

Youth - Private Lesson Program

Imagine having a great coach - a role model who instructs, listens & inspires you to play in a way you didn't think possible! Experience the heart of CMC's program through weekly one-to-one sessions with a trained performing artist instructor. We set up every lesson to make the best match of student & teacher at a day & time that works with schedule & budget.

Individual Instruction on Violin, Viola, Cello, Bass or Flute

Thrive with traditional or Suzuki instruction supplemented by sequential musicianship courses. Private or semi-private sessions build the skills & abilities needed to enjoy music as a participant, gaining self-confidence & developing creative expression. 30, 45, 60, or shared 45-minute time slots.

Violin	age: 4 - 18
Viola	age: 4 - 18
Cello	age: 4 - 18
Bass	age: 9 - 18
Flute	age: 9 - 18

Note: Applications for NEW BEGINNERS ages 4-7 (from entering or completing Pre-K to completing having completed 1st grade) will be taken beginning in Fall 2017 - materials available in early August

Lesson Fees* Listed per lesson

45 min share:	\$23/lesson**
30 min:	\$26/lesson
45 min:	\$36/lesson
60 min:	\$46.50/lesson

*Non-residents of Portland pay a higher fee

**Strings Only - for siblings or Suzuki beginners age 4-8

Important Information for School Year 2017-18

- School year programs announced in late July.
- Private Lesson Applications for the school year are accepted beginning August 7th. Lessons are NOT automatically carried over from summer or spring - all students must re-apply to continue.
- Your instructor in summer may not be available in the school year.
- School year private lessons require additional enrichment class (e.g. skills, ensemble or piano) or an exemption.

Need-based scholarships available thanks to nonprofit support. Apply at CMC.
Becas otorgadas por la organización sin ánimo de lucro, disponibles para personas de bajos recursos.
Aplique en el CMC.

Applying for Private Lessons

Please also read the program policies on page 2

New this Summer:

Flexible Scheduling for Lessons June 19-September 30

To accommodate vacations and summer camps, CMC offers flexible lesson scheduling in Summer Term to ensure students receive as many lessons as possible.

Summer Term is broken up into two "Sessions":

Session A/B combined: June 19-August 26
Session C: September 5-30

How it works:

Fill out the application form on page 4 with your contact information, your child's instrument, length of lessons, and instructor, if known.

Filling out the "Availability" section:

- ✓ If the day and time you can come is *consistent* each week, indicate that in **SECTION A**. In **SECTION B**, simply check the weeks you would like to be scheduled. You may indicate any deviations to your schedule in **SECTION B**.
- ✓ If the day and time you can come is *different* each week, skip **SECTION A**. Check off the weeks in **SECTION B** you CAN come & indicate your available time each week.

Returning students: Consult the schedule on page 16 to find your teacher's availability (subject to change). If you would like lessons with another instructor during weeks your teacher is away, check the box below section B.

New students: Generally, we suggest new students begin lessons during the school year, which often allows for a more consistent experience. However, some families feel summer is the best time to begin. If this is the case, fill out an application form, but please contact the Program Coordinator to discuss your application.

- Scheduling for Session A/B starts approximately May 15. Calls are made around June 5. Application by June 1 strongly recommended (not knowing all times available at the time of application is OK). After the start of the term, lessons may be scheduled on a space available basis.
- Session C is ONLY available for returning CMC students, with priority to those continuing from Session A/B. Applications for Session C MUST be in no later than August 1 & schedules confirmed by mid-August.
- If any changes come up after submitting the form, call the office. Once assigned, times & instructors are only valid though Summer.

Suzuki vs. non-Suzuki: which method should I choose?

String Lesson Program students at CMC have a choice of two distinct ways of studying their instrument in weekly lessons. The age of the student, as well as how much the parent is able to attend lessons and work with the student at home will have a large part to play in making this choice. If you have questions about which method to choose, please call the CMC office (503-823-3177).

Non-Suzuki (Teacher/Student) Method:

This is the classic one-to-one approach to learning an instrument. The string player will practice every day at home between lessons on assignments given by the instructor. Parent/guardian involvement is not required, however parents of students younger than about 10 are strongly encouraged to assist the child with at-home practice. Parent observation of lessons is usually optional, but again, is highly recommended under the age of 10. At the start of lessons you may wish to discuss this with your instructor. CMC requires parents of new students choosing non-Suzuki lessons to register for & attend an orientation in September (see Parent Orientation in the Fall 2017 catalog, or call the office).

Suzuki (Teacher/Parent/Student) method:

This is a family approach to music instruction that creates a “learning triangle” between teacher, parent (or guardian) & student. The parent, who does not need to have prior musical training, learns with the student & serves as the role model for the young player between lessons. Parents assist the young students in their practice at home each day as assigned by the instructor. When the student is not practicing, the family listens to the recordings of the songs as much as possible to create the immersion that the method requires for the best learning experience. The goal is that music becomes like another language in the home. Parents are required to attend an orientation class in September (see Parent Orientation in the Fall 2017 catalog, or call the CMC office) prior to placement with their first teacher. When filling out the application form on page 17, please list availability where the child and practicing parent can attend lessons together. Parents/guardians are welcome to rent instruments from CMC to practice at home with their child - see CMC catalog for details.

Private Lesson Policy Information

Practice Requirements

It is important that students take lessons seriously, practice every day (at least as long as their lesson length), complete any homework assigned by instructors & progress in-step with their ability to learn.

Students not progressing in-step with their ability to learn will receive instruction on how to improve practice habits. If no progress is made, CMC will require the student & parent to sign an agreement on how to improve practice.

Attendance Requirements & Policies

Because regular attendance is important, lessons and classes should not be missed except in unavoidable instances. As a courtesy to everyone an absence affects, the CMC office should be notified as much in advance as possible to allow for instructor schedule adjustments. Absences are classified as either Excused or Unexcused.

Excused Absence: Student illness or other unavoidable cause with notification as defined below. Excused Absences will be credited.

Student Illness: Notify the office verbally before the scheduled lesson time. Only one illness over the summer may be excused.

Other Unavoidable Causes: Notify the office in writing at least *two weeks* in advance using the missed lesson form. This allows for us to notify the teacher, make necessary schedule changes and process credits.

Unexcused Absence: Any cause not listed above. No credits or make-ups will be offered for Unexcused Absences.

NOTE: A student may be dropped for more than two Unexcused Absences a term, three absences in a row, or four absences of any type during a term.

Because space is limited, a student may be dropped from the program if any of the above requirements are not met.

Withdrawal Policy

Once accepted, the lesson time is reserved for your child through Summer Term. CMC understands that extenuating circumstances arise & occasionally a student must withdraw before the end of the term. Because of the effort it takes to set up teacher schedules, CMC’s withdrawal policy for private lessons is as follows: Notify the CMC office two weeks before the next lesson & a refund of paid fees will be issued for the remaining lessons in the term. NOTE: This policy is different than the general PP&R withdrawal policy.

PRIVATE INSTRUCTOR AVAILABILITY

Summer Term 2017 • June 19-September 30

This schedule is provided as a reference for returning students.

New This Summer: On your pre-registration form, indicate your lesson schedule by week.

Weeks indicated in grey are when instructors are NOT available.

Instructor days & times are tentative as of this printing & may change.

Application for School Year 2017-18 begins in August. Summer Placement does not guarantee fall placement.

Teacher	ATKINSON	BENNETT	CHESKIN	CHOU	DYER	GRUBE	HARDY	HILLEBRAND	KUSHNICK
Instrument	violin	violin	cello	violin	violin/viola	violin	violin	cello	cello/violin
Days/Times Available	Wed 12-6 Thur 12-6	Mon 2-6 Thur 2-6	Mon 2:30-6 Tue 2:30-6	Wed 2-6:30	Tue 1-6 Wed 1-6	Tue 12-8 Sat 9:30-1	Mon 2-6 Thur 2-7	Wed 2-6	Fri 2-5
A/B June 19-24									
A/B June 26-July 1									
A/B July 3-8									
A/B July 10-15									
A/B July 17-22									
A/B July 24-29									
A/B July 31-Aug 5									
A/B Aug 7-12			out 8/8						
A/B Aug 14-19									
A/B Aug 21-26									
X Aug 28-Sept 2			NO LESSONS AUGUST 28-SEPTEMBER 2						
C Sept 5-9									
C Sept 11-16									
C Sept 18-23									
C Sept 25-30									

Teacher	MAHLER	NEMETH	RAHN	ROWELL	SCHULTZ	SCOTT	WAGNER	ZWEBEN
Instrument	violin/cello	bass	violin/viola	violin/viola	cello	violin/viola	flute	violin/viola
Days/Times Available	Tu/Th 2-7 Sat 9:30-12	Tue 4-6	Tue 2-7 Thur 2-7	Mon 2-6 Tue 2-6	Mon 2-7	Wed 1:30-9 Thur 1:30-9	Thur 3-6 Sat 9:30-12	Thur 1-6:30
A/B June 19-24								
A/B June 26-July 1								
A/B July 3-8			out 7/6					
A/B July 10-15								
A/B July 17-22								
A/B July 24-29								
A/B July 31-Aug 5								
A/B Aug 7-12								
A/B Aug 14-19								
A/B Aug 21-26								
X Aug 28-Sept 2			NO LESSONS AUGUST 28-SEPTEMBER 2					
C Sept 5-9								
C Sept 11-16								
C Sept 18-23								
C Sept 25-30								

Instructors not teaching in summer:

- Ehrlich
- J. Law
- K. Law
- Mastel-Lipson
- Nguyen

CMC PRIVATE LESSON APPLICATION • SUMMER 2017 (June 19-Sept 30) • Age 4-18

Name _____ Age _____ Date of Birth ____/____/____ Male Female

Address _____
 Number Street Name Apt. # City State Zip

Main Contact Phone: _____ Email: _____

Parent(s)/Guardian(s)

- Please use my e-mail only for registered class communications
 Please add my email address to CMC's e-mail list for news, concerts, & discount offers

Name _____ Work # _____ Mobile # _____

Name _____ Work # _____ Mobile # _____

Emergency Contact (different from above)

Name _____ Relation _____ Phone # _____

Accommodation will be needed due to disability or special need (Please attach details - Inclusion specialists may be available)

Instrument: Violin Viola Cello Bass Flute

Previous Lessons: None 30' Private 45' Private 60' Private Shared Private or Group

In-School Instruction Suzuki Method? Yes No Prior Instructor: _____

Requested Lessons: Suzuki Method? (strings only) Yes No

Beginners: Private 30' 45' Shared Private (Suzuki Method Only - age 4-8)

Continuing: Private: 30' 45' 60' Instructor preference: _____

STUDENT AVAILABILITY

PLEASE READ PAGE 1 FOR INSTRUCTIONS IN FILLING OUT THIS SECTION

Times & instructors are only valid through Summer -Session C for continuing CMC students only

If your day/time availability is roughly the **SAME** each week, indicate a time span Mon-Sat below (e.g. 9am-Noon, 1-6pm, etc.) in Section A, then check the weeks of Session you would like to be scheduled for lessons in Section B, below

SECTION A

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____

What is your ideal lesson day & time (and instructor, if known)?

Day _____ Time _____ Instructor _____

If your availability is **DIFFERENT** each week, indicate the day/s time/s for each week in Section B, below (attach another sheet if necessary)

SECTION B

SESSION A/B Combined (6/19-8/26)
Application form in by June 5

SESSION A/B Combined (6/19-8/26)
Application form in by June 5

SESSION C (9/5-9/30)
Application deadline: August 1

June 19-24 _____ July 24-29 _____ Sept 5-9 _____

June 26-July 1 _____ July 31-Aug 5 _____ Sept 11-16 _____

July 3-8 _____ Aug 7-12 _____ Sept 18-23 _____

July 10-15 _____ Aug 14-19 _____ Sept 25-30 _____

July 17-22 _____ Aug 21-26 _____ **School Year 17-18 Starts 10/2/17**

If my instructor is away a week we're here, please consider another available CMC instructor (see page 16 for instructor schedules)

Instrument Rentals: I request to be on the waitlist for a new (or larger) CMC rental instrument for the student

FOR NEW STUDENTS (or returning CMC students requesting a change) - attach separate sheet if needed

What type of teaching style do you think will work well for you/your child? _____

Is there anything else that would be helpful to effectively place the student (gender preference, learning style, special needs, etc)?

SIGNATURE REQUIRED: My signature below indicates that I have read and understood "**Registration Process**" on page 1 & "**Private Lesson Program for Youth—Requirements**" on page 2. I understand the importance of regular practice, development of musicianship & excellent attendance. I understand lesson times are not guaranteed until payment is received for registration.

Parent Signature: _____ **Date:** _____

SUMMER 2017 – PRIVATE LESSONS

How to Register

- 1. Complete this application form and return it to CMC after reading Program Requirements below.**
 - This application is for Summer only. All students must apply again (starts August 7) for the school year.
 - Instructors may require purchase of additional materials not included in listed registration fee.
 - Non-residents of the City of Portland pay a higher rate for lessons. Contact the office for details.
- 2. Wait patiently for a call from the office confirming a lesson time.** This occurs about 2-3 weeks before lessons begin (scheduling starts MAY 20). If we cannot place a student, we maintain a waitlist through late July.
- 3. Pay tuition at the time of confirmation. Once payment is received, the student is officially registered.**
- 4. New this summer:** Lessons available June 19-September 30. **Note:** September is only available to continuing CMC students (preference given to students studying in July and August).

Private Lesson Program for Youth – Program Requirements

CMC's Private Lesson Program for Youth strives to provide the highest-quality music education to as many dedicated students as possible, regardless of ability to pay. To this end, CMC makes the following requirements, which parents & students should carefully consider before committing to lessons at CMC.

1. Practice Requirements

Students should practice daily for at least as much time as their lesson length, complete any homework assigned by instructors, & progress in keeping with their ability to learn.

NOTE: Students who fail to progress to the best of their ability will receive instruction on how to improve practice habits. If progress is still not made, CMC will require the student & parent to sign and fulfill a practice-improvement agreement.

2. Musicianship Requirements

Only for String students during School Year - Waived Summer Term

The CMC String program is more than just lessons. It is a sequential curriculum designed to foster well-rounded musicians.

- **Beginning string students** are required to enroll in, attend regularly, and do satisfactory work in Basic Skills, On My Way With Basic Skills, Skills I, or Skills I/II Accelerated. Four-year-olds are excused from this requirement, but are encouraged to take Launch Pad to Learning or Basic Skills & are required to take Skills at age 5. String Program students may take these courses at a reduced fee (\$20 in 2016-17).
- **Continuing string students** are required to enroll in, attend regularly, and do satisfactory work in an appropriate Skills class, Orchestra, Choir, Piano, or Chamber Music (fees vary; see school year catalog or ask the office about prerequisites, special requirements, schedules & pricing).
- The musicianship requirement may be satisfied if the student is receiving comparable training elsewhere. This must be documented with an Exemption Form. See the CMC office for details.
- Students who begin in Summer become subject to the musicianship requirement upon enrolling for Fall Term.

3. Attendance Requirements & Policies

Regular attendance is important. Lessons & classes should not be missed except in unavoidable circumstances. When a student must be absent, notify the CMC office as much in advance as possible to allow for instructor schedule adjustments. Absences are either excused or unexcused, as defined below:

Excused Absence:

- Student Illness – CMC must be notified before the scheduled lesson time. Only one illness per term may be Excused. Subsequent illnesses will be Unexcused.
- Other Unavoidable Causes – Notify the CMC office in writing at least two weeks in advance using the missed lesson form. This allows time to notify the teacher & make schedule adjustments. Excused Absences will be credited.

Unexcused Absence: Any cause not listed above. No credits or makeups will be offered for Unexcused Absences.

4. Causes for Dropping a Student

Space in the Private Lesson Program is limited. At CMC's discretion, a student may be dropped for any of the following:

- Failure to progress to the best of their ability.
- Failure to fulfill the terms of a signed practice agreement.
- Failure to fulfill the musicianship requirement.
- Failure to maintain good attendance.

NOTE: A student may be dropped for two Unexcused absences a term, three Excused absences in a row, or four Excused absences during a term. Extenuating circumstances may be considered on a case-by-case basis.

5. Withdrawal Policy

Once accepted, the lesson time is reserved for your child through Summer Term. CMC understands that extenuating circumstances arise and occasionally a student must withdraw before Summer ends. Because of the effort it takes to set up teacher schedules, CMC's withdrawal policy for private lessons is as follows:

- Notify the CMC office two full weeks before the next lesson & a refund of paid fees will be issued for the lessons that remain in the term. **NOTE:** This policy is different than the general PP&R withdrawal policy.