries, and shoplifting.**

The Green House security system consists of a fully monitored alarm system and an independent camera system with motion detectors and internal backup for a minimum of 30 days. The alarm system also has motion detectors in all rooms on the main floor of the dispensary. There is a cell phone backup in case of power failure or service interruption. The independent camera system is a Samsung SDS P5102 16 channel DVR security system installed by Portland Security Alarm in a locked cabinet in the secure room. The keys are kept in the backup safe which only the owner has access to. It has a three hour battery backup and is on-line with e-mails sent to two separate addresses with any motion detection or power interruption. There are also two panic buttons,

There are three separate safes that are all bolted to structural members of the building for storing product. Two safes are used for storing product that is used during the day for sales and both the owner and managers have access to these safes. The third safe is used for backup product, cash and untested product and only the owner has access to this safe.

All exterior doors have commercial grade ADA locks. Keys are held by the owner and the managers. The exterior doors also have supplemental dead bolts on them. The door to the salesroom has a storeroom ADA lock which is designed so that it cannot be unlocked. The door is equipped with a self closer and a buzzer that is operated from the reception desk, controlling the flow customers to the sales area. The door from the reception to the secure room has a self closer on it and a combination lock that locks automatically after 30 seconds. Shoplifting is prevented by only having one person or group per sales employee in the sales room. Customers in the sales room are never left unattended, they are not allowed to handle any product and all product is kept in or behind the display counters out of reach of any customers. Keys and safe/alarm codes are held by the owner and managers only.

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**2. Please describe your plan to control access to your establishment and ensure that no one under the age of 21 is admitted.**

The Green House has a front entry and reception room where all customers are greeted. This is where all I.D.s are checked and customer information is entered into Bio Track tracking software. The sales area is only accessible through a door that is opened with a buzzer located behind the reception desk. The door is self locking and self closing. We only allow one person or small group (limited to three max) into the sales area per salesperson on duty at a time. No customers are allowed into the sales area until they have had their I.D. checked and their information is entered into Bio Track. This applies to both new and returning customers. If they do not have a valid I.D. they are not admitted into the back sales area. Managing the front desk and checking I.D.s are covered during the first phase of employee training.

The required signage is posted outside the front door prohibiting minors without an OMMP card. Restricted access signs are posted at the entrance to all employee only areas and proper signage is posted in the sales room at the point of sales. We also hand out required warning card to all recreational customers. There is signage posted outside alerting all customers to the 24hr video surveillance with cameras monitoring the inside and outside of all exterior doors.

Please see included security file for specifications on camera system and alarm system as well as invoices and statements from Portland Security Alarm showing installation and monitoring details as well as security statement describing how system complies with OAR-333-008-1140 and OAR 333-008-1150

**3. In order to reduce the possibility of underage persons, as established by law, from gaining access to marijuana products sold at the licensed premises, please describe your plan to educate patrons on the risks of marijuana use by minors.**

In addition to signage posted at the front door and having I.D.s checked in the reception room, the following signage is posted at the point of sale:

- 1) Educate Before You Recreate
- 2) Pregnancy Warning Poster
- 3) Poisoning Warning poster

We also hand out 3.5x 5 inch card that warns of the effects marijuana can have on children and pregnant women to all recreational customers.

All products are packaged in childproof containers and clearly labeled with the contents and warning label.

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**4. Please describe your plan to ensure that marijuana products sold by your business are not consumed irresponsibly in public or in the immediate vicinity of the license premises.**

The following signage will be posted on the exterior of the building and the main entrance/exit.

Signage stating that any person or persons consuming marijuana or marijuana infused products on or near the property will on longer be admitted to The Green House.

Signage stating that Marijuana or Marijuana infused products May Not Be Consumed in Public.

Exterior cameras with clearly posted warning signs monitoring all exterior doors.

**5. Please describe your plan to avoid potential negative impacts to neighborhood livability such as noise, parking or garbage from your patrons.**

The Green House is a neighborhood friendly establishment that concentrates on sales to the North Portland Community. The owner and most of the employees live in the neighborhood, several of whom grew up there and still have family and friends nearby. We do not have any events outside, all doors and windows are kept closed at all times and we do not feature any loud music at any time. There are two on street parking spaces in front of The Green House which is more than enough with the majority of our business being local foot traffic. All employees are trained in the upkeep and monitoring of the property and surrounding areas. Daily duties include spot sweeping the front stairs and sidewalk, monitoring parking to avoid inconveniencing neighbors and working with our customers on showing proper respect for our neighborhood.

At all times there is a manager on duty to personally handle any complaints (there have been none to date while being in business since June of 2015) and deal with any issues that may affect our surrounding area.

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**6. Please describe the process to respond to complaints from neighboring businesses and residents regarding the licensed premises.**

There is always a manager on duty during business hours that will handle any complaints directly. We also have our e-mail and phone number listed on our web site and business cards at the front desk to make it easy for anyone to contact us. We have a suggestion/complaint box near the front door to facilitate feedback from customers and neighbors. As of this point in time we have not had any negative feedback from any source.

There are two parking spaces directly in front of the building and all employees are trained to continually monitor the front area for improperly parked cars, trash and any other unacceptable behavior from any potential customers.

**7. Please include any other pertinent information related to the licensed premises.**

The Green House is a free standing house zoned for commercial purposes. The windows on the north side of the house have been removed and replaced with siding. All windows and doors are kept shut at all times with the exception of customers coming and going. There is a decommissioned driveway on the south side with a large hedge separating The Green House from its neighbor. There is also a large backyard providing a buffer zone between The Green House and the neighbors to the rear. All in all I believe that we have had very little impact on the surrounding neighborhood and intend to do all we can to maintain a positive, neighborhood friendly attitude at all times.

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