



Portland Parks & Recreation Summer Programs 2018 Returning Staff Application

If you are applying for the same site you worked at last summer, please fill out this application and return to your community center or supervisor.

If you wish to apply for a new site or program, please fill out the application for new staff. You can find the new staff application at http://www.portlandoregon.gov/parks/38305 or email us at ParksRecreationHiring@PortlandOregon.gov.

Applicants must be available for the entire season (June 13th - August 31st) and attend required staff trainings occurring between June 3rd and June 12th. Some positions may require a valid Oregon State Food Handler's Permit if assigned to a site with a federal free lunch program.

Summer staff positions organize, plan and lead a variety of camp activities including art, craft, music, performance, science, games, nature and sports in addition to supporting the physical, social and cognitive development of preschool and school-aged participants. Positions will be responsible for maintaining discipline and safety while monitoring youth, consistently modeling appropriate behavior, administering basic first aid, maintaining accurate program records, and performing maintenance duties as assigned.

Camp Counselor II, Specialty Camp Counselor II and Specialty Camp Counselor I applications may submit a resume well. Please select area(s) AND position(s) of interest below:

- Area: Preschool, General Youth, General Sports, Specialty, Gymnastics, Skate, Tennis
Camp Counselor II - Must be 18 years old by June 13, 2018.
Camp Counselor I - Must be 16 years old by June 13, 2018.
Summer Playgrounds Counselor II - Must be 19 years old by June 13, 2018.
Summer Playgrounds Counselor I - Must be 17 years old by June 13, 2018.
Summer Free for All Attendant - Must be 18 years old by June 13, 2018. Production staff for concerts & movies
Inclusion Assistant - Must be 18 years old by June 13, 2018.
Jr. Camp Counselor - Must be 15 years old by June 13, 2018.

Name Pronouns Phone () - Email

Address City State Zip

Education:(List last year completed, 12 = high school/GED) Alternate Phone () -

Do you speak, write or read any languages other than English? Yes- No

What site and/or program did you work for last summer?

What position did you hold last summer?

Program hours are Monday-Friday, what hours can you work? 7-9am 9am-1pm 1-5pm 5-6pm 9am-5pm Any hours listed

How many hours per week can you work? (Mark all that apply) 5-10 10-20 20-30 30-40

Are you available from June 3rd through August 26th,2018? Yes No - Please list days:

List specific programs or locations if applicable:

If you are not selected for the program above would you be willing to work for another camp/program? Yes No

I understand that if hired by Portland Parks & Recreation, my employment is part-time, seasonal and at-will. I further understand that I am not guaranteed a certain number of hours. Hours and schedules are determined by program demand, facility need, weather, and mobility and employee experience.

I have made no willful misrepresentations, omissions or falsifications. I am aware that should investigation disclose such misrepresentations, falsifications or omissions in the information I have submitted in the application process, my application will be rejected. If, after acceptance for employment, subsequent investigation should disclose misrepresentation, falsification or omission, it will be just cause for immediate dismissal.

Signature Date

Portland Parks & Recreation (PP&R) values a diverse workforce and seeks ways to promote equity and inclusion within the organization. PP&R encourages candidates with knowledge, ability and experience working with a broad range of individuals and diverse communities. Although not required, PP&R encourages candidates that can fluently speak another language to include that information in their application.

Office Use Only

SITE STAFF - Please have Recreation Supervisor complete Page 2 and submit a copy of entire application to Citywide Recreation or via email to ParksRecreationHiring@PortlandOregon.gov

Application sent to Citywide Recreation Date:

Office Use Only

Response One:

Response Two:

Rehired

Yes No

If yes, list position: _____



PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

Portland Parks & Recreation Confidential Applicant Information

Gender, Ethnicity & Race Self-Identification Form

Portland Parks & Recreation invites applicants to self-identify their gender, ethnicity, and race. This voluntary information is separated from the application at the time of processing and prior to evaluation of the application. Submittal of this information is strictly voluntary and will be kept confidential. When reported, data will not identify any specific individual.

Personal Data

Gender: How do you identify? _____

Race/Ethnicity

Which of these group(s) best describes how you identify yourself racially and/or ethnically?

African Immigrant

American Indian/Alaskan Native

Asian

Black or African American

Hispanic/Latino

Native Hawaiian/Pacific Islander

Slavic/Eastern European
Immigrant

White

Multi-Racial

Other: _____