

# COMMUNITY MUSIC CENTER

## Private Lessons

Private music lessons are a great way to build skills and take your playing to the next level. Our professional teaching artists are dedicated to providing music education in a community setting.

### INDIVIDUAL INSTRUCTION ON STRINGS, WOODWINDS, AND BRASS

Thrive with traditional or Suzuki instruction supplemented by sequential musicianship courses. Private or semi-private sessions build the skills and abilities needed to enjoy music as a participant, gaining self-confidence and developing creative expression. 30, 45, 60, or shared 45-minute time slots.

Instrument	Age
Violin	4*–18
Viola	4*–18
Cello	4*–18
Bass	9–18
Flute	9–18
Clarinet	9–18
Saxophone	9–18
Trumpet	9–18

*\*Note: Applications for new beginners ages 4–7 (entering/ completing pre-K to completing/having completed first grade) will be available in late July for fall 2019 placement (applications accepted in August).*

Lesson Fees	
45-minute shared	\$24 / lesson**
30-minute	\$28 / lesson
45-minute	\$40 / lesson
60-minute	\$52 / lesson

*Non-residents of Portland pay a higher fee; see page 102.*

*\*\*Strings Only—For siblings or Suzuki beginners age 4–8.*

### IMPORTANT INFORMATION FOR SCHOOL YEAR 2019–2020

- School year programs announced in late July.
- Private lesson applications for the school year are accepted in August (date TBA).
- All students must re-apply to continue. Lessons are NOT automatically carried over from summer or spring.
- Your summer instructor may not be available in the following school year.
- School-year private lessons may require additional enrichment class (e.g. skills, ensemble or piano) or an exemption.

*Need-based scholarships available thanks to nonprofit support. Apply at CMC.*

*Becas otorgadas por la organización sin ánimo de lucro, disponibles para personas de bajos recursos. Aplique en el CMC.*

## PRIVATE LESSON REGISTRATION PROCESS

1. Read the program information and policies on pages 17–18.
2. Fill out and submit the application form on page 16.
3. Wait for CMC to contact you.

## HOW SUMMER LESSONS WORK

To accommodate vacations and summer camps, CMC offers flexible lesson scheduling in summer so that students receive as many lessons as possible.

### PRIORITY SCHEDULING

We'll build each teacher's schedules first by placing students who:

- Are continuing from the school year
- Apply by May 1
- Are taking at least 6 lessons in summer

Those who don't meet the priority scheduling profile are fit into the schedule as space is available.

### CONTINUING STUDENTS

Consult the schedule on page 19 to find your teacher's availability (subject to change). If you would like lessons with another instructor during weeks your teacher is away, check the box below Section B on the application form.

### NEW STUDENTS

For the best experience, we suggest starting lessons in October for the school year. If this is not practical, we will accept summer lesson applications for new beginners on a case by case basis. Contact CMC for more information: 503-823-3177.

### ADULT STUDENTS

Students in the adult violin and cello classes in school year 2018–2019 may apply for private lessons in the summer from a variety of instructors.

### ALL STUDENTS

- If there are any changes to your availability after submitting the application form, call the office at 503-823-3177.
- Once assigned, lesson times and instructors are only valid through August 22. All students for school year 2019–2020 must reapply.

### TIMELINE

May 1: Deadline for priority scheduling of applications

May 15: All lesson applications due. Priority lesson confirmation calls begin.

June 11: Confirmations for all remaining students begin.



Mary Fox Photography

**SAVE THIS FORM ON YOUR COMPUTER BEFORE CLOSING WINDOW, THEN EMAIL FORM TO CMC  
CMC PRIVATE LESSON APPLICATION • SUMMER 2019 (June 27–August 22) • Age 4 & Up**

Name \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Male  Female  \_\_\_\_\_

Address \_\_\_\_\_  
Number Street Name Apt. # City State Zip

Main Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Parent(s)/Guardian(s)**

- Please use my e-mail only for registered class communications  
 Please add my email address to CMC's e-mail list for news, concerts, & discount offers

Name \_\_\_\_\_ Work # \_\_\_\_\_ Mobile # \_\_\_\_\_

Name \_\_\_\_\_ Work # \_\_\_\_\_ Mobile # \_\_\_\_\_

**Emergency Contact (different from above)**

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone # \_\_\_\_\_

- Accommodation will be needed due to disability or special need (Please attach details- Inclusion specialists may be available)

**Instrument:**  Violin  Viola  Cello  Bass  Flute  Clarinet  Saxophone  Trumpet

**Previous Lessons:**  None  30' Private  45' Private  60' Private  Shared Private or Group  
 In-School Instruction Suzuki Method?  Yes  No Prior Instructor: \_\_\_\_\_

**Requested Lessons:** Suzuki Method? (strings only)  Yes  No  
 Beginners: Private  30'  45' Shared Private (Suzuki Method Only, age 4–8)  
 Continuing: Private:  30'  45'  60' Instructor preference: \_\_\_\_\_

**STUDENT AVAILABILITY**

Assigned lesson times & instructors are only valid through Summer.

**When are you available for lessons in general?** (For example: 9am-Noon, 1-6pm)

**LIST YOUR AVAILABILITY FOR THE FULL WEEK.**

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_  
 Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

**What is your ideal lesson day & time (and instructor, if known)?**

Day \_\_\_\_\_ Time \_\_\_\_\_ Instructor \_\_\_\_\_

**SECTION A**

**Which specific weeks are you available for lessons?** (Check all that apply.) Also list your weekly schedule changes if any (below or separate page).

- June 27- 29 \_\_\_\_\_  July 30- Aug 3 \_\_\_\_\_  
 July 2 - 6\* \_\_\_\_\_  Aug 6- 10 \_\_\_\_\_  
 July 9-13 \_\_\_\_\_  Aug 13- 17 \_\_\_\_\_  
 July 16- 20 \_\_\_\_\_  Aug 20-22 \_\_\_\_\_  
 July 23- 27 \_\_\_\_\_ \* Closed July 4.

Write total # of lessons requested for summer here:

Priority scheduling given for students with at least 6 lessons in summer.

**SECTION B**

- Check here to request another available CMC instructor when your primary teacher is away (see page 19 for instructor schedules).

**Instrument Rentals:**  I request to be on the waitlist for a new (or larger) CMC rental instrument for the student

**FOR NEW STUDENTS (or returning CMC students requesting a change) - attach separate sheet if needed**

What type of teaching style do you think will work well for you/your child? \_\_\_\_\_

Is there anything else that would be helpful to effectively place the student (gender preference, learning style, special needs, etc)? \_\_\_\_\_

**SIGNATURE REQUIRED:** My signature below indicates that I have read and understood "Registration Process", "Private Lesson Program for Youth—Requirements", and "Attendance Policy". I understand the importance of regular practice, development of musicianship & excellent attendance. I understand lesson times are not guaranteed until payment is received for registration.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SUMMER 2019 – PRIVATE LESSONS

### How to Register

- 1. Complete this application form and return it to CMC after reading Program Requirements below.**
  - This application is for Summer only. All students must apply again for the school year.
  - Instructors may require purchase of additional materials not included in listed registration fee. Call CMC for details.
  - Non-residents of the City of Portland pay a higher rate for lessons. See catalog contact the office for details.
- 2. Wait patiently for a call from the office confirming a lesson time.** This occurs up to a few weeks before lessons begin. If we cannot place a student, we maintain a waitlist through late July.
- 3. Pay tuition at the time of confirmation. Once payment is received, the student is officially registered.**

### Private Lesson Program for Youth – Program Requirements

CMC's Private Lesson Program for Youth strives to provide the highest-quality music education to as many dedicated students as possible, regardless of ability to pay. To this end, CMC makes the following requirements, which parents & students should carefully consider before committing to lessons at CMC.

#### 1. Practice Requirements

Students should practice daily for at least as much time as their lesson length, complete any homework assigned by instructors, & progress in alignment with their ability to learn.

**NOTE:** Students who fail to progress to the best of their ability will receive instruction on how to improve practice habits. If progress is still not made, CMC will require the student & parent to sign and fulfill a practice-improvement agreement.

#### 2. Attendance Requirements & Policies

Regular attendance is important. Lessons & classes should not be missed except in unavoidable circumstances. When a student must be absent, notify the CMC office as much in advance as possible to allow for instructor schedule adjustments. Absences are either excused or unexcused, as defined below:

##### Excused Absence:

- Student Illness – CMC must be notified before the scheduled lesson time. Only one illness per term may be Excused. Subsequent illnesses will be Unexcused.

- **Unexcused Absence:** Any cause not listed above. No credits or makeups will be offered for Unexcused Absences.

#### 3. Causes for Dropping a Student

Space in the Private Lesson Program is limited. At CMC's discretion, a student may be dropped for any of the following:

- Failure to progress to the best of their ability.
- Failure to fulfill the terms of a signed practice agreement.
- Failure to fulfill the musicianship requirement.
- Failure to maintain good attendance.

**NOTE:** A student may be dropped for two Unexcused absences a term, three Excused absences in a row, or four Excused absences during a term. Extenuating circumstances may be considered on a case-by-case basis.

#### 4. Withdrawal Policy

Once accepted, the lesson time is reserved for your child through summer term. CMC understands that extenuating circumstances arise and occasionally a student must withdraw before Summer ends. Because of the effort it takes to set up teacher schedules, a full two weeks notice is required. A refund of paid fees will be issued for the lessons that remain in the term. **NOTE:** This policy is different than the general PP&R withdrawal policy.

## Suzuki or Non-Suzuki: Which method should I choose?

String Lesson Program students at CMC have a choice of two distinct ways of studying their instrument in weekly lessons. The age of the student, as well as how much the parent is able to attend lessons and work with the student at home will help us make this choice with you. If you have questions, please call the CMC office (503-823-3177). CMC provides an orientation to parents choosing either method.

### **NON-SUZUKI (TEACHER/STUDENT) METHOD**

This is the classic one-to-one approach to learning an instrument. The string player will practice every day at home between lessons on assignments given by the instructor. Likewise, parent/guardian involvement is not required, although parents of students younger than 10 are strongly encouraged to assist the child with at-home practice. Parent observation of lessons is usually optional and is highly recommended under the age of 10. At the start of lessons you may wish to discuss this with your instructor. New students choosing non-Suzuki lessons register for and attend an orientation in fall (see Parent Orientation in the School Year 2019-2020 catalog).

### **SUZUKI (TEACHER/PARENT/STUDENT) METHOD**

This is a family approach to music instruction that creates a “learning triangle” between teacher, parent (or guardian) and student. The parent, who does not need to have prior musical training, assists the young students in their practice at home each day as assigned by the instructor. When the student is not practicing, the family listens to the recordings of the songs as much as possible to create the immersion that the method requires for the best learning experience. Music becomes like another language in the home. Parents are required to attend an orientation class in fall (see Parent Orientation in the School Year 2019-2020 catalog, or call the CMC office). When filling out the application form on page 16, please list availability when the child and practicing parent can attend lessons together. Parents/guardians are welcome to rent instruments from CMC to practice at home with their child—see page 25 for details.

## Private Lesson Policy Information

*Because space is limited, a student may be dropped from the program if any of the requirements below are not met.*

### **PRACTICE REQUIREMENTS**

It is important that students take lessons seriously, practice every day (at least as long as their lesson length), complete any homework assigned by instructors and progress in alignment with their ability to learn.

Students not progressing in alignment with their ability to learn will receive instruction on how to improve practice habits. If no progress is made, CMC will require the student and parent to sign an agreement on how to improve practice.

### **ATTENDANCE POLICIES (UPDATED SUMMER 2019)**

Because regular attendance is important, lessons and classes should not be missed except in unavoidable instances. As a courtesy to everyone an absence affects, the CMC office must be notified as much in advance as possible to allow for instructor schedule adjustments. Absences are classified as either Excused or Unexcused.

#### **• EXCUSED ABSENCE FOR ILLNESS**

Once per term a student may be granted an Excused Absence from lessons due to illness, if the CMC office is notified of the absence in advance of the lesson. In this case a prorated credit for that missed lesson will be granted. Please inform CMC of the absence as soon as possible.

#### **• UNEXCUSED ABSENCE**

Any cause not listed above. No credits or make-ups will be offered for Unexcused Absences.

NOTE: A student may be dropped for more than two Unexcused Absences a term, three absences in a row, or four absences of any type during a term.

### **WITHDRAWAL POLICY**

Once accepted, the lesson time is reserved for your child through summer term. CMC understands that extenuating circumstances arise and occasionally a student must withdraw before the end of the term. Because of the effort it takes to set up teacher schedules, a full two-weeks notice is required. A refund of paid fees will be issued for the remaining lessons in the term. NOTE: This policy is different than the general PP&R withdrawal policy.



## PRIVATE LESSON AVAILABILITY

### Summer Term 2019 | June 27–August 22

This schedule is provided as a reference for returning students. On your application form, indicate your lesson schedule by week. Weeks indicated in blue are when instructors are NOT available. Instructor days and times are tentative as of this printing and may change. Application for School Year 2019–2020 begins in August. Summer placement does not guarantee fall placement.

TEACHER	Belleri	Bennett	Bulava	Cheskin	Chimchirian	Chou	Downing	Dyer	Estrin	Gavrilovich
INSTRUMENT	Violin	Violin	Sax / Clarinet	Cello	Violin	Violin	Cello	Violin / Viola	Violin / Viola	Violin
DAYS AVAILABLE	Wed	Tu / Th	Sat	Tu	Tu / Wed	Wed	Th	Wed / Th	Tu / W / Th	Tu / Th
DATES	6/27–6/29	1:00-6:30pm	2:00-6:00pm	11:00am-3:00pm	Until 6:00pm	2:00-6:00pm	2:15-5:30pm	1:00-5:00pm	11:00am-6:00pm	Time TBD
	7/2–7/6*									
	7/9–7/13									
	7/16–7/20								From 6:00pm	
	7/23–7/27									
	7/30–8/3									
	8/6–8/10								Away TBA	
	8/13–8/17								Away TBA	
	8/20–8/22								Away TBA	

TEACHER	Hillebrand	Jefferson	Klause	Law, J.	Mahler	Oldham	Ries	Rowell	Schultz	Scott	Zweben
INSTRUMENT	Cello	Piano	Trumpet	Cello	Violin / Cello	Cello	Flute	Violin / Viola	Cello	Violin / Viola	Violin / Viola
DAYS AVAILABLE	Tu	Sat	Wed	Th	Wed	Tu / Wed	Sat	Tu	Th	Wed / Th	Th
DATES	6/27–6/29	12:00-4:00pm	10:00am-12:30pm	1:30-7:00pm	Time TBD	Time TBD	9:30am-12:00pm	3:00-6:00pm	Time TBD	Time TBD	2:00-6:30pm
	7/2–7/6*										
	7/9–7/13										
	7/16–7/20								Time TBD		
	7/23–7/27										
	7/30–8/3										
	8/6–8/10										
	8/13–8/17								Time TBD		
	8/20–8/22										

**Instructors not teaching this summer: Ehrlich, Eng, Grube, K. Law | \*CMC closed Thursday, 7/4**