



CITY OF

**PORTLAND, OREGON**

OFFICE OF NEIGHBORHOOD INVOLVEMENT

**CHLOE EUDALY, COMMISSIONER**

Suk Rhee, Bureau Director

1221 SW 4th Avenue, Room 110

Portland, Oregon 97204

*Enhancing the quality of Portland's Neighborhoods through community participation*

**ONI Bureau Advisory Committee Meeting Agenda**

Monday October 9<sup>th</sup>, 2017, 5:30-7:00pm

**City Hall, Lovejoy Room**

Topic	Time	Lead
<b>Arrive, Get Food and Settle In</b>	5:15-5:30pm	All
<b>Welcome, Introductions, Agenda Review</b>	5:30-5:40pm	Suk, All
Review objectives for today and schedule of upcoming meetings October (see agenda below) <ul style="list-style-type: none"> <li><input type="checkbox"/> Implement self-disclosure and conflict of interest practices; discuss roles of staff and steering committee</li> <li><input type="checkbox"/> Presentation and discussion: "Writing our own story": establishing ONI structure for establishing shared, long-term bureau-wide goals reflecting our mission. Implications for program measurement, budget and staffing priorities.</li> </ul> November <ul style="list-style-type: none"> <li><input type="checkbox"/> Review City Budget Office proposed budget and engage in preliminary discussion about FY 18-19; review program areas (projections, performance measures and budgets) for greater understanding of functioning across bureau programs</li> </ul> December - January <ul style="list-style-type: none"> <li><input type="checkbox"/> Continue program area discussion and develop bureau-wide synthesis of priorities</li> </ul> February <ul style="list-style-type: none"> <li><input type="checkbox"/> Take a break</li> </ul> March - June <ul style="list-style-type: none"> <li><input type="checkbox"/> Discuss strategies, competencies, allies and infrastructure needed to achieve long-term goals</li> <li><input type="checkbox"/> Discuss BAC processes, representation and leadership roles</li> </ul>		
<b>BAC Participation</b>	5:40-6:00pm	Michelle, All
Self-disclosure and conflict-of-interest forms; Engagement guidelines when we have conflicts of interest; Roles of staff		
<b>Presentation and Discussion: Writing our Story</b>	6:00-6:45pm	Suk, All
<b>Public Comment</b>	6:45-6:55pm	All
<b>Wrap-up and Next Steps</b>	6:55-7:00pm	Suk

**Next BAC meeting: Monday November 13<sup>th</sup>, 2017 at 5:30pm City Hall, Lovejoy Room**