

City of Portland Golf Advisory Committee
Meeting Minutes of September 10, 2014
Eastmoreland Golf Course

Attending:

Members: Vicki Nakashima, Shanda Imlay, Vincent DiGiano, Andrea Stone, Bill Hart, Bill Brooks
Concessionaires: Craig Zimmerman (RedTail), JR Allen (Eastmoreland), Rob Cumpston (Eastmoreland), Randy Morrison (Heron Lakes), Hank Childs (Rose City)
Staff: Amanda Mundy (Financial Analyst, PP&R), John Zoller (Golf Manager, PP&R), Kathy Hauff (Superintendent Eastmoreland, PP&R), John Van Vactor (Superintendent RedTail, PP&R) Warren Jimenez (Deputy Director, PP&R), Eileen Argentina (Services Manager, PP&R)
Other: Andy Nelson (Parks Board)

Meeting Called to Order – 12:15pm

August meeting minutes approved.

Agenda changes:

1. Add clubhouse maintenance to New Business

Agenda to be adopted. Seconded and approved.

SPECIAL REPORTS

Introduction of Andy Nelson; Parks Board:

1. History on Parks Board and the Budget Advisory Committee.
2. Shared vision on maintenance projects, asset needs and long term planning for recreation users.
3. Connection to build a cooperative relationship between Parks Board and Golf Advisory Committee.
4. Discussion on *Tobacco Free Zones in City owned Parks* and request to GAC for written recommendation on what it would mean for Golf Facilities.

Strategic Plan Update (John Zoller)

1. Presentation to GAC to occur at 11am on Oct. 8th, 2014 at Colwood Golf Center; follow up email to follow.

Colwood Golf Center Update

1. Golf Course crews continuing to work on irrigation and course development. Four greens completed with three estimated to be complete mid-week and remainder finished before October.
2. Grass range has been seeing increasing activity. 15 stalls currently open.
3. First Tee continuing to utilize the west side of Alderwood.
4. 50% increase over July in F&B Sales. Lessons now offered.

PORTLAND PUBLIC GOLF REPORTS

Financial Reports (Amanda Mundy)

1. Amanda Mundy states that a decline in August over last August.
2. Increased days over 90 degrees contributing to the decline in play.
3. Colwood third month of revenue added to Activity Reports totaling in over 20k for Pro Shop and Restaurant revenue.

Golf Course Updates & Eastmoreland Golf Course Maintenance (Kathy Hauff)

1. Eastmoreland's Superintendent Kathy Hauff reviewed items completed on the course. More to be accomplished when staff returns from Colwood in October.
2. Aeration for Eastmoreland to begin on Oct. 6th, 2014.

UNFINISHED BUSINESS

Staff Appreciation Event

1. Staff appreciation event to be scheduled on October 8th beginning at 11am at Colwood Golf Course. Training will be in the conference room for all Golf Staff while GAC will listen to NGF representative Richard Singer present findings and recommendations for the program in the restaurant.
2. Staff BBQ to immediately follow beginning at 12pm.
3. Tee times for 9H play at Rose City Golf Course following the BBQ.
4. Request of donations for prizes. Craig Zimmerman offered to help and will communicate with Vicki Nakashima for more details.

NEW BUSINESS

1. Clubhouse Maintenance: Concern over moss and other maintenance needs at golf course clubhouses.
2. Concerns shared by Golf staff and solutions are being reviewed. Recent talks with Parks Maintenance shed light on ways to make progress.
3. Concerns specifically to the Moss on Rose City and Eastmoreland's clubhouse discussed. Kathy Hauff requesting bids from outside contractors. Current bid listed at over \$10,000 for Eastmoreland's roof.
4. It was suggested that each concessionaire assist in preparing a "Clubhouse Maintenance Inventory" to identify and prioritize maintenance issues for each facility. This would be similar to the Golf Course Maintenance Inventory.

Meeting adjourned