

PORTLAND PARKS AND RECREATION
Pioneer Courthouse Square Renovation Project Public Advisory Committee Meeting #7
Pioneer Courthouse Square – Theater on the Square; Tuesday, January 10, 2017; 3:00 P.M.

PAC Members Present: Harriet Cormack (PCS Board, Facilities Committee Chair); Erin Block (Customer Assistance Office Manager, Tri-Met); Jeri Jenkins, (Manager, Portland Mall Management, Inc.); Susan Palmer, (Visitor Information Center Services Manager, Travel Portland); Stephen Schneider (Immediate Past President, PCS Board); and Julie Vigeland (Portland Parks Foundation Board)

PAC Members Absent: Kendall Clawson (American Leadership Forum of Oregon Executive Director, Portland Parks Board); (Cathy Cicero (Regional Facilities Manager, Starbucks); Christina Fuller (Fuller Events, Event & Operations Manager); Carmen Rubio (Executive Director, Latino Network of Oregon); and Shannon Clark-Williams (Macy's);

Project Team, Guests & Staff: Aaron Braun (Howard S. Wright); Ashley Brittner (PCS); Melissa Crehau (Spellbound Flowers); Robin Johnson Craig (PP&R); Tom Fuller (SOJ); Lindsay Gay (PCS); Shannon Hill (PCS); Ben Isaacson (Ben's Cheese Steaks & Philly's on the Phly); Allyn Perkowski (Howard S Wright); David Schargel (Portland Walking Tours); Shelly Sorenson (Honkin' Huge Burrito); and Michele Timfichuk (Pacific Patrol Services)

Stephen Schneider (PCS Board) called the meeting to order and welcomed the Project Advisory Committee (PAC) members and guests to the 7th PAC meeting.

Robin Johnson Craig of Portland Parks & Recreation provided an update on what all has transpired since the last PAC meeting. Topics included:

- Planned protests on or near the Square on January 20th and the 21st;
- An update on the Howard S. Wright (HSW) Project Schedule (178 calendar days, assuming no interruptions), with a new Start Date of January 30, 2017, and a new Substantial Completion end date of July 17, 2017;
- The updated HSW Site Logistics Plan;
- KGW will not be broadcasting from its Studio on the Square;
- A Yodock fencing system will be used that will provide better security than a typical chain link fence;
- The scrim layout was discussed;
- Harriet Cormack (PCS Board) asked if the smaller tents will save time; Allyn Perkowski indicated they would not;
- The Broadway fencing logistics were explained;
- HSW and Pioneer Courthouse Square (PCS) will work together to try to accommodate the July 2017 events that currently are scheduled for the Square; HSW may demobilize for the weekend or try to provide space on the upper plaza to better accommodate event space needs;
- The HSW site trailer will be removed by the end of June 2017;
- Allyn said the Stoa column renovation work along SW Yamhill Street may be the most visible exterior work during the late June/July period;
- Key early dates:
 - January 30th: HSW Mobilization
 - February 1st: Fencing will begin to be installed
 - February 3rd: Scrim will be installed
 - February 6th: Groundbreaking ceremony

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- February 15th: TriMet media event regarding work on the Morrison and Yamhill Streets downtown portion of the MAX system (three weeks in May/June); the construction will include BDS sewer and water work in the Morrison and Yamhill Streets right-of-way.
- The Project Team is working on the Public Works Permit and the Building Permit

Erin Block (TriMet) asked if all work would be completed by the end of July 2017; Allyn said it would all be completed.

Robin discussed about the possible need for an additional PAC meeting if necessary; members will be notified. In the meantime members will be kept informed of activities and what will be happening.

Harriet Cormac asked when the decision regarding the add-back of contingency would be made regarding restoration of the fallen Stoa column and restoration of the Stoa columns along SW Morrison Street, the #1 priority for the PCS Board for add backs. Robin responded that until all of the bricks and waterproofing have been removed, and HSW has had a chance to see what the base floor looks like, and until HSW has a better understanding of what possible issues it may find with the HVAC and restroom renovation, the contingency cannot be committed. The bottom line is, “We don’t know what we don’t know.” It could be as early as the end of March, or as late as May before the Project Team will be in a position to know how much contingency can be committed. There is up to a 3 month lead time for the terra cotta replacement material. Ms. Cormack asked if the fallen column could be the highest priority since it could be removed, restored off-site, and returned and replaced.

Robin informed the PAC and guests there will be funds from the Energy Trust of Oregon available as a result of replacing the HVAC control system. The funds must be spent on other energy efficiency projects within the Pioneer Courthouse Square Renovation Project. PP&R believes two of the three lighting alternatives may qualify for this funding. When PP&R has a better idea of the amount of funding, it will work with the Project Team to determine which energy efficiency lighting alternatives can be funded. The PCS Facilities Committee will review the proposed add-backs for energy efficient lighting and provide their approval for the proposed add-back package(s).

During the interior work, HSW will work with tenants to make sure they have access to water, a restroom, and other services that they may need. PCS and HSW will work with all of the tenants to get through the construction period as comfortably as possible. The Project Team has held four meetings with tenants so far, and will schedule meetings with the remaining tenants prior to construction beginning.

There being no further business the meeting adjourned at approximately 3:40 p.m.