



Agenda - Mill & Midland Planning Committee Meeting #1

June 21st, 2016; 6-8pm; Gethsemane Lutheran Church, 11560 SE Market St, Portland, OR 97216

Meeting Purpose: To provide committee members an increased understanding of the planning process and begin discussion on park activities, needs, and interests.

Time	Min	Agenda Item	Who	Outcomes	Materials
ongoing		Note-taker	Deb/GW	Email notes to Hun	Notepad/laptop
6:05pm	10	Ice-breaker – name, act out your favorite thing to do at parks	Hun	Reconnect with group	
6:15	5	Overview of today	Hun	Set expectations	
6:20	30	Process overview: Committee Roster, Meeting Schedule, Life of a Project, Park Info, Solicit group values & decision making process	Maya & Hun	Increase understanding of process & group expectations	Meeting Schedule, Life of a Project, Park info, easel & flip chart
6:50	20	Dot exercise	Maya	Group to identify images that resonate	Image boards, dots
7: 10	15	Debrief: key themes, divergence, what was not said	Hun	Identify individual interests and needs behind dot selection	Easel & flip chart
7:25	10	Homework assignment – visit Mill & Midland	GreenWorks	Provide group an opportunity to get to know the park & provide insight for design team	Handouts of site questions
7:35	15	Overview of City of Portland decision making process	Elizabeth	Inform group of how priorities get decided at the City	
7:50	5	Closing	Hun		

Committee folder: Committee Roster, Meeting Schedule, Life of a Project, Park Info and blank sheets

Materials needed: Easel & flip chart, markers, paper plates, cups, water, Soda, tea, plastic utensils, napkins, name cards, Committee folder, agenda, sign in sheet, direction signs, serving spoons, thermos