

City of Portland Golf Advisory Committee

Meeting Minutes of August 12, 2015

Colwood Golf Course

Attending:

Members: Vicki Nakashima, Kristen Dozono, Bill Brooks, Vincent DiGiano, John Zoller, Bill McAllister, Eileen Argentina, Warren Jimenez, Andrea Stone, Bill Hart

Concessionaires: Hank Childs (Rose City), Craig Zimmerman (RedTail), Henry Childs (OGA), Randy Morrison (Colwood), Kylene Trevor (Heron Lakes)

Staff: Todd Melton, Jesse Goodling, Kathy Hauff, John Van Vactor

Guest: Rich Gunderson (Cully Neighborhood Assoc.), Robyn Day and Kit (?) - observers

Meeting Called to Order

July minutes approved- Operating statements still being requested

Agenda adopted

Special Reports & Project Updates

Rich Gunderson shared the history of the Colwood Golf Course property and the significance it has to the Cully neighborhood. The Cully neighborhood Association would like to revisit the property plan within 5-7 years to determine the usage of the additional space on the southside of the property.

Randy Morrison has been asked to attend the Cully Neighborhood Association meetings on occasions to establish a relationship and perhaps invite First Tee to the meeting for a presentation. Meetings will begin again in September.

Foot Golf- Tuesdays and Thursdays from 12pm-3pm and Saturdays and Sundays from 4pm-7pm. \$4 for 18 holes (equivalent to 9 holes for a golfer). The hours cut around the regular golf hours.

Cully Neighborhood Open House

There were approximately 250 people reported to have attended the movie at Colwood. There were kid activities, foot golf for families and youth and refreshments were provided.

Golf Program Strategic Plan- A timeline has been drafted, while there is work still in progress on the strategic plan and will continue to be a regular item on the agenda. There is a sketch of work plans that are already in place; more details to come.

Implementation of Smoke Free Policy

No significant changes in players' attendance, financial impacts or incidences have occurred.

Portland Public Golf Reports

Financial Reports – Todd Melton reported an error on the calculated rounds underrepresented from the July 2015 report. There were 12 days of 90 degree weather in July that may be the reason the numbers are affected, however, these numbers will be corrected. This calculation was for all courses. It was a significant magnitude of rounds miscalculated for Red Tails because most were counted as 9-hole rounds, so they need to be counted twice to equal the 18-rounds.

It has been suggested to change the rain days (calendar days) to FY instead. John Z. and Todd will look over the report to determine how to count rainy days, 1/10" or higher?

Clubhouse Maintenance Inventory

Golf Course Updates- Irrigation has been in process since April.

Heron Lakes will be installing a heating ventilation system on the roof, however, there is a discussion of installing on the ground at a lower cost and for easier maintenance. The parking lot has been restriped, bunkers have been worked on and preparation for tournaments.

Rose City had Pythium which then turned into Anthracnose. There was emergency work done to repair the damage. The greens were aerated, grounds were seeded, fertilized and top soiled. This process is normally done in September, so it is good to have done earlier. This should make up revenue by doing this work earlier.

Every course is starting to see signs of Anthracnose, not as bad as Rose City. Hoping to work on the courses the first week of September.

Unfinished Business- Vincent D. met with Todd Melton and Diana Fielitz to discuss GAC impact in budget. The budgetary process begins in the Fall and can be utilized by John Z. plans the next year 16 months in advance. The budget begins in October. Diana conveyed projected revenues and expenses. John Z closes the gap each year by underestimating or overestimating expenses. There are approximately 10 categories to look into expenses. How are these to be broken down from facility to facility? Metrics on acreage? Greens? It was suggested to have a maintenance standard document each year. The USGA has a greens committee each year align expectations of what the City will fund and gives a plan for the entire system, budget and maintenance practices.

Priority is to maintain the golf courses and then facilities. GAC needs tools to illustrate the information and how to internally lean toward more rigor and priority, better methods for budget management, issues and resource management for the GAC role in prioritizing. 1st step are Capital Improvements. What are GAC's priorities? Knowing the priorities will allow stakeholders and others to see the need and bring solutions. This information will need to go the Asset Management Plan.

John Z. will provide the Standards of Maintenance practices. Todd Melton will provide the Power Point and Vincent D. will send out USGA information (reminder- GAC members are to email all information or documents to Vicki, who will then email to all committee members).

New Business

Announcements & Good of the Order- There are 2 people interested in the GAC vacancies. The documents will be looked over prior to bringing them to the Commissioner.

Tentative confirmation from Parks Director, Mike A. to attend the next meeting. John Z. suggested an information meeting with Matt, GM of Chambers Bay, who will be in town as well.

Information from the Public – Suggestion to utilize the public to assist with course repairs.

Meeting Adjourned