



SUMMER CAMPS – RECREATION COUNSELOR

Position/s: Junior Counselor, Camp Counselor I, Camp Counselor II, Summer Playgrounds Counselor I, Summer Playgrounds Counselor II – This position is Union represented

Camp Counselors organize, plan and lead a variety of activities including art, craft, music, performance, science, games, nature and sports in addition to supporting the physical, social and cognitive development of preschool and school-aged participants. Positions will be responsible for maintaining discipline and safety while monitoring youth, consistently modeling appropriate behavior, maintaining accurate program records, and performing maintenance duties as assigned. Some positions may require a valid Food Handler's Permit if assigned to a site with a free federal lunch program. Counselor hours are weekdays Mornings, afternoon, and early evenings. May work up to 40 hours a week.

Summer Playground Counselors monitor drop-in recreation activities in area of assignment. Creates welcoming atmosphere, engages with park and facility guests, provides excellent customer service and is a resource for PP&R information. Monitors use of space and needs of guests, is proactive in addressing potential safety concerns, upholds the PP&R code of conduct, communicates with supervisor, rangers and security under established guidelines. Monitors participation and completes needed paperwork and record keeping. Summer Playgrounds hours are mornings, afternoons, and evenings. May work up to 40 hours a week.

Camp Counselor I: \$12.80 - \$14.05 Must be 15 years of age by June 13th, 2018

Camp Counselor II: \$14.05 - \$15.30 Must be 18 years of age by June 13th, 2018

Summer Playgrounds Counselor I: \$12.80 - \$14.05 Must be 17 years of age by June 13th, 2018

Summer Playgrounds Counselor II: \$14.05 - \$15.30 Must be 19 years of age by June 13th,

TRAINING WAGE: 2018 Counselor training wage is **\$12.80 for all counselor positions.**

This classification is represented by the LIUNA Laborers' Local #483- Recreation Employees. To view this labor agreement, please go to <https://www.portlandoregon.gov/bhr/27840> and click on the appropriate link.

URBAN PARKS - RECREATION ATTENDANT

Position/s: Game/Art Attendant Level I, Event Host Attendant Level II - This position is Union represented

Attendants create a welcoming atmosphere, engages with park and facility guests, provides excellent customer service, supports events and rentals, and is a resource for PP&R information. Maintains clean park spaces, monitors use of space and needs of guests, and is proactive in addressing potential safety concerns.

Game/Art Attendants work with youth and families outside at Gateway Discovery Park in East Portland. Lead games and arts & crafts during scheduled drop-in activity times and special events. Set-up supplies, monitor use, encourage participation, clean-up supplies and create weekly supply list. Position Dates: Spring Hours: Weekends & some afternoons. Summer: Mid-June thru Labor Day. Hours: 10-15 hours/week.

The Event Host position is based in Director Park in Downtown Portland, Gateway Discovery Park in East Portland, and Holladay Park in Lloyd. It's a hands-on position responsible for providing customer service to park guests; supporting daily activities, events & rentals by setting up equipment, taking down equipment, and maintaining a clean space; regularly responding to safety and emergency situations; communicating effectively with a diverse group of people; taking and tracking attendance and event evaluations; and fostering an environment that is organized, safe, and welcoming to all. Event Hosts will likely be assigned to work at more than one park location. Requirements: First Aid/CPR, able to lift 40lbs on a regular basis. Hiring staff for positions beginning in April and May and ending in early September and late September 2018.

30-40 hours/week

WAGE RANGE: Game/Art Attendant I: \$12.80 - \$14.05 Must be 16 years of age by June 13th, 2018

Event Host Attendant II: \$14.55 - \$15.80 Must be 21 years of age by April 1st, 2018

TRAINING WAGE: **Event Host training wage is \$12.80.**

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ADAPTIVE AND INCLUSIVE RECREATION – INCLUSION ASSISTANT

Positions/s: Inclusion Assistant

As part of the Adaptive and Inclusive Recreation program, the Inclusion Assistant provides one one-on-one, on-site assistance to participants of all ages with physical, developmental and/or emotional disabilities as they integrate into general recreation programs. Duties include adapting activities, following inclusion or behavior plans, maintaining a safe environment and promoting a participant's success in a program.

WAGE RANGE: Inclusion Assistant: \$13.50 - \$16.50 Must be 18 years of age by June 13th, 2018

TRAINING WAGE: Inclusion Assistant training wage is \$11.25

SUMMER FREE FOR ALL – RECREATION ATTENDANTS

Position/s: Summer Free for All Attendant Level I - This position is Union represented

Works within established framework to prepare for, deliver and support activities and special events. Set up and tear down special event equipment including stages, audio/visual equipment, generators, tents and other supplies. Loads and transports special event equipment to parks in city vehicles and operate a lift gate as needed. Creates welcoming atmosphere, engages with park and event guests, sponsors, food vendors, and performers. Provides excellent customer service and is a resource for PP&R information. Maintains clean facilities and/or park spaces, monitors use of space and needs of guests, is proactive in addressing potential safety concerns, upholds the PP&R code of conduct, communicates with supervisor, rangers and security under established guidelines. These hours may be weekdays and weekends, afternoons, evenings and late evenings up to and passed midnight.

WAGE RANGE: Summer Free for All Attendant I: \$12.80 - \$14.05 Must be 18 years of age by June 13th, 2018

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RECREATION SUPPORT – RECREATION INSTRUCTOR

Position/s: Skate Instructor Level II, Gymnastics Instructor Level III, Music Instructor Level I

Instructs and/or monitors classes/activities in recreation & leisure services in area of assignment. May develop lesson plans related to area of assignment based upon overall program objectives & guidelines. Prepares materials for instruction of classes/activities; monitors participation & evaluates classes/activities.

WAGE RANGE: Level I: \$12.50 - \$14.50 Must be 18 years of age by June 13th, 2018

Level II: \$14.50 - \$19.50 Must be 18 years of age by June 13th, 2018

Level III: \$16.50 - \$21.50 Must be 18 years of age by June 13th, 2018

TRAINING WAGE: Training wage for all is \$11.25.